



**Crook County School District**

Where Students Dream, Learn, & Succeed

**CROOK COUNTY SCHOOL BOARD MEETING**

**MONDAY, MAY 9, 2016  
MINUTES**

Board Present: Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper  
Admin. Present: Duane Yecha, Anna Logan, Stacy Smith, Mona Boyd, Michelle Jonas, Joel Hoff,  
Kurt Sloper, Jim Bates, Cheri Rasmussen, Carrie Shinkle

**1.0 CALL TO ORDER**

- 1.1 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors
- 1.4 Agenda Additions, Deletions or Revisions and Agenda Approval

Board Chair Doug Smith called the meeting to order, the flag salute was recited, a quorum was established, and visitors were recognized. Background information provided for 5.3 and 5.4 – Supervisor Hiring.

**Patti Norris moved and Gwen Carr seconded the Agenda be approved as amended. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.**

**1.5 CCHS Foreign Exchange Students Presentation**

Two CCHS foreign exchange students. Kim Taegyem and Chan Kwok Ching provided PowerPoint presentations showing slides from their home countries (Hong Kong and South Korea) along with places they have visited in the United States this year. Their presentations were very entertaining and informative. The host father, Tracy Quiring, was present and invited audience members to become host families. They are currently looking for host families now for next year.

**1.6 FAN (Family Access Network) Presentation**

Julie Lyche, Executive Director of FAN – HDES presented information regarding FAN. FAN connects families to basic needs such as food, clothing, and housing. The FAN program in Crook County started this fall. The purpose is to allow kids to come to school having eaten breakfast, have a place to live, with the goal of keeping them in school. We have two half-time FAN advocates in Crook County, who are CCSD employees so they are in the schools helping the students. They meet monthly with all FAN advocates in the area (Deschutes and Jefferson Counties). They talk about the basic needs, but also help kids fit in with proper school supplies and clothing for school. The FAN advocates help connect parents with available services. In just four months in Crook County 109 kids and family members have been served in Crook County. Our highest need in Crook County is housing. Food is another big need. We have some churches who do hygiene bags, which they cannot buy with food stamps. 74% of families in Crook County are enrolled in the Oregon Health Plan. Many do not have jobs. Over 50% of the families only need help once or twice. We are helping hard working low income families. We had a family who had a fire and no place to live. They were homeless for two years. They now have a home, dad is working, kids are thriving.

**1.7 Homeless Student Advocate Program Report**

Julie Lyche talked about the homeless students in Crook County. She works with the HDES and the homeless students in the area. One of the key pieces is every time a child experiences homelessness they lose 4-6 months of academic success. There are different definitions of homeless. FAN looks at people who are living in their car, in a tent, look at people who are doubled up such as two families sharing a two-bedroom

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apartment. One family has the rental agreement and can request the other family move out at any time. A requirement the schools have is they are required to register homeless students even if they do not have all the proper documentation.

Julie indicated 94 students have been identified as homeless in Crook County, including 13 children 0-5 years of age.

2.0 PUBLIC COMMENTS

There were none.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 Construction Update

3.2 CRE/CSE Building: Paving & Sidewalk Base Bid & Alternate #1

Total Funds Remaining	\$1,525,773
Cecil Sly Traffic Project	\$625,000
Cecil Sly Remodel Additional Costs	<u>\$225,773</u>
	\$850,773
First St. Remodel	\$675,000 (already approved)

Superintendent Yecha indicated the parking lot traffic project was never planned for in the bond measure. We always said we were going to do it, but we didn't put money in there for it. We have now determined we need to do the traffic project and need to cover the additional remodel costs.

The Board reviewed the proposed parking lot areas. Bids are due to the district on May 19.

Superintendent Yecha stated he would like the Board to authorize \$625,000 for CS traffic project, and \$225,773 for the Cecil Sly remodel additional costs.

There was considerable discussion on the needs and costs. The board reviewed the list of proposed changes.

**Patti Norris moved and Walt Wagner seconded the Board approve \$625,000 for CSE traffic project and \$225,773 for the CSE Remodel Additional Costs for a total of \$850,773. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.**

Because the above topic took considerable time, it was suggested to move 7.1 – Charter School Approval and 7.2 PBCCS Contract Negotiations in front of 3.2.

**Scott Cooper moved and Gwen Carr seconded the Board move 7.1 and 7.2 to come before 3.2. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.**

7.1 PBCCS Renewal of Charter School

The School Board heard comments from PBCCS principal Jackie LaFrenz during the Public Hearing.

