



Crook County School District

Where Students Dream, Learn, & Succeed

**CROOK COUNTY SCHOOL BOARD MEETING
MONDAY, MARCH 14, 2016
MINUTES**

Board Present: Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper
Admin. Present: Duane Yecha, Anna Logan, Stacy Smith, Mona Boyd, Michelle Jonas, Joel Hoff, Kurt Sloper, Jim Bates, Cheri Rasmussen, Michael Allen, Deen Hylton

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors
- 1.4 Agenda Additions, Deletions or Revisions and Agenda Approval

Board Chair Doug Smith called the meeting to order, the flag salute was recited, a quorum was established, and visitors were recognized. Added to the agenda is 7.8 – First Review of School Calendar; 7.9 - Discussion of end-of-year moving day for CRE.

Patti Norris moved and Scott Cooper seconded the Agenda be approved as adjusted. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.

1.5 Pioneer Alternative High School Presentation

Teacher Pete Goodrich reported on a Pioneer HS Data Collection, Analysis & Reporting document that compliments but does not replace the state reporting documents. This data, which provides student demographics, academic progress, graduation and postsecondary readiness and school connection is more relevant for Pioneer. By using this data it will help with planning in the future.

2.0 PUBLIC COMMENTS

There were none.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 Construction Update

For Board Review

3.1.1 Paulina Remodel Budget

Superintendent Yecha reviewed information regarding the Paulina project being over budget by \$88,805.15. He is asking the board to approve the additional expenditures up to \$90,000.

Walt Wagner moved and Patti Norris seconded the Board approve the Paulina Remodel Project Expenses above the \$940,000 Contract in the amount of \$90,000. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.

3.2 HDES Board Meeting Highlights

For Board Review

4.0 SUPERINTENDENT'S REPORT

4.1 Board Goals Reporting Procedures

Superintendent Yecha reviewed the references to Board Goals outlined on the agenda. Whenever an agenda topic relates to a Board Goal we will reference it on the agenda.

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4.2 Advanced Diploma

Superintendent Yecha reviewed Advanced Diploma numbers. The following document was shared showing the number of students that would be required to reach a breakeven point of the program over the next three years with the new regulations that have been put in place. Currently the number of our seniors who will not qualify for the Oregon Promise (*must have a GPA higher than 2.5*) total 36, but not all those students would sign up for the Advanced Diploma. The District could probably do okay this coming year, but after that the program would cost more than we would bring in.

CCSD Advanced Diploma Projection After SB1537			
Breakeven Point - Number of Students			
	2016-17	2017-18	2018-19
Scenario 1: Full-time CCSD AD Staff	16	30	64
Scenario 2: Half-time CCSD AD Staff	12	21	45
Scenario 3: No CCSD AD Staff; use existing counselors and/or COCC staff	1	1	1

4.3 Board Packets – PDF & Sent Electronically vs Hard Copy and Distributed

Superintendent Yecha reviewed the current process of electronic or hard copies of the Board packet. Jan will e-mail the packets in PDF format the week prior to the Board Meeting. Board members may request a hard copy to also be received that week. Otherwise, a hard copy will be provided for each Board member on the evening of the Board meetings.

5.0 APPROVAL OF CONSENT AGENDA

The Board reviewed the consent agenda.

Patti Norris moved and Gwen Carr seconded the Board approve the Consent Agenda as presented.

5.1 Minutes Approval

5.1.1 February 8, 2016 Regular School Board Meeting Minutes

5.2 Classified & Certified Hiring:

5.2.1 Linda Hutchins, Assessment Coordinator / Data Specialist (classified)

5.2.2 Bonnie Finley, Temporary Special Ed Teacher/Case Manager, BBE (certified)

5.3 Certified & Supervisory Retirements:

5.3.1 Allan Byer, District Evaluation Specialist

5.3.2 Deen Hylton, Director of Facilities & Transportation

5.4 Donations

5.5 Enrollment

5.6 Finance Report

Board members thanked Deen Hylton for his long service to the District.

The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, and Walt Wagner, Scott Cooper.

