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Crook County School District

Where Students Dream, Learn, & Succeed

District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

May 20, 2013 – 6:30 p.m. – Pioneer Alternative High School

School Board Meeting Minutes

Board Members Present: Patti Norris, John Lang, Doug Smith, Scott Cooper
Administrators Present: Duane Yecha, Mona Boyd, Dennis Kostelecky, Anna Logan, Rocky Miner, Stacy Smith, Dave Robinson, Kurt Sloper, Bruce Hahn, Deen Hylton, Jim Bates, Cheri Rasmussen

1.0 CALL TO ORDER

1.1 Flag Salute 1.2 Roll Call to Establish Quorum 1.3 Recognition of Visitors

Board Chair Patti Norris called the meeting to order at 6:30 p.m. The flag salute was recited, a quorum was established, and visitors were recognized and asked to sign in on the sign-in sheet.

1.4 Elementary Math Competition Winners

Cecil Sly Elementary Principal Jim Bates introduced Meike Williams, Interventionist Teacher, who recognized elementary math competition winners. 15 students were nationally recognized.

1.5 Middle School Math Competition Winners

CCMS Principal Stacy Smith introduced Amanda McGuire, who recognized middle school math competition winners.

1.6 Pioneer Alternative High School Presentation

CCHS Principal Rocky Miner introduced Pete Goodrich and Lori Tuter, Pioneer Alternative HS teachers. Three students then came forward, introduced themselves and talked about what they have been able to accomplish while attending Pioneer Alternative High School and their plans for the future.

FIVE MINUTE BREAK

1.7 Agenda Additions, Deletions or Revisions and Agenda Approval

Add 3.2 – TeachOregon Grant Proposal, moving the current 3.2 and 3.3 to 3.3 and 3.4.

Scott Cooper moved and Doug Smith seconded the Board approve the agenda as adjusted. The vote was unanimous in favor as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

2.0 PUBLIC COMMENTS

Darlene Harpster commented on the tornado in Oklahoma, where 24 people died today and asked for a moment of silence. The audience took a short moment of silence in recognition of the tornado disaster.

Ashley Martin, who has a daughter at Cecil Sly Elementary, posed several questions and her displeasure about the Common Core Standards being mandated by the Federal government. She was concerned that the District would have to purchase all new curriculum materials to match the required Common Core Standards. Dennis Kostelecky informed her that the curriculum will not change at this time. The Common Core Standards do not reflect new curriculum but rather a set of standards that must be met through the teaching of the district's current curriculum.

Board members, Dennis Kostelecky, and Stacy Smith answered Ashley's questions and Dennis provided her with the website link to ODE where she can look up detailed information regarding the Common Core Standards.

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Ashley also had questions regarding the cost. Dennis indicated the District has spent approximately \$8,000 this year, but does not anticipate a great deal more at this time. However, the rigor and standards will increase and the District will need to find additional materials to teach. The District is just now looking into what will be needed. The requirements do not start until 2014.

She then asked about how the District would protect the privacy of our students because of all the student data that will be required to be provided to the Federal government. Scott Cooper indicated there is a national data base but the District has not yet received guidance on how this will work. Doug Smith added that if they feel they are asking for too much information, the District will not provide it. However, at this point the District does not know what information will be required. Ashley suggested that since the District has not received information regarding these issues, shouldn't they be asking the state of Oregon about these upcoming requirements. She would like to see the School Board step forward and be proactive instead of waiting to hear from the State or Federal government.

There was a question from the audience if the curriculum would be available to parents. Dennis indicated, yes, curriculum has always been available for parents and community to review.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 CTE (Career Technology Education) Update

Ray Hasart, HDESD Regional Coordinator, gave an update on the CTE classes. He thanked the Board for supporting the CTE programs. ODE visited the high school last week to view our programs. They were very impressed. They interviewed advisors and students. This year we have 983 students enrolled in CTE classes. Many students, of course, are enrolled in more than one class. The Business Ed class has been to Nike Town to hear about marketing. They attended a Business Fair. Culinary students went to a regional competition last week. Next year the District will be adding Health Occupations, taught by Ryan Cochran, a current teacher at the high school.