**Patti Norris moved and Walt Wagner seconded that CCSD approve a new five-year Contract with PBCCS. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.**

7.2 PBCCS Negotiations Update on New Charter Agreement & Lease

Board members Walt Wagner and Scott Cooper, along with Anna Logan, met with the PBCCS Board regarding their needs, which are similar to CCSD increased cost needs. They would like CCSD to consider an increase in the SSF funds for PBCCS. They would also like their teachers to be included in our staff development opportunities. It was agreed that CCSD would extend an invitation to PBCCS teachers

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whenever staff development training is offered to CCSD teachers. They would also like staff members' children be allowed to attend PBCCS above the enrollment cap (5%); and students living in Powell Butte be given the opportunity to attend PBCCS above the enrollment cap (10%). They currently have a waiver request into ODE regarding these two requests.

Doug Smith pointed out that PBCCS currently receives a higher SSF because they are considered a small rural school, vs. our in-town schools.

Negotiations will continue and a new contract will be adopted within the next 90 days, which is required by law.

### 3.2 HDESD Board Meeting Highlights

The HDESD Board Highlights were reviewed.

### 4.0 SUPERINTENDENT'S REPORT

#### 4.1 HESD Budget Committee Opening

Superintendent Yecha indicated that the vacant ESD budget committee opening for CCSD that appeared on last month's ESD highlights, was for the position to which superintendent Yecha has since been reappointed.

#### 4.2 KG – Building Use Policy Review

Superintendent Yecha indicated we have moved Policy KG to the June agenda.

### 5.0 APPROVAL OF CONSENT AGENDA

The Board reviewed the consent agenda.

**Patti Norris moved and Gwen Carr seconded the Board approve the Consent Agenda as amended.**

- 5.1 April 11, 2016 Regular School Board Minutes
- 5.2 Certified Hiring:
  - 5.2.1 Nathan Fincham, CCHS Advanced Math Teacher
  - 5.2.2 Amanda Hulin, CCHS Advanced Math Teacher
  - 5.2.3 Kortni Papineau, Paulina Elementary Teacher
- 5.3 Certified One-Year Unpaid Leave Of Absence Approvals
  - 5.3.1 Valoree Gerlitz, CRE Grade 4 Teacher
  - 5.3.2 Heather Wiles, CCHS Social Studies Teacher
- 5.4 Classified Retirements / Resignations:
  - 5.4.1 Kyla Salmond, College Readiness Coordinator(resignation)
  - 5.4.2 Fay Endicott, CCMS Building Engineer(retirement)
- 5.5 Supervisor Hiring:
  - 5.4.3 Michelle Saavedra, Transportation Supervisor
  - 5.4.4 Leland Bliss, Maintenance Supervisor
- 5.6 Donations
- 5.7 Enrollment
- 5.8 Finance Report
- 5.9 Big Brothers Big Sisters School Based Mentoring – Crook County
- 5.10 Math & English Curriculum Adoption

Michelle reported on the two new math teachers hired. One is filling a position that will be vacant at the end of this year. The other position is replacing .5 of two current math teachers who will be teaching at Pioneer, one in the morning and one in the afternoon. Amanda Hulin is coming from Vancouver, is a national board certified teacher and plans to move to Prineville. Her husband is an elementary teacher and is hoping to find

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a teaching position in the area. Nathan is coming to us as a brand new teacher, as a second career. Nathan is from Central Oregon and his wife teaches in Redmond. They received off the chart recommendations for both of them.

**The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.**

### 6.0 FINANCE

#### 6.1 Resolution #05-2015-16: 2016-17 School Fees

Anna Logan reviewed the proposed School Fees for 2016-17 and answered questions. Anna will prepare a document showing how much is collected by the fees overall and what the fees are used for and will bring this data back next month. The Board will not take action tonight.

#### 6.2 New Fund Designation – Seismic Grant

Anna Logan would like to ask for a new fund for the Seismic Grant we were awarded recently. The fund would be #420 – Capital Construction Projects to be used for any non-bond construction projects.

**Patti Norris moved and Scott Cooper seconded the Board approve the new fund designation #420 for Capital Construction Projects. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.**

#### 6.3 Capital Expenditures – Fund 217

Anna Logan reviewed Fund 217. We have had a couple of sales and auctions that brought in funds. We had some energy trust funds that went into 217. We also got a grant from ODE for \$624,000 because of the building of BBE. If Ochoco sells, the closing costs would also go into 217. During Budget committee meetings we proposed \$650,000 go into this account. We would like to use the funds for resealing the HS parking lot (\$40,000); when CRE moves into their new building Maintenance is looking to purchase a new floor scrubber (\$11,000); work needs to be done on all the stadium walls (\$100,000).

