

Crook County School District
Site Safety Committee

February 2, 2015 – 2:30 PM
Pioneer High School

Members in Attendance: Jane Ashcraft, Dawn Camara, Tonya Howard, Diana Rice, Julie Koon

1.0 Approval of January 5, 2015 minutes

Diana moved to approve minutes from previous meeting as read. Julie seconded. Minutes were unanimously approved as read.

2.0 Old Business

2.1 Print Shop Copy Machines (Removal of old) – It is still there. The machine is District owned. It does work. It needs to be disposed of.

2.2 Print Shop Relocation – Work is in progress to prepare the new location. To separate the print shop from the ROTC shooting range a chain link fence with privacy slats is being installed.

2.3 Last Quarter Inspection Follow Up:

- Barb is sending new posters to FS warehouse
- Renea will take care of "not an exit" signs
- Frayed cord at Maintenance was removed
- Ear plugs for transportation have been ordered
- Jane moved Spic & Span from under sink in tutoring center at Pioneer
- Print Shop does not need additional emergency medical supplies as they are available in the office
- Defibrillator/AED units are only in student facilities because those were the only ones the grant would cover

3.0 New Business

3.1 Next quarter inspections to be submitted to Dawn by 02/20/2015.
It was decided to complete the inspections in pairs again but to mix the pairings this time for a new view of each facility. The new pairings for inspections are as follows:

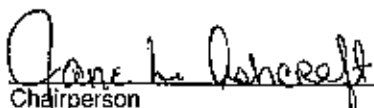
- Pioneer / Print Shop
- Maintenance / Transportation
- Technology / District Office

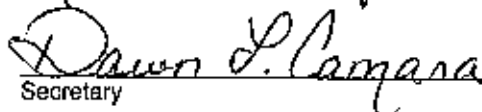
3.2 Meeting dates: The possibility of changing the committee meeting schedule was discussed. It was decided that meetings will no longer take place on the first Monday of each month but instead on the third Tuesday of each month.

4.0 Adjournment.

4.1 Next meeting is scheduled for March 17, 2015, 2:30 pm at Pioneer High School

4.2 Meeting adjourned at 3:02 pm


Chairperson


Secretary

3-17-15
Date Minutes Approved