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Crook County School District

Where Students Dream, Learn, & Succeed

**CROOK COUNTY SCHOOL BOARD
Regular School Board Meeting Minutes**

Monday, December 12, 2016

Board Members Present: Patti Norris, Gwen Carr, Doug Smith
Board Members Absent: Walt Wagner, Scott Cooper
Administrators Present: Duane Yecha, Anna Logan, Stacy Smith, Leland Bliss, Jim Bates, Cheri Rasmussen, Kurt Sloper, Joel Hoff, Kimberly Bonner

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors

Board Chair Doug Smith called the meeting to order at 6:30 p.m., the flag salute was recited, a quorum was established, and visitors recognized.

1.4 Agenda Additions, Deletions or Revisions & Agenda Approval

The following corrections were made to the agenda:

Remove 5.4.4 – Hope Pires, Bus Driver (has declined the position)

Add 5.4.5 - Michelle Holliday, CCMS IAll

Remove from 7.2 Board Goals the reference to ACTION

Remove 8.1 – Board Policy BBAA – Individual Board Member’s Authority and Responsibilities. This policy was approved last month.

Pattie Norris moved and Gwen Carr seconded the Board approve the agenda as amended. The vote was unanimous in favor 3-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

1.5 CCHS Jazz Choir Performance

Choir Director Hannah Moorman led the jazz choir in two holiday songs. The Board thanked the students for their performance.

2.0 PUBLIC COMMENTS

None.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 Construction Update

Jerry Milstead indicated the CRE project is coming to an end and he will be bringing a final evaluation in January regarding the CM/GC process. Regarding First Street work, pouring of concrete will have to wait until the weather improves (west sidewalk). The hope is to get the IT Department set up in their new location during winter break. Pioneer will not move until construction is completed (Spring Break or Summer Break). There was a question regarding the wall on the north end of CCMS. There are a couple sections that need to be repaired. This is not part of the Bond project. Maintenance supervisor, Leland Bliss, is keeping an eye on what needs to be done.

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3.2 Evaluation of CCMS Project

Jerry Milstead reported on the CM/GC evaluation of the CCMS remodel project. The project was broken into two phases. The CMGC process was the most successful process for the completion of work.

3.3 HDESD Board Meeting Highlights

The Board reviewed the highlights.

4.0 **SUPERINTENDENT REPORT**

4.1 HB 3499 - English Language Outcome Improvement

Stacy Smith reviewed HB 3499.

HB3499

- The District discovered July, 2016 that CCSD had been measured for EL performance in four areas:
 - Average Language Acquisition Growth (years '11-'12 through '14 -'15);
 - Grade 6-8 Math Growth, current and former EL (year '14 -'15);
 - Five-year cohort graduation rate (years '9 -'10 through '12 -'13);
 - Post-secondary enrollment (years '10 -'11 through '13 -'14).

DATA ANALYSIS

- Language Acquisition above state average;
- EL math achievement in grades 6-8 needed improvement;
- Graduation data low, but four-year rolling accumulation included Insight data;
- Post-secondary enrollment numbers also need improvement;
- State placed all districts onto a plot map based on a needs and student performance index;
- High needs/Low performing districts were identified using this graph and were designated "Transformational District";
- CCSD landed in the "Low needs/Low performing portion of the graph and designated as a "Targeted District".

STATE INTERVENTION

- Specialists from the state conducted two rounds of visits, first with Transformational Schools: Bend, Redmond, Jefferson County, then with Targeted Schools, CCSD;
- We met with the state on December 2;
- Transformational Schools get money and technical (coaching) support;
- Targeted Schools get less money and no technical support;
- Only restriction to money is that it must be spent to address specific needs of the district;
- Our ELD team has met three times to study the data and to brainstorm possible interventions to improve outcomes;
- Also connected with representatives from Bend, Redmond, and Culver to check on their plans;
- Our plan is due Jan. 27;
- Our ELD team will continue to meet until our plan is finalized;
- We have been asked to write a plan for 2 ½ years at \$90,000.

4.2 Standards for Public Elementary & Secondary Schools 2016-17 Assurances - Division 22 Annual Report

Superintendent Yecha reported to the public on the Division 22 Standards, indicating the District is in compliance in all areas indicated on the Division 22 document provided. The district is required to complete this document every year and report to the Department of Education that the report has been provided to the community. This year the requirements were to report on Sections 0413 – 2130.

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4.3 OSAA 4A Reclassification

Superintendent Yecha referred the Board to the OSAA handout they received this evening regarding league classifications. CCHS will remain in the 4A classification for this school year and next year even though they are slightly over in enrollment numbers.

5.0 APPROVAL OF CONSENT AGENDA

The Board reviewed the Consent Agenda.

