

Central Safety Committee, Crook County School District
May 12, 2015 minutes
Crook County Middle School

Members present: Beth Lampert, Diana Rice, Ramona McCallister, Gary King, Deen Hylton, Rob Bonner

Not Present: Kristina Brooks

- 1.0 Meeting was called to order at 3:15.
- 2.0 **Old Business:** Deen Hylton moved and Gary King seconded to approve the April minutes. They also noted that the March minutes needed to be added online.
- 3.0 **New business:** Deen Hylton went over the Ergonomic Workstation Assessment, including changes. Edits were made in the following areas: 1.0, 3.3, 4.3.1, 4.5.3, 4.7, and 4.8.

These edits were made by Deen Hylton and Dawn Camara, and suggestions will go to administrative team for final approval. There was a change in wording on 4.7.

If an employee wants a second opinion, they can call SAIF for an evaluation. Beth Lampert made motion to approve changes and move forward as edited. Diana Rice seconded.

Other safety issues:

Diana Rice brought up the fact that there is no carpet or mat under the area for the chair where the front desk receptionist works. The chair is always rolling back. She indicated that this came up because of the topic of posture. Deen Hylton said that we should make a note of this and follow up.

Rob Bonner suggested that with the moving to soon be upon us, maybe we should meet before September for preventive safety reasons. Deen suggested the committee keep in contact via email—and use email to remind people to be careful.

Beth Lampert brought up the point of whether there were enough carts and dollies for moving objects at the various schools? Gary King also said that there would be a lot of staging areas to keep things as moves are made.

Deen Hylton asked the committee members to do a tour of two areas behind the Middle School where the current “tennis Courts” are. He asked to have everyone look at ridges, cracks, and the safety of these areas. He asked that the committee make a recommendation as to whether they should be kept open for student to use for any purpose.

It would cost approximately \$20,000 per court to do an overlay, stripe and paint each court. If condemned, the areas would be locked up until/if repairs were made. Rob Bonner brought up the point that there would be a real possibility that if they are condemned, they may not get repaired, and the closure could be permanent, and it would be a real loss to the Middle School.

Deen Hylton commented that he would be attending a facilities meeting later in the week, and would take the committee’s recommendation with him to the meeting. The final recommendation was as follows:

“Upon careful inspection of the tennis courts at Crook County Middle School, the Central Safety Committee would like to make a recommendation that the Construction Committee re-evaluate its decision to not repair these areas. Because of the safety concerns noted upon inspection, we as a safety committee recommend that the repair of the Middle School tennis courts be reconsidered.”

Other business

Diana Rice will be retiring at the end of June, 2015. The committee will meet again in October. At that time new members will be appointed.

Adjournment

Meeting adjourned at 4:15.

Deen Hylton, Safety Officer.

Ramona McCallister, secretary

Date