

Crook County School District  
Site Safety Committee

June 7, 2016  
Pioneer High School

Meeting called to order at 10:00 am

Members in Attendance: Jane Ashcraft, Dawn Camara, Cindy Porter, Tonya Howard, Wendy Slawter

1.0 Approval of previous meeting minutes

Tonya moved to approve minutes from previous meeting as read. Dawn seconded. Minutes were unanimously approved.

2.0 Old Business

2.1 *All Old Business has been addressed.*

3.0 New Business

3.1 *Second Quarter 2016 site inspections were reviewed.*

Facility Inspections (Transportation, FS, Maintenance)

- Transportation noted that extension cords are in use, but properly; cracked insulation repaired
- FS – storage happening in aisle ways; some first aid supplies are opened; loading dock stairs need to be repaired/replaced and handrail installed

Office Inspections (Tech, Transportation, District Office (DO), Maintenance, Pioneer, Print Shop)

- MT- paper storage by printer to be secured; bookshelf in office to be secured.
- MT – EXIT sign installed in office
- PRINT – paper shelves are stable; do they need to be attached to walls?
- DO – daisy chained power strips (Jan, Lisa)
- DO – door to chemical cabinet does not have lock
- DO – 3-ring binders “piled” on high shelf; chemicals above head in ESD laundry, bathroom and one classroom.

4.0 Adjournment.

4.1 Next meeting is scheduled for August 9, 2016 at Starbucks at 10 am.

4.2 Meeting adjourned at 11:02 a.m.

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Chairperson

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Secretary

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Date Minutes Approved