- 5.1 November 14, 2016 Regular School Board Minutes
- 5.2 November 19, 2016 School Board Work Session Minutes
- 5.3 December 7, 2016 School Board Work Session Minutes
- 5.4 Hiring – Classified:
 - 5.4.1 Emanuel Pires, BBE Night Lead Custodian
 - 5.4.2 Matthew Asher, Main. Dept. Custodian – Swing Shift
 - 5.4.3 Kris Jones, CCMS Library Tech
 - ~~5.4.4 Hope Pires, Bus Driver~~
 - 5.4.5 Michelle Holliday, CCMS IA
- 5.5 Resignations – Classified:
 - 5.5.1 Connie Unis, Bus Driver
- 5.6 Retirements – Licensed
 - 5.6.1 Kelly Havig, CCMS PE Teacher
- 5.7 Hiring – Confidential:
 - 5.7.1 Larry Jones, Payroll Specialist
- 5.8 Donations
- 5.9 Enrollment
- 5.10 Finance Report
- 5.11 Radon Testing Results – Prineville Education Center

Patti Norris moved and Gwen Carr seconded the Board approve the Consent Agenda as corrected. The vote was unanimous in favor 3 - 0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

6.0 FINANCE

6.1 Annual Audited Financial Statements – 2015-16

Anna Logan reviewed the audited Financial Statements for 2015-16. It was a clean audit. There were no problems or suggestions for improvements. She then reviewed a few topics reported in the audit.

Patti Norris moved and Gwen Carr seconded the Board approve the Annual Audited Financial Statements from Pauli & Rogers for 2015-16. The vote was unanimous in favor 3 - 0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

6.2 Governor’s Proposed Budget

Anna Logan reported on the governor’s proposed budget for 2017-2019.

Current Biennium 2015-17	Next Biennium 2017-2019
Total Budget - \$7,376,260,692	Total Budget - \$8,015,900,000 (9% increase)
2015-16 - \$3,629,130,346	2017-18 - \$3,927,791,000
2016-17 - \$3,747,130,346	2018-19 - \$4,088,109,000

New carve-outs from 2017-2019:

- \$20 million for improving high school graduation and K-12 outcomes
- \$37.5 million for improving educator development effectiveness

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It looks to be about a \$600,000 increase in the budget. The PERS increase is expected to be \$400,000 per year, plus other unknown inflationary increases, and the total increases to expenditures will exceed the increase in revenue.

6.3 Budget Committee Appointments

We have received three Budget Committee applications as follows:

- Mark James
- Joe Hight
- Diana Ewing

The following positions are open: Position 6, expires 06/30/2019; Position 7 – Expires 06/30/2017; and Position 9 – Expires 06/30/2019.

Patti Norris moved and Gwen Carr seconded the Board approve appointments of Diana Ewing – Position 6; Mark James – Position 9; and Joe Hight – Position 7. The vote was unanimous in favor 3-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

7.0 **BOARD REVIEW / DISCUSSION / ACTION ITEMS**

7.1 Superintendent Evaluation Process for January 2017

Doug Smith reminded the Board the deadline for turning in their superintendent evaluation document to Jan Martin is Friday, December 16. The six areas to evaluate are: Board Communications, Leadership, District Operation, Organizational Management, Meeting Expectations, and the new area added is Innovative Ideas.

7.2 Board Goals

The Board held another Board Work Session on December 7, but have not yet completed the process. They will continue the work session this evening following the regular Board meeting.

8.0 **BOARD POLICIES AND AR's – First And / Or Second Reading of New or Updated Policies & AR's**

8.1 ~~BBAA – Individual Board Member's Authority and Responsibilities (second reading)~~
(approved last month)

8.2 BCB – School Board Officers (first reading)

Patti Norris moved and Patti Norris seconded the Board approve policy BCB with a grammatical correction. The vote was 3-0 in favor as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

8.3 BD/BDA – School Board Meetings (second reading)

We will make changes as requested, adding a reference to providing a foreign language interpreter when requested and will bring the policy forward next month for a third reading.

8.4 BDC – Executive Sessions (second reading)

Gwen Carr moved and Patti Norris seconded the Board approve policy BDC The vote was 3-0 in favor as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

8.5 BDDH - Public Comments at Board Meetings (second reading)

We will make changes as requested, adding a reference to providing a foreign language interpreter when requested and will bring the policy forward next month for a third reading.

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8.6 BF – Policy Development (*second reading*)

Patti Norris moved and Gwen Carr seconded the Board approve policy BF. The vote was 3-0 in favor as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

8.7 BFCA – Administrative Regulations (*second reading*)

Patti Norris moved and Gwen Carr seconded the Board approve policy BFCA. The vote was 3-0 in favor as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

8.8 JEC-AR – Eligibility for Attending School Events & Activities (*second review*)

The AR will be carried over to next month because CCHS principal Michelle Jonas was not able to attend this evening.

8.9 JECA – Admission of Resident Students (*first reading*)

Patti Norris moved and Gwen Carr seconded the Board approve policy JECA The vote was 3-0 in favor as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

8.10 GCDA/GDDA – Criminal History Records Checks/Fingerprinting (*first reading*)

8.11 GCDA/GDDA-AR – Criminal History Records Checks/Fingerprinting (*first review*)

Patti Norris moved and Gwen Carr seconded the Board approve policy GCDA/GDDA and GCDA/GDDA-AR. The vote was 3-0 in favor as follows: Yea – Doug Smith, Patti Norris, Gwen Carr.

9.0 FUTURE MEETINGS / IMPORTANT DATES

The board reviewed the list of future meetings and important dates.

10.0 ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Doug Smith

Doug Smith, School Board Chair

Jan Martin

Jan Martin, Board Secretary

January 9, 2017

Date Minutes Approved