3.2 TeachOregon Grant Proposal

Bruce Abernethy came forward. He is a grant writer for the Bend/LaPine School District. He also serves as Vice Chair on the COCC Board. He presented an update on the TeachOregon grant which is sponsored by the Chalkboard Project. CCSD is included in the grant. He is looking for signatures from the School Board Chair, Superintendent, and Association President.

Duane Yecha indicated that he had some concerns because there was no representation from CCSD at the table in this project the last two years. However, he has since talked with Lora Nordquist from Bend/LaPine SD and she has indicated CCSD will have representation on next year's committee.

Bruce added that one of the obligations, if they receive the grant, would be that CCSD would participate in another submission of the grant, participate with outside consultants, and participate in administrator training.

Scott Cooper asked what this would do for kids. Bruce indicated that the teaching population would be more diverse, such as more male teachers at the elementary, more mid-life teachers coming back or entering the profession bringing outside experience.

Bruce added that the HDESD would be the lead entity partner working with all partner districts. He does not see this as being a significant drain on districts.

Patti Norris added that this will help new teachers get up to speed sooner, which will benefit students.

Scott Cooper stated he had some concern with adding more to what they are already doing. Dennis Kostelecky added that the more opportunities we give teachers to improve their skills the more benefits will reach our students. The more opportunities we have the more likely teachers will be to take the initiative. Bruce added there will be grant money provided for teacher training.

3.3 District Teacher & Administrator Evaluation (Senate Bill 290)

Jayel Hayden, Regional HR Director, presented the first reading of the Teacher and Administrator evaluation documents. Jayel recognized his committee members: Michelle Jonas, Jim Bates, Dennis Kostelecky, Kurt Sloper, Rich Daniels, Sue Gregory, Dee Ann Lambert, and Jackie LaFrenz from PBCCS, who has been sitting in to mirror this program for the Charter School.

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Jayel referred to the Assurance Template. This document must be completed, signed off by the School Board, and sent to ODE by the end of June. He then reviewed all the documents that were provided to the Board. He added that he will come back to the June 17 Board Meeting with the final document and ask for Board approval.

Scott Cooper asked what happens if someone does not perform to the required level. Jayel stated that if the District does not see improvement in the teacher, the District would assist the teacher through a Plan of Assistance. If they still do not meet the standards, the next step would be for Jayel to come to the Board recommending non-renewal of a teacher contract.

John Lang expressed concern about the wide range of goals and how they are judged. How do you keep from everyone getting an A? Jayel indicated that administrators have gone through extensive training through TeachScape. They know the difference between unsatisfactory up to exemplary. He added that with the adoption of the 2013 standards they have better detail in each area, which lays out a pretty good picture for administrators to evaluate.

Jayel stated they are looking at this as a living document that will be worked on throughout the next year. John Lang suggested a communication campaign to let everyone know how the District will evaluate our teachers.

Fifth grade teacher, Grace Deboodt, stated she felt Jayel has done a great job. She sees it as a list of how to follow the evaluation process.

3.3 High Desert ESD Board Report

For Board Review. Patti asked about the boardsmanship training that was mentioned in the ESD Board Report. She asked Superintendent Yecha if the ESD had contacted him about this. He indicated they had not.

4.0 SUPERINTENDENT REPORT

Superintendent Yecha referred to HB3350, which was a bill to try to re-establish the Brothers School District. The bill was introduced by Mike McLane. The bill never came out of the initial meeting. CCSD currently has three students transported from Brothers to Crook County. There was interest but no action. The bill may appear again in two years.

5.0 APPROVAL OF CONSENT AGENDA

Scott Cooper moved and Doug Smith seconded the Board accept the Consent Agenda as presented.

