

Crook County School District
Site Safety Committee

March 8, 2016
Pioneer High School

Meeting called to order at 10:10 am

Members in Attendance: Jane Ashcraft, Dawn Camara, Pat Harvey, Tonya Howard, Lisa Lusk, Wendy Slawter

1.0 Approval of January 29, 2016 minutes

Tonya moved to approve minutes from previous meeting as read. Lisa seconded. Minutes were unanimously approved.

2.0 Old Business

2.1 *All Old Business has been addressed.*

3.0 New Business

3.1 *First Quarter 2016 site inspections were reviewed.*

Facility Inspections (Transportation, FS, Maintenance)

- Maintenance Shop is in process of being cleaned and reorganized
- Transportation noted that extension cords are in use, but properly.

Office Inspections (Tech, Transportation, District Office (DO), Maintenance, Pioneer, Print Shop)

- Issues have been addressed, corrected or reported to Central Safety Committee.

3.2 *Next Quarterly Inspections*

Scheduled to be completed by 5/3/16, to be reviewed at the May meeting. Inspections to be done in teams (for fresh eyes) as follows:

Pioneer DO: Jane, Dawn & Lisa

Maintenance: Wendy & Tonya (no Tech as they will be moved to schools at that time)

Transportation & Print Shop: Pat & Cindy

3.3 *Crossing Guard & School Crossing Safety*

A concern was raised about the safety of students as they cross the street at Barnes Butte. It has been noticed that students regularly do not look when crossing and ride their bikes out into the street. It was also noted that parent and bus traffic is heavy and congested and there is no crossing guard to help. In addition, it has been observed that crossing guards have stepped out in traffic without looking, especially watching for cars in the turning lane. The committee discussed the need for a crossing guard at BBE, the potential of additional trainings for crossing guards and the option of having a third party (example – Prineville Police) do presentations at the schools regarding street safety for the students. Referring to Central Safety Committee for further discussion and follow-up.

3.4 *Active Shooter Plans & Trainings*

It was asked if the district had plan in place in each building for an active shooter. It was shared that there is in the form of the Emergency Flip Chart. It was also noted that an effort on the part of HDESD to update the chart for the entire ESD by end of summer 2016 is ongoing. It was recalled that there had been safety latches for doors tried out at Cecil Sly and the committee wondered what had become of the latches.

Wendy followed up with Deen who reported that the Fire Marshal did not want those types of latches used as they could impede student exits in case of fire. There was also discussion about the number and type of required safety drills to be done by each building. The consensus was a fire drill each month, 2 earthquake drills each school year and 2 lock-down/active shooter drills each year. Recommendation to clarify with buildings the number and type of drills to be done. Coordinate with Central Safety Committee.

4.0 Adjournment.

4.1 Next meeting is scheduled for April 12, 2016 at Pioneer High School at 10 am.

4.2 Meeting adjourned at 11:02 a.m.

Chairperson

Secretary

Date Minutes Approved