

OFFICIAL

Crook County School District Site Safety Committee

March 6, 2013 – 2:30 PM
Pioneer Alternative School

Members in Attendance: Tonya Howard, Renea Sedlacek, Dawna Sundberg, Jane Ashcraft,

1.0 Review minutes of February's meeting

1.1 The committee reviewed the minutes from the February 6th meeting.

2.0 Approval of minutes

Renea moved and Jane seconded to approve the minutes from the February 6th meeting. The vote was unanimous in favor.

3.0 Old Business

3.1 Lockdown Drills

The committee discussed asking Deen to talk to the Administrators and Superintendent about notifying local police of lockdown drills. Also, adding the District Office to the list of contacts by all schools when there is a lockdown planned. Perhaps this is something that could be added to information at annual Secretaries meeting during safety discussion or notices.

3.2 MSDS

The MSDS Clerk position has not been filled yet.

3.4 Summary of Site Safety Inspections

Deen Hylton has been sent a copy of the Site Safety Inspection Summary. The next quarterly summary will be for inspections during March, April, and May for review at the June meeting.

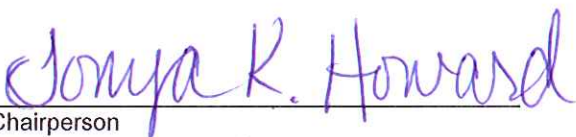
4.0 New Business

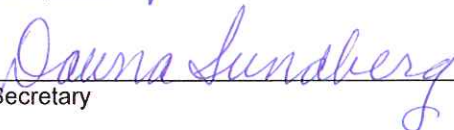
4.1 Renea brought up an issue of signage on the doors at the Transportation Shop. She noted that employees were walking through the shop areas that really should be restricted. Perhaps a pathway could be painted on the floor directing traffic. Also, a sign on the side door noting employees only. Renea will review with Transportation Supervisor Kathy Hudspeth.

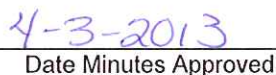
5.0 Adjournment.

Meeting adjourned at 3:18 PM.

Next meeting is scheduled for April 3, 2013, at Pioneer Alternative.


Chairperson


Secretary


Date Minutes Approved