

**Central Safety Committee
Crook County School District
December 9, 2014
Crook County Middle School**

Members present: Diana Rice, Ramona McCallister, Gary King, Kristina Brooks

- 1.0 Meeting was called to order at 3:17.
- 2.0 The October and November minutes were presented and Diana Rice Motioned to approve, and seconded by Kristina Brooks. They will be signed by Deen Hylton upon his return.

Old Business

- 3.0 Gary King indicated that the committee will try to come up with a procedure/method on whom, how, and what is ergonomic furniture. Diana Rice explained that her main concern is lack of policy guidelines. Will discuss more at length at next Central Safety Committee Meeting.

New Business

Gary King presented a five-year loss review for Crook County School District.

The response from each school is available from a member of the committee.

Julia Means is the Safety Management Consultant for SAIF. The committee met to see where losses are in the district, with a cross-section of staff in all areas of the district.

The members present watched a presentation on the five-year loss review.

The results from the review indicated that the most injuries were from slips, trips, and falls and repetitive motions. The staff with most injuries was educational assistants, teachers, and custodians—in that order. When broken down by cost, it was in the departments of transportation, maintenance, and teachers—in that order.

The group also looked at how each of these groups was hurt. Teachers were hurt mostly by slips, trips, and falls. Education assistants were hurt mostly the same way. Custodians were hurt mostly by push, pull, lift, cuts, punctures, and slips and falls. Administrators were hurt by slips and trips, stress, and motion. Nutrition service workers were hurt mostly by slips and trips and repetitive motions. Transportation workers were also slips and trips, and motor vehicles. Most injuries occurred in staff with tenure 10-plus years and 5-10 years.

Diana Rice indicated that it would be good to learn from these accidents. She suggested that a breakout of the numbers would help—perhaps by who was involved in each incident, and the date and time. She added that other things not considered were the shelving in some buildings, in regards to sturdiness and height and weight of some items stored on high shelves.

Kristina Brooks suggested that it might be beneficial to watch the video/slide show on safety every year, just like the blood-borne pathogens—not just on the website, but with a group.

Gary King suggested that the group take up the topic again when Deen Hylton is here.

4.0 Adjournment

Meeting adjourned at 4:00 p.m. Next meeting will be at the CCMS cafeteria on Jan. 13 at 3:15 at the Middle School Library.

Deen Hylton, Safety Officer.

Ramona McCallister, secretary

Date