

OFFICIAL

Crook County School District
Safety Committee

January 25, 2011
3:15 PM CCMS

Members present: Deen Hylton, Dawna Sundberg, Beth Lampert, Rachael Huish, Cyndee Rizzardini
Late arrivals: Mike Zielaskowski, Kurt Sloper

Call to order, a quorum established.

1.0 Approval of January 11, 2011 Minutes

Beth Lampert moved and Rachael Huish seconded to approve the minutes from the January 11th meeting. Approved unanimously as follows: Yea-Deen Hylton, Dawna Sundberg, Beth Lampert, Rachael Huish. Not voting: Mike Zielaskowski, Kurt Sloper

2.0 Update on Website

Deen commented on the addition of the Safety Committee page to our CCSD Website. The page can be accessed from Departments/Facilities/Safety Committee and will be where meeting minutes will be posted.

3.0 Incident/ Accident Analysis Form

Deen reviewed the process for the Incident/Accident Analysis form and reminded members that it should be completed at the building site then passed on to the CCSD Safety Committee for review and recommendations.

4.0 Scott Brown, SAIF Consultant

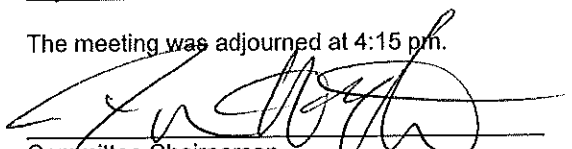
Scott Brown returned for the second OSHA mandatory training regarding the purpose and role of the safety committee in preventing injuries. He reviewed CCSD claims by injury type and occupation. Discussion followed. Scott has agreed to do a Hazard Assessment on job descriptions and personal protective equipment.

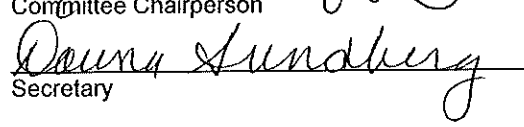
Deen reviewed which buildings have not had a walk-through inspection and discussed sharing site safety meetings with the committee.

The next Safety Committee meeting will be scheduled for February 15, 2011, at 3:15 pm. Deen noted that this will be the committee's first walk-through and will notify members where to meet prior to the meeting.

5.0 Adjournment

The meeting was adjourned at 4:15 pm.


Committee Chairperson


Secretary

10-23-12
Date minutes approved