

# OFFICIAL

## Crook County School District Site Safety Committee

May 1, 2013 – 2:30 PM  
Pioneer Alternative School

Members in Attendance: Tonya Howard, Dawna Sundberg, Jane Ashcraft

1.0 Review minutes of April's meeting minutes

1.1 The committee reviewed the minutes from the April 3rd meeting.

2.0 Approval of minutes

Dawna moved and Jane seconded to approve the minutes from the April 3rd meeting. The vote was unanimous in favor.

3.0 Old Business

3.1 MSDS

Dawna informed the committee that she will be scheduling a webinar with Claire Hern, from SafeSchools, for Tonya and Deen to review and train on the MSDS program. The data collection will be starting the second week of May. After the initial project is complete, Tonya will be in charge of keeping the website updated with any new products. Tonya also noted that there will be paper binders of the MSDS in each building.

3.2 Transportation Shop signage

No news regarding Renea's question about signage at the Transportation Building.

4.0 New Business

4.1 Dawna shared the Central Safety Committee's walk through of the Speech Room at Crooked River that has been having some air quality issues. Deen reviewed with the Central Committee members what steps he had taken to resolve the problem. The Central Committee also checked out the courtyard at the Middle School where several trees have grown to the point of becoming a safety hazard growing too close to the buildings. They will be removed after school is out for the summer.

4.2 Jane had a question regarding the locked gates at Crooked River in the early AM. She will check with June Castor about locking the gates when she goes to pick up the meals for the students in her building.

5.0 Adjournment.

Meeting adjourned at 3:20 PM.

Next meeting is scheduled for June 5th, 2013, at Pioneer Alternative.

Next site inspection reports will be due prior to the June meeting.

Tonya K. Howard  
Chairperson

Dawna Sundberg  
Secretary

June 12, 2013  
Date Minutes Approved