



Crook County School District

Where Students Dream, Learn, & Succeed

District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

January 28, 2013 – 6:30 p.m.

School Board Meeting Minutes

Board Members Present: Patti Norris, John Lang, Doug Smith, Scott Cooper
Administrators Present: Duane Yecha, Mona Boyd, Dennis Kostelecky, Anna Logan, Rocky Miner, Stacy Smith, Dave Robinson, Kurt Sloper, Bruce Hahn, Deen Hylton, Jayel Hayden, Jim Bates, Cheri Rasmussen

1.0 CALL TO ORDER

- 1.0 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors
- 1.4 Agenda Additions, Deletions or Revisions and Agenda Approval

Board Chair Patti Norris called the meeting to order at 6:30 p.m. The flag salute was recited, a quorum was established, and visitors were recognized and asked to sign in on the sign-in sheet, and there were no agenda adjustments.

Scott Cooper moved and Doug Smith seconded the Board approve the agenda as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

2.0 SCHOOL BOARD RECOGNITION MONTH

Superintendent Yecha recognized the school board for their commitment to the Crook County School District. Students provided several posters honoring the School Board.

3.0 PUBLIC COMMENTS

Vance Tong, *Central Oregonian* publisher, expressed his displeasure with the athletic director for signing a three-year contract with a company in Boise, ID for sports calendars. Teresa Tooley and Vance have the support of local advertisers who support the school district. He is looking forward to hearing from Dr. Yecha with a solution to this situation. Duane Yecha indicated they regret what has happened and are working to make the situation right.

Scott Cooper thanked Superintendent Yecha for taking this seriously to get it resolved.

4.0 OTHER AGENCY / DEPARTMENT REPORTS

4.1 ASPIRE Program Update.

Becky Munn and Kate Worthing reported on the ASPIRE program and how it has grown over the last couple years. Kate reviewed the new ASPIRE link on the high school website. Kate indicated they are always looking for volunteer mentors.

4.2 ACHIEVEMENT COMPACT COMMITTEE RECOMMENDATION

Dennis Kostelecky and Stacy Smith presented information on the Achievement Compact. The Committee has decided to stay with the plan already prepared and presented at an earlier date. Dennis then reviewed some changes that will be made on the Achievement Compact Template for next year. The report is due to the state on July 1, 2013. He then reviewed a list of recommendations that the committee will be reviewing and prioritizing for the 2013-14 Achievement Compact Goals. He has asked administrators to prioritize the list. There was discussion about attendance and how it could be improved. The administrators would like assistance in this area; however, there would be a cost of additional staffing.

OFFICIAL

Dennis then reported on an upcoming survey – Achievement Compact Priorities Survey. John Lang asked what kind of participation rate they would expect. Dennis indicated there is usually pretty good participation. Scott Cooper commented he felt some of the areas are confusing. Doug Smith added that he also felt these questions could be confusing for the public. They asked if it would be possible to add a sentence or two explaining the questions so that the public could understand the questions better.

Dennis indicated they plan to have the final document ready to present to the Board at the February Board meeting. Stacy Smith indicated it might be wise to only include priority items rather than all areas.

The Board will review the document handed out this evening and get back to Dennis and Stacy with their comments.

4.3 HDESD Board Report

For Board review.

5.0 SUPERINTENDENT REPORT

5.1 Powell Butte Community Charter School Renewal Process

Superintendent Yecha reported that the District is working with PBCCS on the renewal of the current three-year contract. The District has 90 days from January 18 to review and hold a public hearing prior to finalizing a contract. He also referred to a possible work session where the Board could review the contract.

John Lang would like to see a couple board members sitting down with the Charter School to talk about the issues. Superintendent Yecha indicated the Board could do it in a work session or have one or two Board members meet with a couple Charter School Board members. The Board agreed it would be best to assign a Board member to work with the Charter School Board. Duane indicated he would like to have the Board member selected by the February Board meeting. Scott Cooper asked about the Charter School audit. Anna Logan indicated the Charter School audit would be completed in January. The Board came to agreement on a Board representative and selected John Lang to serve on this committee along with the superintendent and business manager.

