

Central Safety Committee, Crook County School District
October 18, 2016 minutes
Crook County Middle School

Committee members present: Leland Bliss, Ramona McCallister, Dawn Camara
Not present: Rob Bonner, Beth Lampert.

1.0.

Meeting was called to order at 3:20

First item of business: discussion of what days and times for meetings. Leland will see what times and days:

OSHA requires equal numbers of each group in district

Have to have monthly safety committee meetings

Do we have bylaws?

Should have a chair each year

OSHA recommends chair and vice chair

Leland would like one from each school and equal management and classified to be represented

OSHA fact sheet

Individual sites are not mandatory but Leland highly recommends

Leland provided copies of OSHA fact sheet and recommended safety committee bylaws

2.0.

Old business

Review of minutes from previous two meetings.

Leland questioned an entry about a slick spot Beth Lampert had brought up Feb. 10, 2016 at Crooked River: was the slick spot on north side?

In the Feb. 10 minutes, Deen Hylton mentioned some concerns about sidewalks

Discussion of March minutes:

Crossguards-- are they trained? Dawn mentioned that's a concern even at the high school

Leland will check with Jim Bates to see what the outcome is from last March observation at Barnes Butte Elementary

Other old business: Incidents from the past 6 months

Oct 18 at grounds building at CCHS

A handle popped off when working with snow plow and smashed a finger. Went to ER

To resolve: staff using snow plow will isolate handles on snow plow

Sept. 13, 2016

Barnes Butte Elementary

A staff member was walking through a pod and tripped on a black electrical box that is flush with the floor--slightly raised edges. No injury.

Sept. 2, 2016

CCMS

Unloading desks off desk mover and the catch on bottom of the mover wasn't correctly positioned or engaged. Went to ER but no injury.

To resolve: engineer will properly use equipment and make sure it's engaged.

Aug. 30, 2016

CCMS

Staff member tripped while leaping with excitement during a training.

To resolve: review flooring for tripping hazards.

Aug. 19, 2016

Crooked River Elementary

Two staff were carrying a pallet of wood. A hole had been covered by the pallet and when the two staff moved it, one fell into the hole. He hurt his back.

To resolve: no follow up because the hole was temporary and has been filled in.

July 22, 2016

District office

Staff moving a file safe, and wheel on dolly rolled over his foot. No injury.

Resolve: watch to not put foot in front of the wheel and watch placement of feet.

July 20, 2016

Transportation

A mechanic was under a bus using a pressure washer, and the hose split and sprayed him with hot water. No injury.

Resolve: replaced hose and inspections are ongoing for other hoses. The day after, all hoses were inspected.

June 23, 2016

Paulina

Custodian was moving a large book shelf. Pushed when he should' have and hurt back. Went to hospital.

Resolved: met with individual to debrief and communicate that there needs to be adequate resources when needed for heaving lifting.

3.0.

New business

Ramona McCallister brought up the topic of the defibrillators in the buildings. Do all staff know where they are? Leland said he would check on this.

Trainings for safety committee: Leland indicated that it is a requirement for members to have training on investigations and ID. Last year Julia means did training on ID but not investigations. Leland said the process SAIF uses is really good, and he will arrange.

Discussion of past minutes:

It was decided that as soon as they are approved, they should go up on website. They should first go to Leland for review the electronically for everyone to review and approve.

4.0

Adjournment

Meeting adjourned at 4:00 p.m. Next meeting will be Nov. 18, location TBA.

Leland Bliss, Safety Officer.

Ramona McCallister, Secretary

Date