6.0 FINANCE

No Finance Report (*under Consent Agenda*)

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7.0 BOARD REVIEW / DISCUSSION / ACTION ITEM

7.1 Elementary School Name Change: Cecil Sly / Crooked River

Superintendent Yecha reviewed the comments from last month regarding the possibility of changing the name of the Cecil Sly Elementary building to Crooked River Elementary when students move to the remodeled building next fall. He is in support of making this change. We have a program we work with in the community called Story Lines, which focuses on the Crooked River. There is also a practical reason for keeping the Crooked River Elementary name. We were required by ODE to “close” Cecil Sly this year because there were no students in the building. Once students move back into the building, we would then be required to “open” Cecil Sly Elementary. If we keep the name Crooked River Elementary, we would not have to then “reopen” Cecil Sly.

Gwen Carr has received a couple negative comments for changing the name. Principal Cheri Rasmussen indicated she has received a lot of positive comments regarding the name change based on the newspaper article that appeared a few weeks ago.

Walt Wagner moved and Scott Cooper seconded the Board change the name of the Cecil Sly Elementary building to Crooked River Elementary effective at the end of the 2015-16 school year. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, and Walt Wagner, Scott Cooper.

7.2 PBCCS Contract Negotiations Update

Anna reported she has had contact with the Powell Butte Community Charter School Board. They have prepared a first draft of the contract for review. They would like a couple of board members from each board to meet to review the contract and answer questions.

Doug Smith indicated he would rather continue with a three-year contract vs. a five-year contract. Anna pointed out that by statute the first two contracts could be for three years, but after that they must be five-year contracts.

7.3 Progress Toward Board Goals

HR Director Jayel Hayden reviewed Board Goals 2.1 – Increase the capacity and utilization of effective instructional practice; and 2.2 – Increase the number of National Board Certified Teachers. Jayel indicated the district has ended the payout for evaluation scores now that the TIF grant has expired. Also, the State changed the way we are to measure goals, which has added stress for teachers. The percentage change from 2013-14 to 2014-15 was a -.5.1%. The Board felt that with all the changes that have been taking place at the state and federal level, they were not disappointed with the small decrease. Regarding certification, we have one teacher who has obtained National Board Certification. Michelle Jonas indicated she believes there will be a cohort of teachers signing up next year to earn this certification. The certified contract allows for an annual \$1,000 bonus each of five years after receiving the certification. The district will be looking at providing additional incentives for those who complete the certification.

7.4 Maintenance Supervisor / Transportation Supervisor Salary

HR Director, Jayel Hayden, reviewed the supervisor salary schedule. He requested that the Transportation Supervisor salary schedule be increased to the same pay line as the Maintenance Supervisor. It will be a difficult position to fill and the district would like to fill it with someone with experience.

Patti Norris moved and Scott Cooper seconded the Board approve the requested change in the salary line for the Transportation Supervisor. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, and Walt Wagner, Scott Cooper.

7.5 District E-Mail Addresses for Board Members

Board Chair Doug Smith indicated he is bringing this topic forward. With what has been happening at the state and national level regarding e-mail accounts, he feels it is in the best interest of the district that the school board members have a district provided e-mail address. All Board members were in agreement to be set up with a district provided e-mail address.

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7.6 New and Surplus Classroom Furniture

Superintendent Yecha reviewed furniture photos, first reviewing new furniture at BBE and then reviewing old furniture from all three elementary schools. As we open the new Crooked River Elementary next fall, he would like to see new desks and other furniture matching the quality of furniture at BBE. He feels the district will have the necessary funds to do so. There are contingency funds, a facilities grant, as well as the proceeds from the sale of the Ochoco building. He is looking to spend \$150,000. He is asking for feedback from the Board. After discussion among the board members, they were in agreement with purchasing new furniture for Crooked River. They all agreed that they promised the community that Crooked River Elementary would look like a new school once the work is completed, including the furnishings.

Scott Cooper moved and Walt Wagner seconded the Board approve the purchase of furnishings up to \$150,000 for Crooked River Elementary. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, and Walt Wagner, Scott Cooper.

