



Crook County School District

Where Students Dream, Learn, & Succeed

District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

March 18, 2013 – 6:30 p.m. – Crook County Middle School

School Board Meeting Minutes

Board Members Present: Patti Norris, John Lang, Doug Smith, Scott Cooper  
Administrators Present: Duane Yecha, Mona Boyd, Dennis Kostelecky, Anna Logan, Rocky Miner, Stacy Smith, Dave Robinson, Kurt Sloper, Bruce Hahn, Deen Hylton, Jim Bates, Cheri Rasmussen

1.0 CALL TO ORDER

1.0 Flag Salute 1.2 Roll Call to Establish Quorum 1.3 Recognition of Visitors  
Board Chair Patti Norris called the meeting to order at 6:30 p.m. The flag salute was recited, a quorum was established, and visitors were recognized and asked to sign in on the sign-in sheet.

1.4 State Championship Wrestling Team Recognition  
CCHS Principal, Rocky Miner announced that senior Makayla Lindburg has been named the State of Oregon Female Athlete of the Year, all sports, all leagues. Makayla was a part of the state championship volleyball team this Fall. He also announced that the CCHS Dance Team won their state championship this past weekend.

Rocky then introduced Jake Huffman, coach of the CCHS state championship wrestling team. Jake indicated this was the first state championship for CCHS in 38 years. The team had the 2<sup>nd</sup> highest score in the history of Oregon high school wrestling. Out of 21 wrestlers, 16 placed in the top 6, which is probably a record for the school. At the Tournament of Champions they honored all student athletes with a GPA of 3.5 or higher. CCHS had 10 in that category and overall the entire team had above a 3.0 GPA. Rocky Miner added that Jake Huffman was chosen Coach of the Year as well. Doug Smith added that when this group of young men attends wrestling meets and tournaments they are always respectful and well thought of by other teams and audience members.

1.5 Crook County Middle School RTI processes  
CCMS Principal, Stacy Smith, introduced Todd Barrett, the leader at the middle school for the RTI (Response to Intervention) program. Todd spoke about the RTI program and its purpose. Staff responds to kids who are not succeeding and find what we can do to assist them. He then provided a PowerPoint describing the program from its beginning and showing how it has progressed over the years. The success rate of students has risen over the last few years because of RTI. Todd then answered questions regarding the program from the Board.

1.6 Agenda Additions, Deletions or Revisions and Agenda Approval  
No adjustment.

**Doug Smith moved and Scott Cooper seconded the Board approve the agenda as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper**

2.0 PUBLIC COMMENTS

Karen Smith, classified employee, came forward with a concern regarding the proposed 2013-14 school calendar relating to Early Release Days. There are five more early release days added to the existing 10 early release days on the proposed school calendar. She expressed her concern regarding the additional loss of instruction time for students and was hoping the district could find other ways to cover staff development without adding more early release days to the calendar.

There were no other public comments.

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3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 High Desert ESD Board Report

For Board Review

4.0 SUPERINTENDENT REPORT

Superintendent Yecha commented on an article in the Oregonian regarding education and the PERS issue. He is hoping everyone can come together quickly and approve the \$6.5 billion state budget in addition to the PERS reform.

5.0 APPROVAL OF CONSENT AGENDA

**Doug Smith moved and Scott Cooper seconded the Board accept the Consent Agenda as presented.**

Minutes Approval

- 5.1.1 February 21 Public Hearing
- 5.1.2 February 21 Special Meeting/Work Session
- 5.1.3 February 25 Regular Board Meeting Minutes
- 5.1.4 March 6 Special Meeting/Work Session Minutes
- 5.2 Classified Resignation
  - 5.2.1 Melitta Robertson, Ochoco Building Engineer
  - 5.2.2 Nicole Marble, Paulina Custodian
- 5.3 Licensed Retirements (at end of 2012-13 School Year)
  - 5.3.1 Nat Palmer, CCHS Science Teacher
- 5.4 Administrator Transfer Request
  - 5.4.1 Scott Polen to Secondary Science Teacher for 2013/14 School Year
- 5.5 Annual Re-hire - Administrative/Supervisory Updated List
- 5.6 Donations

