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Crook County School District

Where Students Dream, Learn, & Succeed

CROOK COUNTY SCHOOL BOARD
Regular School Board Meeting Minutes

Monday, October 10, 2016

Board Members Present: Patti Norris, Scott Cooper, Gwen Carr, Walt Wagner, Doug Smith
Administrators Present: Duane Yecha, Stacy Smith, Mona Boyd, Leland Bliss, Jim Bates, Cheri Rasmussen, Kurt Sloper

1.0 **CALL TO ORDER**

- 1.1 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors

Board Chair Doug Smith called the meeting to order at 6:30 p.m., the flag salute was recited, and a quorum was established.

1.4 Agenda Additions, Deletions or Revisions & Agenda Approval

There were no agenda adjustments.

Patti Norris moved and Gwen Carr seconded the Board approve the agenda as presented. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.

1.5 Brothers Elementary Presentation

Brothers Principal Mona Boyd welcomed everyone. She stated that last year Brothers had five students and this year they are up to eight students. She introduced the Brothers staff: Lewie Chandler – custodian, bus driver, grounds, and nutrition services; Michele Marzullo – secretary and Instructional Assistant; and Gretchen Stack, teacher.

Gretchen Stack talked about the school, the curriculum, and indicated students range from grades K-6. She thanked the community and families for their participation in the school. She recognized Tom Collier from Bend, a “man with a heart of gold”. Mr. Collier has donated to the schools and students throughout the area for many years. He has provided lots of supplies and gifts for the school. The students presented Mr. Collier with a Thank-You poster and individual thank you letters. He thanked the students and community. Gretchen then introduced Jerri Hanna and Dixie Hanna, who own the store across the road. They have helped the school in many ways and worked hard to get the school opened.

Students came forward and each spoke to the Board and audience about what they like about Brothers School. They finished their presentation with two songs.

Principal Boyd then uncovered a sign that had been made by the CCMS Art Club, spearheaded by teacher Bleu Turrell. It is a sign that has been posted on beams and will be installed next to the entrance road to the school. It says the name of the school with a painting of their mascot, the Bobcat.

Board Chair Doug Smith thanked everyone, parents, community and staff, for their participation in making the school a success.

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2.0 PUBLIC COMMENTS

The following parents and community members stood and thanked the school board for opening the school in Brothers: parents Stephen Roth and Rachel Smith, and community member Jerri Hanna.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 Construction Update

Maintenance Supervisor Leland Bliss updated the Board on CRE, indicating most of the projects are completed. Bids will go out to the trades next week for Pioneer South. The water report for testing at Brothers came back below the action level. A new light pole has been installed in the CRE parking lot. They are still working on one water site at the middle school.

3.2 Landscaping at CRE

Landscaping still needs to be completed at CRE. They need to isolate the swales, which have been used for parking. They will irrigate and plant grass, or grass on the upper sides and gravel along the side of the road. They plan to put in a sidewalk next to the Head Start building. This project should start this week.

3.3 Sidewalk at Stadium

The sidewalk at the stadium will probably be completed next week.

3.4 Unspent Bond / Other Funds

Superintendent Yecha indicated we are getting to the end of the bond measure funds. There are three pools of money to help assist with remaining projects: 1 – funds left over from the bond; 2 - \$946,000 from the facilities reimbursement grant; and 3 – revenue from the sale of the Ochoco property. We need to think about what final projects we need to take on that will help our students in the community. We have been able to increase funds to the CRE 1st St. building, which is now up to \$1.06 million from \$600,000. This includes the handicap ramp inside the entrance. There will also be a redo of the stucco on the outside of the building.

Doug Smith stated that everything but the contingencies that were in the bond have been allocated. We have been very open as to where we are with funding and projects. We need to decide if we want to allocate the funds for other projects, or keep for maintenance reserve, or capital reserve. He would like to keep the allocation of funds at the Board level.