**Scott Cooper moved and Gwen Carr seconded the Board approve Capital Expenditures in Fund 217 as follows: allocate up to \$40,000 to reseal HS parking lot; \$11,000 for a floor scrubber for the CRE new building; and \$100,000 for stadium walls.**

Walt commented the current condition of the stadium could be a liability at this time. Doug added we have asked for temporary work to be done on the stadium by our staff in the meantime. Anna added that we could also use General Fund dollars for this project.

Patti would like to see a proposal for all the areas that need to be upgraded in the stadium.

**The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.**

#### 6.4 Budget Review:

##### (a) Middle School Alternative Program

CCMS Principal Kurt Sloper reported on the proposed MS alternative program for at risk students as follows:

Why We Need The Program:

- Deliver supports and skills for high risk behavior students so that they can be successful in a regular education setting.
- Provide placements for students that exhibit unsafe behaviors or are expelled.
- Ensure student safety and conducive learning environments for the regular education setting.

Current Student risk Demographics:

- Crook County Juvenile Department Probation Caseload: 12 Students
- Crook County Juvenile Department Level 7 Program: 18 Students
- Rim Rock Adolescent Treatment Center (Out-patient:) 5 Students
- Mental Health / Lutheran Family Services: 16 Students
- Students Chronically Absent: 17% (Less than 90% attendance)

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- Poverty 68% Free & Reduced Lunch
- CCMS Failure Rate (1 or more F's:) 83 Students
- Step 3 or further in CCMS Building Management Plan: 27 Students
- CCMS Expulsions: 7 Students
- CCSD Safe Schools Assessments: 6 Students
- CCMS No Harm Contracts (Suicide ideation or self-mutilation:) 11 Students

### Preliminary Program:

- 1.0 Certified FTE / 1.0 Classified FTE
- Location on campus
- The program serves regular and special education students.
- Flexible programming allows for a self-contained classroom or hybrid model.
- Student placement determined by CCMS Administration and Parent/Guardian.
- Curriculum: Core plus all regular education supports.
- Social Skill Instruction (Ex. Conflict management, self-regulation, coping, and emotional regulation.)
- Maximum Capacity: 20 Students

If this program does not happen, we would continue to provide tutoring. These students would also compromise the learning experience of on-track students when in the regular classroom.

Scott Cooper would like to see a one-year pilot, and then report back to the Board in a year regarding whether the program was a success or not.

Michelle stated the secondary team feel that saving these kids at the middle school level is the most important thing. They would love to have art and other programs in their schools, but saving these kids is more important.

### (b) Additional Special Ed Requests

Special Ed Director Mona Boyd reported on Special Ed statistics and the need for the additional Special Ed staff.

### Impacts:

Safe Schools Assessments – 5 assessments in 12 months ; Wrap – 26 Students receiving services; Special Factors – Behavior checked on IEP – 33 current 7 in referral; 10 Special Education FBA/10 Non-Sped FBA; Restraints 7 Compared to 0 in 2014-15; Referrals – Physical Aggression/Fighting Elementary Level. Major Referrals 100; Minor Referrals 132; General Education Impacts

### Senate Bill 53:

Limits instances under which students, fifth grade or lower, may be suspended or expelled. Out-of-school suspension is limited to non-accidental conduct causing serious physical harm to a student or school employee, when the student's conduct poses a direct threat to the health or safety of students or school employees; or when the suspension or expulsion is required by law.

### Crook County Behavior Program:

Mission: Supporting children and families through therapeutic community and educational partnerships

Vision: Short-term stabilization followed by supported re-integration into traditional education settings.

### Methods:

Wrap around services; Individual group and family counseling; Small group protected environments; Integrated therapy; Behavioral management support; Access to school based health; Specially designed instruction in the areas of academics, social/emotional development and behavior

### Evidence Based Practices:

Collaborative Problem Solving; Non-violent Crisis Intervention; Trauma Informed Cognitive Behavioral Therapy; Dialectical Behavior Therapy; Play Therapy; Attachment Based Family Therapy

### Staffing:

#### District

- 1 Certified – Special Education Endorsed; 3 Classified – Instructional Assistant II

#### Mental Health - Partnership

- 1 Therapist; 1 Behavior Management Specialist

#### Consultation

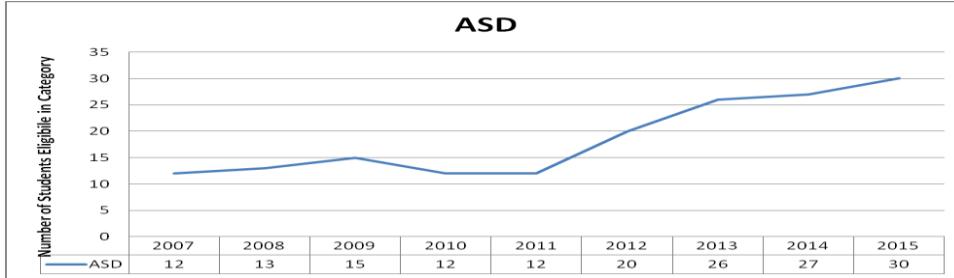
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- School Nurse; School Psychologist; Special Education Behavior Coordinator; Wrap Coordinator; Intercept – Youth Villages