\$14.00	Crooked River Elementary for Title I Family Reading Night	Pine Theater – Azi Mehrabi
\$20.00	Crooked River Elementary School for Title I Family Reading Night	Book & Bean – Joe Becker
\$500.00	Crooked River Elementary to support Cougar Running Club	St. Charles Health System
\$626.00	Value of books for CCSD schools	Barnes & Noble
<b>\$1,160.00</b>	<b>TOTAL DONATIONS</b>	

**The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.**

6.0 FINANCE

6.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report, which shows a 60-student reduction over last year. This has been a similar pattern all year. Doug Smith asked if the reduction in middle school students is because those students are attending either PBCCS or Insight. Supt. Yecha agreed that is probably the case. There was Board discussion regarding the funding from out-of district students attending the charter schools, and our resident students who are attending school outside our district.

6.2 Finance Report

Anna Logan presented the Finance Report and responded to Board members' questions. She stated she finally received the updated State School Fund estimate from ODE. The delay in receiving this document was because ODE has been working on implementing a required change in process from the state legislature. The law went into effect over a year ago but has not been implemented. In order for the state to do this it delayed the release of the state school estimate. The change in process had to do with how they count charter students vs. non-charter students. The result is a lower per student ADM, but overall the total is going up.

Anna reported that the auditors were on site this past week in preparation for the full audit later in the year. They had a few suggestions on processes. In one area, the auditors indicated it is not necessary to have separate bank accounts for all the school activity accounts. Each activity would have their own accounting process, but the funds could all be deposited in one bank account. Anna indicated she will be taking a look at this. Scott Cooper suggested that before she makes a change to research past accounting procedures from about three or four years ago, regarding accounting problems that existed among the various activity accounts.

Anna also reported on a question from last month regarding the grant funding that PBCCS received upon their opening the charter school. They have received about \$200,000 in grant funding, which will be going away. That

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makes a difference in their financial projections. The charter school did add one grade level this past year so they are getting more pass-through dollars from the school district.

Regarding the supplemental budget Anna has referred to in the past, she feels she is ready to go forward now that she has received the state school fund estimate. During budgeting last year the online charter school was not budgeted as a pass-through budget line. She will bring a supplemental budget to the board at the April meeting.

6.3 Budget Preview

Anna Logan commented on the upcoming budget and what the numbers might be. Nothing yet is final, but the number we have seen the most from the state level is \$6.5 billion. For CCSD that projects to an increase of \$2.3 million. Some of these funds go to the charter schools and some to PERS. There might be \$300,000 additional after that. The biggest challenge will be our ending fund balance.

7.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

7.1 CCMS and CCHS Principal Hiring Recommendations

7.1.1 Kurt Sloper, CCMS Principal

7.1.2 Michelle Jonas, CCHS Principal

Superintendent Yecha commented on the two documents in the board packet explaining the process for screening, interviewing and selection of principals at the middle school and high school. The process involved staff, students and community input. The selection committees chose Kurt and Michelle through this process. As superintendent, he is recommending to the School Board they appoint Kurt Sloper as CCMS Principal and Michelle Jonas as CCHS Principal.

**Doug Smith moved and Scott Cooper seconded the Board appoint Kurt Sloper as CCMS Principal and Michelle Jonas as CCHS Principal beginning with the 2013-14 school year. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.**

7.2 2013-14 School Calendar Adoption

Superintendent Yecha reported the proposed calendar is similar to the current year, with the exception of five additional early release days.

Dennis Kostelecky indicated another change is the Kindergarten students will have one additional week of instructional days because of a change in conferencing.

Dennis then referenced the five additional Early Release days. The 173 school days shown on the calendar show many more than most other districts in our area. Next year there will be a lot of work going on relating to Common Core Standards requirements, Senate Bill 290 relating to Evaluations, required student objections, HB 2220 relating to a different process for report cards, and implementation of new E-CIP. Also, there will be required Smarter Balance training. The committee is recommending the additional five early release days, which are still far fewer than the other districts in the area that have early release days every week throughout the school year. Also, we would still be above the required number of required hours at all levels.

