

Central Safety Committee, Crook County School District
October 20, 2015 minutes
Crook County Middle School

Present: Deen Hylton, Beth Lampert, Ramona McCallister, Gary King

Not present: Kristina Brooks, Rob Bonner

1.0 Meeting called to order at 3:15 p.m.

2.0 New Business

Future meetings to be held on Tuesdays (3rd Tuesday of month), except when it interferes with other events. The committee decided that they would continue meetings on Tuesdays at 3:15. Next meeting will be week before Thanksgiving.

Guest: Julia Means, Safety Mgmt. Consultant: Julia was here to find ways to keep employees safe.

She looks at figures over five years--performance.

Expected: Average from other school districts.

Incident reporting is done in CCSD. This could be paired with claim information to give a better picture.

Internal data and external data provides a better picture.

She suggested that we focus on the slips, trips, falls and sprain and strain when getting out information to employees.

On same level: C/B a slip or fall that didn't involve snow or ice. Could be moisture on floor. They weren't climbing a ladder or on elevation.

In future--Julia can look at deeper trends based on request.

How are people lifting and pushing objects: Lifting and pushing and pulling? Julia said there are good resources on these topics. Deen said that there was a lot of lifting and moving this summer--Julia said there was only a lifting and loading that she saw--so we did really good this summer when moving schools.

Using some prevention now can keep injuries from happening later.

Which employees being injured? Teachers, aids, coaches, Maintenance, and Kitchen staff.

Teachers, aids, admin. staff and coaches injured most by Fall, slips, trips and falls. Easiest to provide education on.

Julia shared an incident that happened to her, and the importance of awareness.

Maintenance, grounds and facilities: Sprain/strain and slips and falls and cuts. Also same for Kitchen staff.

There is a spike in injuries in October. The group brainstormed why this might take place. Beth indicated that the leaves that are in the halls where there is moisture can cause slips and falls. Gary added that

this time of year we start to get some ice and frost. Lack of sleep was brought up, and the fact that staff are often tired and fatigued because upcoming conferences and such.

Julia said she will get some statistics on fatigue and risk of lack of sleep.

Deen suggested that we look at the trends and see if there is a trend that we want Julia to break down further. Deen indicated that we also have Safe Schools training as another training tool.

Beth asked how we rated across the industry as far as safety. Julia will look into this. She said if we were interested, she could use other districts for comparison.

We are gently above average for our ratings for safety.

Discussion as to whether should put posters in each school in break rooms that warn people to be conscious of their footwear and be cautious.

Deen passed out Quick Reference Guides for Emergencies. Last revision was approximately four years ago. Jayel Haden is on a regional safety committee, and they came up with a guide that is universal for the basic flip chart. This is so that substitutes and staff have same protocol regardless of the district. There are some things that are specific like contacts and phone numbers. There are some spaces for different sections that need to have the school office number filled in by staff.

There is a blank space on each flip chart that says "Post Notes and Evacuation Route here" to be filled in by each school. Each schools emergency exit maps should also be posted there.

The old flip charts in district do not have current contact numbers. Deen mentioned that he hadn't seen the plan for evacuation if Ochoco Dam broke. Beth said there is a plan and study that has been done. Ramona suggested looking into Emergency Management plan done by Sheriff's office EM person. Deen indicated that this wasn't in current guide.

3.0 Unfinished business: Ergonomic notes needed to be resolved and finish plan. Need notes on revisions so this can be completed. Used model for Salem-Kaiser as a guide. There is no funding set aside just for ergonomics. Funding we need to come from each schools regular budget

Dawn Camara from the District Office will be replacing Diana Rice on the Safety Committee.

4.0 Adjournment

Meeting adjourned at 3:45 p.m. Next meeting will be at CCMS week before Thanksgiving

Deen Hylton, Safety Officer.

Ramona McCallister, secretary

Date