5.1 Minutes Approval

- 5.1.1 April 15, 2013 Regular Board Meeting Minutes
- 5.1.2 April 24, 2013 Public Hearing Minutes
- 5.1.3 April 24, 2013 Special Meeting Minutes

5.2 Classified Resignations / Retirements

- 5.2.1 Robert Johnson, Bus Driver (resignation April 30)
- 5.2.2 Bridgette Riley, Ochoco EAll (resignation – end of school year)
- 5.2.3 Jerry Humphreys, District-wide custodian (resignation April 30)
- 5.2.4 Al Ahlberg, CSE custodian (resignation May 10)

5.3 Classified Hiring

- 5.3.1 Shannon Hart, Bus Driver
- 5.3.2 Curtis Bilyeu, Bus Driver
- 5.3.3 Trudy Ford, CRE Cook's Assistant
- 5.3.4 Scott Joseph, CCMS Custodian
- 5.3.5 James Hilburn, Floating Custodian
- 5.3.6 Dawn Camara, Temporary Confidential Business Office Clerk
- 5.3.7 Patty Walters, District-wide Custodian
- 5.3.8 Kara Merrill, Temporary MSDS Clerk
- 5.3.9 Gary Sundberg, Temporary MSDS Clerk
- 5.3.10 Mekia Ogborn, Bus Driver

5.4 Certified Resignations / Retirements

- 5.4.1 Zach Fleming, CCMS 6th Grade Social Studies (resignation at end of school year)
- 5.4.2 Janet Wilson, Ochoco 2nd Grade Teacher (retirement at end of school year)
- 5.4.3 Jamie Murray, Ochoco 4th Grade Teacher (resignation at end of school year)
- 5.4.4 Amanda Prahl, CCMS-CCHS Speech Pathologist (resignation at end of school year)

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- 5.5 Certified In-District Transfers
 - 5.6.1 Glenifer Fields, from CSE Academic Coach to Paulina Primary
 - 5.6.2 Tim Commins, from Paulina Intermediate to CCMS 8th Grade Science/Math
- 5.6 Administrative Hiring Beginning With 2013-14 School Year
 - 5.7.1 Rob Bonner, CCHS Assist. Principal-Athletic Director (from CCMS teacher)
 - 5.7.2 Joel Hoff, CCHS Assist. Principal – Curric. & Instruction
 - 5.7.3 Kimberly Bonner, CCMS Assistant Principal
- 5.7 Donations

\$40	20 Mouse Pads for Pioneer HS	Bytespeed
\$48	24 Mouse Pads for Pioneer High School	School Tech Supply
\$275	Bleacher Inspection at CCHS	Advanced Woodcraft
\$363	TOTAL DONATIONS	

The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

6.0 FINANCE

6.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report. He added that the budget projection was conservative regarding enrollment for next year.

6.2 Finance Report

Anna Logan reviewed the Finance Report. She referenced a recent adjustment made by ODE, which affects weighted ADM and therefore revenue. This adjustment happens each year in May, updating three areas from 2010 numbers to 2011 numbers. Therefore, our May payment was adjusted down based on the prior year's adjustment.

Anna then referred to the Nutrition Services Provision II meals, which was implemented this year in all our elementary schools and the middle school. Based on a 65% free and reduced percentage in these schools the district was able to offer free lunches to all students. However, because not all schools have maintained the 65% free and reduced rate, Provision II will only be offered at Ochoco and Paulina next year, unless the other schools' percentage reaches at least 65% again. There was considerable discussion about a campaign going out to parents to complete the necessary paperwork to keep the program going in all schools next year.

Doug Smith moved and Scott Cooper seconded the District provide no-charge meals for all schools that meet the 65% requirement for Provision II between now and the end of the school year for the 2013-14 school year. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

6.3 Proposed Budget Discussion

Anna Logan presented a graph showing projected General Fund ending fund balances for the next five years, which was expected to be shown to the Budget Committee.

7.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

7.1 2013-14 School Calendar Adoption

Dennis Kostelecky presented two new options for the 2013-14 School Calendar for Board review and adoption. The first option is to remove all Early Release Days and add four Staff Development days. The second option is to keep the original 10 Early Release days and add one additional Staff Development day.

Dennis recommended the District would get more bang for their buck with eliminating all Early Release days and adding the one Staff Development day. There are some risks, such as the day before Christmas break and the day before Spring Break.

Teacher Grace Deboodt added that Early Release days are hard on parents and secretaries. Many times parents forget Early Release and the kids find themselves waiting in the school office. The Board asked principals how they felt about the calendars. They all agreed that Option 1 would probably work the best.