7.7 Disposition of North Wing of CRE

Superintendent Yecha indicated it would take \$700,000 for each wing to upgrade for heating. The two wings, along with the building in the middle, are all on the same heating system and would all have to be upgraded together. He feels that at this time the District should hold on to the north wing based on the cost of the heating system, the fact that we may need storage space, and on what the Legislature may do in the future regarding pre-school. For now, we would use the space for storage, but it would be available for extra classrooms in the future if needed. Scott Cooper added that he is concerned that within five years we may outgrow our two elementary schools. Therefore, he would like to slow play selling the north wing so it could be available for classrooms. The Board was in agreement to holding onto the north wing.

Work will begin on the south wing at CRE starting this summer. However, because of the additional work that needs to be done regarding asbestos removal, the building will not be done in time for the start of the 2016-17 school year. It may be November before Pioneer HS is able to move from their current location to the new location.

7.8 2016-17 School Calendar

Stacy Smith reviewed the proposed 2016-17 school calendar. This current year there were six Inservice days prior to the start of school. Also, this year the Monday and Tuesday of Thanksgiving Week were student contact days, whereas in the past those have been staff development days. School conferences were moved from November to October this year.

The major changes to the 2016-17 school calendar include the following: Four Inservice days prior to the start of school instead of six; moved conference days from October back to November based on teacher feedback that October conferences were really too soon to have enough information to provide parents. The Monday and Tuesday of Thanksgiving week once again becomes staff development days because student attendance was very poor this past November.

After Board review, the Board members were in agreement they wanted at least two more student contact days in November and directed the calendar committee to come back next month with a revised calendar. Also, they want to see the average daily attendance records compared to this past Monday and Tuesday of Thanksgiving week.

7.9 CRE Staff Moving Days

Superintendent Yecha indicated that CRE staff need two days for moving, one day at the end of the school year to pack, and one day prior to the start of school to unpack in their new classrooms. To accomplish this the District could pay CRE staff for one additional day after school is out to allow for packing, and an additional day in August for move in. Another option for this spring would be to let the students out a day early and use that day for packing. Principal Rasmussen indicated that the majority of CRE staff prefer the idea of students getting out a day early. There would still be enough student contact hours to meet the ODE requirement of 900 hours for elementary students.

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Patti Norris moved and Scott Cooper seconded the Board allow the release of students at Crooked River Elementary one day early at the end of the this school year, which would give them a half-day on June 9 vs a half-day on June 10.

Walt would like to see information on how many families would be impacted with the one-day early release.

Michelle Jonas suggested the district work with the two elementary after-school programs, After the Bell and Kids' Club. Perhaps the district could pay to have students who do not normally attend these programs to attend on the afternoon of June 9.

The vote was in favor 4-1 as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, and Gwen Carr; Nay - Walt Wagner.

8.0 BOARD POLICIES AND AR's – First and/or Second Reading of New or Updated Policies & AR's
8.1 EEC – Boarding Aid (third reading)

Scott Cooper moved and Walt Wagner seconded the Board adopt Policy EEC – Boarding Aid as presented. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, Gwen Carr, and Walt Wagner.

8.2 JEA – Compulsory Attendance

8.3 JEA-AR - Compulsory Attendance Notices and Citations (Highly Recommended)

8.4 JEDA - Truancy (Required)

8.5 JFC - Student Conduct & Discipline (Required)

8.6 JG – Student Discipline (Required)

8.7 JGD - Suspension (Required)

8.8 JGE – Expulsion (Required)

Patti Norris moved and Scott Cooper seconded the Board adopt Policy JEA – Compulsory Attendance, JEDA – Truancy, JFC – Student Conduct & Discipline, JG – Student Discipline; JGD – Suspension; and JGE – Expulsion, as presented. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, Gwen Carr, and Walt Wagner.

9.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the meetings and important dates schedule. Next month's Board meeting is in Paulina.

10.0 ADJOURNMENT

The meeting was adjourned at 8:27 p.m.

Doug Smith

Doug Smith, School Board Chair

Jan Martin

April 11, 2016

Date Minutes Approved