**Facilities & Equipment:**

2 Classrooms; Office Space; De-escalation Space; Curriculum; Technology Tools and Support; Classroom Furniture; Sensory Equipment; Transportation; Professional Development; Safety Equipment

**Autism:**



**Impacts:**

5 non-verbal elementary students; Establishment of ASD classroom mid-year; Life Skills classroom moved into resource, pods, porch; 4 Temporary Instructional Assistants; Autism specialist from CORP requesting more hours from LSP

**Strategies:**

Applied Behavior Analysis; Discreet Trials; Pivotal Response; Social Stories; Video Modeling; Picture Exchange Communication Systems; Augmentative Communication Systems; Functional Behavior Assessment

**Staffing:**

Classroom: 1 Certified Special Education Teacher; 4 Instructional Assistants; Speech Pathologist (Current Position)  
 Consultation: Behavior Coordinator; CORP Autism Specialist; School Psychologist; Developmental Disabilities; ABA – Pacific Source

**Facility/Equipment:**

1 classroom; Teacher Tools (Computer, Printer, Technology Support; Room Dividers; Sensory Tools; Augmentative Communication Tools; Classroom Furniture; Curriculum Special Education Transportation; Professional Development; Safety Equipment

**7 BOARD REVIEW / DISCUSSION / ACTION ITEM**

**7.3 PACE Joinder to Trust Agreement – Resolution #06-2015-16.**

Superintendent Yecha reviewed Resolution #06-2015-16, which is mandatory in order to continue with PACE Insurance.

**Patti Norris moved and Gwen Carr seconded the Board approve Resolution #06-2015-16 PACE Joinder Trust Agreement as presented. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, and Walt Wagner.**

**7.4 Progress Towards Board Goals (recurring monthly): TECHNOLOGY**

Technology Director Michael Allen the current Technology Plan along with the 2017-18 Technology Plan as follows.

**Key areas of focus:**

- New Teaching Equipment at new Crooked River Elementary School.
- Expand the Chromebook 1 to 1 program to the High School.
- Upgrade Projectors at the Middle and High School.
- Continue and complete the replacement all systems over 6 years old.
- Upgrade Teaching equipment at the High School.

2017-2018 Technology Plan	Quantity	Price per	Total
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New CRE Projectors and mounts	28	700	19600
New CRE iPad, Apple TV, case, and stand	30	600	18000
New CRE E-Rate 20% and IMESD 10%	1		25470
CCMS and CCHS Projector replacement	50	600	30000
CCHS Network wiring	1		20000
Chromebook 1 to 1 at CCHS	900	250	225000
Chromebook Cases/Bags for CCHS	1000	25	25000
CCHS iPad, Apple TV, case, and stand	40	600	24000
Mobile Device Management Apple	1		6000
Professional Development Training	1		25000
Windows Computer Replacement	226		177200

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Total			595,270
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**Windows Computer Replacement Breakout**

<b>Model</b>	<b>Staff Use</b>	<b>Student Use</b>	<b>Total</b>
Desktops	66	94	160
Laptops	38	28	66
<b>Total</b>	104	122	226

<b>Model</b>	<b>Replacement Cost</b>	<b>Replacement Cost</b>	<b>Total</b>
Desktops	\$ 66,000.00	\$ 56,400.00	\$122,400.00
Laptops	\$ 38,000.00	\$ 16,800.00	\$54,800.00
<b>Total</b>	\$ 104,000.00	\$ 73,200.00	\$177,200.00

The Board is looking for a better explanation of what the direction of technology should be for each student and how the district is going to teach the students to be technology savvy. They would like to see a checklist of what skills we will require for students. Michelle Jonas indicated they have a committee working on those ideas.

**8.0 FUTURE MEETINGS / IMPORTANT DATES**

The Board reviewed the meetings and important dates schedule. Scott Cooper will represent the board at Senior Graduation on June 3.

**9.0 ADJOURNMENT**

The meeting was adjourned at 10:32 p.m.

*Doug Smith*

Doug Smith, School Board Chair

*Jan Martin*

Jan Martin, Board Secretary

**June 13, 2016**

Date Minutes Approved