5.2 Board Member Selection to Serve on CCMS and CCHS Principal Selection

Superintendent Yecha indicated the District is looking for a couple Board members to be involved in the selection process for high school and middle school principal hirings. He then reviewed the process. Doug Smith and John Lang volunteered for the High School Principal hiring. Patti Norris and Scott Cooper volunteered to assist with the Middle School Principal Hiring. Currently the team consists of one parent for each hiring. The Board would like to see two parents from each school to take part in the process. An additional parent will be added to each selection team.

6.0 APPROVAL OF CONSENT AGENDA

Scott Cooper moved and Doug Smith seconded the Board accept the Consent Agenda as presented.

6.1 Minutes Approval

6.1.1 December 17, 2012 Regular Board Meeting Minutes

6.2 Classified Hiring

6.2.1 Tonia Barber, Temporary EAll, Ochoco Elementary

6.2.2 Stephanie White, Temporary EAll, CCMS

6.2.3 Kristine Tunison, Temporary EAll, CCMS

6.2.4 Suzanne Smith, Temporary EAll, CCMS

Mona Boyd, Sp. Ed Director, reported on the four temporary hires. Last year the District had 13 high needs students. This year there are 20 students, which require more staff assistance. Originally the positions were filled with substitutes in case the numbers decreased. However, the numbers have remained high; therefore it is necessary to now hire these employees as temporary staff for the remainder of the year. Mona pointed out that by adding these additional hires she was able to stay within the original budget by moving funds from other accounts. Regarding Maintenance of Effort (MOE), the District is working diligently to meet MOE, and will be able to do so this year.

OFFICIAL

Scott Cooper commented that he recently talked with ESD superintendent, John Rexford. ESDs will be receiving less funding for Special Ed, which in turn will put a hardship on the school districts. The Board agreed they would like to hear from the Central Region OSBA representative, Doug Nelson, to talk about the MOE issue.

6.3 Classified Terminations

6.3.1 Holly Rossi, Bus Driver-Paulina

6.4 Licensed Retirements (at end of 2012-13 School Year)

6.4.1 Rocky Miner, CCHS Principal

6.4.2 Terri Andreasen, District Behavior Specialist

6.4.3 Chuck Gates, CCHS Science Teacher

6.4.4 Tim Zook, CCHS History/Social Studies Teacher

6.5 Donations:

\$50.00	Sponsorship for CCHS Varsity Dance	Cougar Cuts
\$50.00	Sponsorship for CCHS Varsity Dance	Prineville Coffee Co.
\$50.00	Sponsorship for CCHS FFA Nationals	Valentinos Salon-Stephanie Rhoden
\$50.00	Sponsorship for CCHS Varsity Dance	Weeks Family Medicine
\$75.00	CCHS Jere Breese Memorial Cross County Run	Septic Pros
\$100.00	FFA National Convention	SMAF Construction
\$100.00	Sponsorship for CCHS Varsity Dance	Antone Ranch
\$100.00	Sponsorship for CCHS FFA Nationals	Prineville Quick-Stop
\$129.29	1 night stay at Eugene Hilton	Tina Pfau
\$150.00	CCHS NJROTC Drill Team	2012 Western National Meet
\$200.00	CCHS NJROTC Drill Team	Crooked River Ranch Lions Club
\$500.00	CCHS NJROTC Drill Team	Paulina Rodeo Club
\$600.00	For purchase of Video Camera for iHigh.com	Northwest Rodeo Assoc. Inc.
\$634.00	CCHS NJROTC Drill Team	Dance Arts Unlimited, LLC
\$100.00	FFA National Convention	Crook County FFA Alumni
\$1,000	For CRE Fun Run / Cougar Club	Porfily Ventures
\$1,500	For CCSD Maintenance Dept. – 1982 GMC Pickup	City of Prineville
\$1,500	CCHS Wildland Fire Science Program	Crook County Treasurer/Finance
\$2,000	Sponsorship for CCHS FFA Nationals	Crook County Commission on Children & Families
\$8,888.29	TOTAL	

6.6 Appointment to HDESD Budget Committee – 2 yr. term – Superintendent Duane Yecha

The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

7.0 FINANCE

7.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report, including the cover document prepared by Anna Logan. The Board commented to Anna they appreciated the additional Enrollment Report document and feel she has captured what they are looking for with regard to separating Insight, Powell Butte and COIC from CCSD enrollment numbers.