John Lang moved and Doug Smith seconded the Board adopt Option 1 (no Early Release Days and addition of one Staff Development Day) for the 2013-14 School Calendar. The vote was unanimous in favor as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

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7.2 Walking Path Proposal

Superintendent Yecha referred to the aerial photo in the packet. It shows a path on the Yellowpine property owned by the school district. We have a request from Seth Crawford to see if the District would be willing to put a walking path in that section. We would create an easement agreement between the School District and Parks & Recreation District. It would become part of a city trail system. Some day if this becomes a school site the district may want to put a road through there. Therefore, we would need to consider the duration of such an agreement. We would ask to be relieved of all liability and ask Parks & Rec to maintain it.

Patti Norris asked if the Parks & Rec. Dist. is willing to maintain the property. Duane indicated they are willing to maintain the property.

Doug Smith would like to see the property leased for \$1 a year for a certain period of time, rather than an easement, which is more of a deeded property.

Scott Cooper felt the topic should be tabled at this time because Seth Crawford owns property next to the piece of property. He would like to see a request come from the County, City or Parks & Rec.

Scott Cooper moved and Doug Smith seconded the Board table this topic until such time the District receives a request from one of the elected bodies. The vote was unanimous in favor as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

8.0 BOARD POLICY & AR REVIEW

8.1 JEC-AR – Eligibility For Attending School Events & Activities

Rocky Miner is asking for modification in this AR in order to make a statement regarding charter school students relating to sports and activities.

Doug Smith asked about the Christian School students. Michelle Jonas indicated that the high school students who attend the Christian School are a part of the Insight Charter School.

Rocky Miner stated that with OSAA, the Home School student is protected, but not Charter School students. He added that he feels like the District is advertising to our students about getting an education at other places and come back to CCHS for sports. He feels we should show loyalty to students and families choosing to attend CCHS. Michelle Jonas added that some parents of our athletes feel frustrated because our students are held to a higher standard than those students attending Charter Schools. We hold our kids accountable for tardies and absences. Charter School students only have to go to school two days a week if they so choose. Rocky added that a Charter School student can come in and bump a CCHS student who is going to school every day, every period.

Scott Cooper stated we would be asking parents to pay taxes, but we would not allow their students to participate in sports or activities.

Doug Smith stated that if you want to be a leader in sports you should be a CCHS student. However, he does not believe the Board can dictate that. We need to make our schools such that students would rather attend CCHS than a Charter School.

Rob Bonner, current CCMS Athletic Director and newly hired for next year as CCHS Athletic Director, stated that no matter how great CCHS becomes, going to school two days a week is hard to compete with.

Patti Norris asked Rocky to check with other school districts regarding what they do and come back next month with more information.

8.2 BCFA – Local School Committees/BCF – Advisory Committees

Superintendent Yecha indicated the District is trying to come up with a starting point for a School Committee policy, which was requested by parents in the Paulina community. We have asked OSBA for a current policy on Local School Committees – BCFA. They no longer offer a sample policy for Local School Committees. Therefore, Duane is bringing forward updated policy BCF – Advisory Committees, for Board review.

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Patti Norris stated that under BCF, any committee would be a Board committee. Doug Smith indicated it was his understanding they want to be able to have meetings to help determine the direction of Paulina without it being considered a public meeting and following public meeting laws.

Principal Kurt Sloper met with a group of Paulina parents. He told them he is willing to listen to any community group and bring their concerns and suggestions to the Board. They wanted a more formal process like a School Committee with formal representatives.

Patti Norris suggested the Board go with policy BCF – Advisory Committee, and asked Kurt to work with them to find out what their scope is.

John Lang moved and Scott Cooper seconded the Board delete policy BCFA – Local School Committees. After more discussion, Scott removed his second. The motion failed for lack of a second.

It was decided to leave both policies with no changes.

9.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the upcoming meeting dates.

Non-Agenda Topic.

Rocky Miner wanted to point out to the Board a recent high school video that was produced and shown at Open House Orientation. It is a great video worth watching and can be seen on the CCHS website. He encouraged the Board to watch it.

10.0 ADJOURNMENT

The meeting was adjourned at 9:35 p.m.

Patti Norris, Board Chair

Jan Martin, Board Secretary

June 17, 2013
Date Minutes Approved