

**Central Safety Committee  
Crook County School District  
February 10, 2015  
Crook County Middle School**

Members present: Diana Rice, Beth Lampert, Ramona McCallister, Gary King, Deen Hylton, Rob Bonner

1.0 Meeting was called to order at 3:15.

2.0 The January minutes will be presented via email and voted and approved at that time.

**Old Business**

Deen Hylton explained that based on the PowerPoint and report on injuries from 2010-2014, the committee would be taking a closer look at these for discussion. Gary King presented a five-year loss review for Crook County School District during the December meeting.

3.0

**New Business**

The numbers and data from the five-year loss review were discussed.

Julia Means is the Safety Management Consultant for SAIF. The committee discussed where losses are in the district, with a cross-section of staff in all areas of the district.

The slip/trip numbers totaled 20, and the falls totaled 25.

Committee members discussed specific situations they were aware of in the district:

- Beth Lampert indicated that at Crooked River, there is a metal plate in an entrance that becomes very icy and easy to slip on. She added that it would be beneficial if something could be added for traction.
- Deen Hylton said that there have been some injuries in the winter at transportation when staff are washing buses. He added that they provide staff with yak-tracks when washing buses.
- Deen added that there are some conditions on sidewalks and asphalt at Crooked River and Ochoco schools that might not be addressed or changed because of the school closing at the end of school year.
- Diana brought up the issue of cords from computers and other technology equipment that can be a tripping hazard. She said they have put in a special request at the District Office for special mats that cover cords on the floor.

The committee also discussed how the entire district staff could best benefit from safety training.

Ideas discussed:

- Have the PowerPoint sent to everyone and added to the fall training for all staff.
- Deen Hylton said that they already use Safe Schools training extensively.
- Hylton also said that it is important that staff pay attention to safety, and although there is a form online for reporting safety issues, he has only received two in four years.

- The group was encouraged to think about solutions and suggestions about safety changes and trainings.
- Gary King suggested that since the slip/trip/fall was such an issue, the PowerPoint presentation should be presented to all staff every year.
- Diana said that there are other hazards besides falling that need to be addressed for following up on.

The minutes for January will be voted on and approved by email.

4.0 Adjournment

Meeting adjourned at 4:00 p.m. Next meeting will be at the CCMS cafeteria on March 10 at 3:15 at the Middle School Library.

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Deen Hylton, Safety Officer.

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Ramona McCallister, secretary

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Date