Regarding the final sale of the Ochoco property, the sale should close by the end of the year, however, we have agreed to an extension at \$5,000 a month for an additional period of time. We should know within the next month when the sale will be finalized.

Regarding the unspent funds, Scott wants to make sure we have met our furnishings needs in various buildings. He would like the administrator team to take a look at furnishings needs in their schools. Superintendent Yecha indicated this would be a topic at the next administrator meeting. Doug indicated he would like a report back from administrators at next month's Board meeting.

There was discussion regarding the seismic grant and work that needs to be done at the middle school. Doug would like to have a deeper discussion at next month's Board meeting.

3.5 HDESD Board Meeting Highlights

The Board reviewed the HDESD highlights.

4.0 SUPERINTENDENT REPORT

4.1 Time Capsules - Locations on School District Properties

Superintendent Yecha indicated the district is identifying locations of time capsules on school district properties. Included in the Board packet is a map showing a time capsule location at CRE along with a map of Ochoco showing the location of a time capsule. We will also bring forward a map for the BBE time

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capsule. He then showed a metal box that had been used as part of a time capsule that was found when they demolished the old district office. Notation on the box indicated it was from the original high school in 1902, which was demolished in 1935. Superintendent Yecha will donate it to the Bowman Museum.

Doug commented that since both CRE and Ochoco have been repurposed, he would like the elementary principals to discuss the disposition of these time capsules. Do we want to dig them up and relocate them, or dig them up and open them?

4.2 Traffic Report

Superintendent Yecha indicated we have approximately 15 to 20 minutes in the morning and afternoon with a lot of congestion. Currently it seems to be working okay with buses on time. It seems to be safe, but not ideal. Officer Coffman has been helping with traffic in the morning, mostly at Knowledge and Second, and other locations as well.

4.3 PERS Employer Contribution Rates

Superintendent Yecha reviewed the PERS document provided to the Board, showing an estimated increase for next year of \$400,000 and another \$400,000 the following year. There was continued discussion regarding PERS payments.

Superintendent Yecha indicated there is a light at the end of the tunnel. After the third biennium the PERS rates will start taking a drop downwards as Tier One rates drops.

5.0 **APPROVAL OF CONSENT AGENDA**

The Board reviewed the Consent Agenda.

- 5.1 September 12, 2016 Regular School Board Minutes
- 5.2 Hiring – Certified:
 - 5.2.1 Debbie Worthington, CCMS Special Ed Teacher
- 5.3 Hiring – Classified:
 - 5.3.1 Jennifer Steele, Custodian
 - 5.3.2 Molly James, CCHS Youth Transition Specialist
 - 5.3.3 Andrea Nash, CCMS Records Clerk
 - 5.3.4 Marie Yeantzer, CCMS IAll
- 5.4 Resignations – Classified:
 - 5.4.1 Hollie Fisher, District Custodian
- 5.5 Enrollment
- 5.6 Donations

Scott Cooper moved and Patti Norris seconded the Board approve the Consent Agenda as presented. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.

6.0 **BOARD REVIEW / DISCUSSION / ACTION ITEMS**

6.1 Board Goals – Re-Schedule Work Session

The Board discussed a new work session date. Doug would like to have it as soon as possible after the November board meeting. The Board selected Saturday, November 19, 9 a.m. – noon, as the date for the work session to be held at the District Office

6.2 Budget Committee Openings

Superintendent Yecha reported we have three openings:

- Position 6: Diane Ewing. We will encourage Diane to reapply for the position.
- Position 7: Molly James. Molly has accepted a position with CCSD, and therefore, is not eligible to serve on the Budget Committee.
- Position 9: This position has been vacant for over a year, never being filled last year.

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We will submit an article to the Central Oregonian announcing these positions. Patti suggested we contact Crook County Foundation to see if anyone who has recently completed the leadership training might be interested in serving on the Budget Committee. The superintendent will follow up on this suggestion.