Regarding Insight Charter, Dennis Kostelecky indicated the enrollment in Insight Charter will increase second semester over first quarter.

7.2 Finance Report

Anna Logan presented the Finance Report and responded to Board members' questions. There is still some uncertainty to the revenue numbers from the state because of Insight Charter School being new this year. In December all school districts submit their enrollment as of December 10. ODE then adjusts funds based on enrollment across the state.

OFFICIAL

The District will have to do a supplemental budget to cover the Insight Charter School expenses. Anna is waiting to get updated information from the State before preparing the supplemental budget. She hopes to have it completed for the February 25 board meeting.

7.3 Resolution #08-2012-13 – Authorizing The Disposal of Assets

Anna Logan reviewed Resolution #08-2012-13, indicating the District has a vehicle no longer being used and is ready for disposal.

Doug Smith moved and Scott Cooper seconded the Board adopt Resolution #08-2012-13 – Authorizing The Disposal of Assets as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

7.4 Bond Counsel Selection

Anna Logan reported on the Bond Counsel selection process. The District received three quotes. The committee selected Orrick, Herrington & Sutcliffe, LLP. Bond Counsel representative, Mike Shrader, was present this evening, along with Carol Samuels of Seattle Northwest.

8.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

8.1 Facilities Committee Presentation Re Possible Bond & Site Location

Superintendent Duane Yecha thanked John Sundell, committee chair, for his commitment to the District and the Facilities Committee over the last several years. John reported on the progress on the site selection. He is hoping to come to the board in February with a final site selection. The final design cannot be completed until a site is selected.

John Sundell then reported on the projected renovation projects, which has been cut dramatically from the original renovation projects list to \$14.8 million. Areas covered on the list include adding cameras and a card lock system at the high school, addition of cameras and card lock system at the middle school, adding cameras and a card lock system at CSE along with replacing the front entrance for safety.

John Sundell went on to say that Carol Samuels of Seattle Northwest Securities, will be reviewing bond sales. It may be difficult to meet the \$1.03 per \$1,000 tax rate. They are looking at a bond measure of \$33.5 million. He feels this is a good time to go forward. Interest rates are at a very low rate between 1% - 1.5%, and we are in an environment of stable construction costs.

John Sundell added that he would like to see a higher rate than \$1.03. Bend is currently at \$1.60, Redmond at \$2.50, and Jefferson County at \$3 . . . if you add in the Warm Springs funding, the total would be \$4.

John Lang asked John Sundell what rate he would suggest. John indicated he would like to see the rate go up to \$1.40.

8.2 Notice of Bond Measure Election & Resolution #09-2012-13 – Bonded Indebtedness

Carol Samuels, Seattle Northwest Securities, brought updated documents regarding financing options. She reviewed a variety of options. Backup documents supporting the options are included in the Board Minutes binder. Carol reviewed Bond Measures around the state in 2012. Out of 12 bond measures, all but three did not pass. May looks like the best time to go for a Bond Measure.

Mike Shrader of Orrick, reviewed Resolution #09-2012-13 and the Notice of District Measure Election. A few minor changes were discussed and will be made to the documents.

Doug Smith moved and John Lang seconded the Board adopt Resolution #09-2012-13 – Bonded Indebtedness as revised. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

8.3 Resolution #06-21012-13 - Abolishment of Regional Board Zones

Doug Smith moved and John Lang seconded the Board adopt Resolution #06-2012-13 – Abolishment of Regional Board Zones as presented.