Patti Norris commented this is a very hard decision. She understands the needs for additional staff development, but also is concerned with instructional hours. Doug Smith asked if it was imperative the calendar be approved tonight. Dennis Kostelecky indicated the final decision can wait another month. Scott Cooper added this is the number one complaint he receives from parents . . . the amount of time students are out of school including the early release days.

Jim Bates appreciates the time needed for students. However, the tasks are phenomenal for what is being expected from us at the state level. These additional early release days would help in getting these things accomplished. A considerable amount of time is already being spent in the evenings and weekends in trying to keep up with the requirements. This would still continue, but the additional release time would help.

**Doug Smith moved and Scott Cooper seconded the Board table the vote on the 2013-14 School Calendar until April. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.**

7.3 Achievement Compact Update

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Dennis Kostelecky and Stacy Smith reviewed the updated Achievement Compact. Also included was the proposed survey. They are asking the board if they would like them to go forward with the survey. They are required by the Achievement Compact, through the NCLB waiver, to obtain public input

After considerable discussion and questions, the Board felt the survey would not be productive. They suggested the district hold a forum to hear from the public.

Dennis added that we do have time to schedule a forum because the deadline is not until June 30.

### 7.4 Superintendent Evaluation Process

The Board reviewed the evaluation document that was used last year for the superintendent evaluation. They agreed to use the same evaluation form this year with a couple of tweaks here and there. The evaluations will be sent to all Board members, Building Principals, Directors (Finance, Curriculum, Special Ed), ESD staff – Greg Colvin and Jayel Hayden (*also include Supervisors*). The responses will be anonymous. The Board would like their evaluation documents printed on a different colored paper so that the Board's overall evaluation could be tallied separately.

Jan Martin will prepare the documents and send them out on April 1 with an April 10 deadline for getting them back to her. John Lang will once again tally the results and report at the April 15 Board Meeting.

### 8.0 BOARD POLICY AND AR REVIEW AND APPROVAL

#### 8.1 4<sup>th</sup> (and 2<sup>nd</sup>) Reading New Board Policy AR:

##### 8.1.1 JFCG-GBK-KG – AR - Tobacco-Free Environment – Version 1 & Version 2 (*new AR-moving AR language from policy to an AR*)

After a lengthy discussion regarding the differences in Version 1 and Version 2, the Board took a vote, even though a Board vote is not required on an AR. Three Board members were in favor of Version 1 – Patti Norris, Doug Smith, John Lang; one Board member in favor of Version 2 – Scott Cooper.

#### 8.2. 2<sup>nd</sup> Reading **New and Revised** Board Policies & ARs:

##### 8.2.1 GCL – Staff Development

##### 8.2.2 GCL-AR – Staff Development (*Board approval not required on AR*)

##### 8.2.3 GBE – Staff Health & Safety

##### 8.2.4 JEA – Compulsory Attendance

Superintendent Yecha reviewed the Summary document explaining all the required changes to the policies. Since the changes are all required by changes in the law and statutes, the Board agreed to approve all policies at their first reading.

**Scott Cooper moved and Doug Smith seconded the Board adopt Board Policy GCL – Staff Development, GBE – Staff Health & Safety, and JEA – Compulsory Attendance. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.**

### 9.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the list. Next month's Board meeting will be held in Paulina.

### NON-AGENDA TOPICS

Doug Smith updated the Board on the proposed IronHorse location for a new school. He indicated there is another organization looking to purchase property at IronHorse. This means the land location for the school may change, but it also means there would be a shared cost in the necessary infrastructure.

Doug Smith also commented that in the audience this evening is a member of the 1975 state wrestling championship team – Stacy Smith. Stacy received a round of applause.

### 10.0 ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

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Patti Norris, Board Chair

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Jan Martin, Board Secretary

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**April 15, 2013**

Date Minutes Approved