OFFICIAL

Scott Cooper commented that he now feels this would be a mistake. The current system requires you to find four people in different quadrants in the community. This could be a nuisance at times, but he feels overall it would be best to have community members from all areas of the County. He added that there would be less chance of a group of community members running for office with a particular agenda in mind if the positions were divided into zones vs. having the ability to live anywhere in the community.

Patti Norris agreed this could be an issue. However, it could still happen with zones. She added there could be challenges with either zones or positions.

Doug then indicated that after listening to Scott's reasoning he is in agreement and would consider withdrawing his motion if John would withdraw the second. John indicated he would not withdraw his second.

VOTE: The vote was 2-2 as follows: Yea – Patti Norris, John Lang; Nay - Doug Smith, Scott Cooper. The motion did not pass for lack of a majority vote.

8.4 Policy BBB – School Board Elections (required) (if Resolution #06-2012-13 is adopted)
Since the Board did not adopt Resolution #06-2012-13 – Abolishing Zones, the change in policy BBB is not necessary.

8.5 Policy BBE - Vacancies On The Board (required) (if Resolution #06-2012-13 is adopted)
Since the Board did not adopt Resolution #06-2012-13 – Abolishing Zones, the change in policy BBE is not necessary.

8.6 School Board Vacancy Process for Appointment & Vacancy Notice
After Board discussion, the Board decided to leave the position vacant until after the election. They could then appoint the person elected in May to fill the position through June, and then he/she would be sworn in to the position for the remaining two years.

Scott Cooper moved and John Lang seconded the Board leave the position vacant until after the May election. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

8.7 February Work Session with Public Input – Proposed Elementary Site And Executive Session - ORS192.660 (2) (a) (f) Licensed & Admin/Supv. Staff Annual Re-Hiring Review
Superintendent Yecha asked the Board if they would like to hold a public hearing and work session regarding proposed elementary sites. The Board could also hold the annual Executive Session regarding the annual hiring of staff. He indicated other topics could be added to the Work Session agenda as well, such as Powell Butte Community Charter School lease.

The Board came to agreement on Thursday, February 21 as follows:

- 5:30 p.m. – Executive Session - ORS192.660 (2) (a) (f) Licensed & Admin/Supv. Staff Annual Re-Hiring Review
- 6:30 p.m. - Public Hearing – Proposed Elementary School Sites
- 7:30 p.m. - Work Session – Topics to be determined

9.0 BOARD POLICY AND AR REVIEW AND APPROVAL

- 9.1 2nd Reading **New and Revised** Board Policies & ARs:
 - 9.1.1 JFCG-GBK-KG – Use of Tobacco● (*new revisions to required policy & removing AR language from policy*)
 - 9.1.2 JFCG-GBK-KG – AR – Tobacco-Free Environment● (*new AR-moving AR language from policy to a new AR*)

Superintendent Yecha reviewed the changes on the policy, separating the AR language from the policy and developing a separate AR.

OFFICIAL

Scott Cooper expressed that he is not happy with the AR. The first offense should be a conference with the parent, but not a one-day suspension. After considerable discussion by the Board and administrators, Superintendent Yecha recommended the Board approve the policy and Administrators will continue to work on the AR and bring it back next month for Board review.

Scott Cooper moved and Doug Smith seconded the Board adopt Board Policy JFCG-GBK-KG – Use of Tobacco, as presented, and to continue working on the AR. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

9.2. 1st Reading New and Revised Board Policies & ARs & Possible Action:

9.2.1 BF – Policy Development (required)

After reviewing the policy, additional changes will be made and the policy will be brought back next month for Board review.

9.2.2 BFCA – Administrative Regulations (required)

The Board reviewed the policy.

Doug Smith moved and Scott Cooper seconded the Board adopt Board Policy BFCA – Administrative Regulations, as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

9.2.3 EFAA-AR – Reimbursable School Meals Program (required)

The Board reviewed the changes to the AR.

10.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the list.

11.0 ADJOURNMENT

The meeting was adjourned at 9:45 p.m.

Patti Norris, Board Chair

Jan Martin, Board Secretary

February 25, 2013
Date Minutes Approved