6.3 Brothers Elementary ODE Institution Request – Change from K-5 to K-8

ODE shows in their records that Brothers Elementary is a K-5 school, rather than a K-8 school. The district needs to complete the necessary paperwork requesting an Institution change from K-5 to K-8. In order to complete this process, we must provide a copy of the School Board Minutes reflecting the Board's agreement to this change.

Scott Cooper moved and Patti Norris seconded the Board approve the ODE Institution change for Brothers Elementary moving from K-5 to K-8. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.

6.4 SBAC vs ACT Discussion

Stacy Smith led a discussion along with the Board regarding the possibility of using some other form of summative testing rather than the Smarter Balanced exam currently used for the last two years to measure student performance against the standards and skills described in the Common Core State Standards.

Doug Smith began the discussion indicating that Bend/LaPine had led a state-level discussion about using the ACT, rather than Smarter Balanced, to qualify students for meeting the essential skills requirements in math and English/Language Arts.

Stacy indicated that this is currently a planning year for the state to determine how it will meet the requirements of the Every Student Succeeds Act, including a desire to give districts an option of the summative test used. Stacy mentioned that any new determinations would not be put into effect until the 2018-19 school year.

There was a discussion by the Board and CCSD staff about the drawbacks of using Smarter Balanced versus the ACT. The tremendous amount of time students spend taking the Smarter Balanced exams was the most often discussed disadvantage. Other disadvantages include: The SBAC test does not inform instruction, the results come back too late, and it disrupts instruction.

The Board will continue to gather information about other assessment options including the ACT so that it may make an informed decision when the time comes to choose the District's assessment.

7.0 BOARD POLICIES AND AR's – First And / Or Second Reading of New or Updated Policies & AR's

7.1 BFC – Adoption and Revision of Policies *(first reading)*

7.2 GBM – Staff Complaints And/Or Staff Title IX Concerns *(first reading)*

7.3 GBM-AR – Staff Complaint Form *(first review)*

7.4 GBMA – Whistleblower *first reading)*

7.5 JB – Equal Educational Opportunity *(first reading)*

7.6 JB-AR – Equal Education Opportunity Complaint Form – Parents And/Or Students *(first review)*

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Scott Cooper moved and Gwen Carr seconded the Board approve the following policies: BFC – Adoption and Revision of Policies; GBM – Staff Complaints And/Or Staff Title IX Concerns; GBMA – Whistleblower; and JB – Equal Educational Opportunity.

Question:

Patti Norris had a question regarding BFC. She indicated the Board already has a policy regarding policies and ARs. Jan Martin will review Board policies regarding a similar policy already adopted.

Question:

Patti Norris had a question regarding GBM – Staff Complaints combined with Title IX relating to athletics. Title IX covers more than athletic inequities with regard to males and females. There can be Title IX issues in the workplace as well.

Question:

Patti Norris had a question regarding JB – Equal Educational Opportunity. There is a reference to a ¹, however the explanation is not provided. Board Secretary Jan Martin indicated the definition should have appeared at the bottom of the page. She will correct that. (*The language that was missing from the policy:* ¹“Sexual orientation” means an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behaviors differs from that traditionally associated with the individual’s sex at birth.)

Scott Cooper amended his motion and Gwen Carr seconded his amendment to delete approval of BFC, and approving the following: GBM, GBMA, and JB. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, and Walt Wagner.

The Board then discussed ARs and whether the Board should approve all ARs, rather than just those ARs that are required by statute for Board approval. Doug feels the Board should approve all ARs. Scott added that if an AR is presented and there are no objections, then it should become effective at that time. Otherwise, it would not be implemented until changed and approved by the Board.

There was discussion regarding at what point a policy or AR becomes effective after the Board has approved them. Would it become effective the next day, or at a specified date in the future?

The superintendent will come back to the Board in November with an updated policy and AR regarding approval of policies and ARs based on this evening’s discussion.

8.0 FUTURE MEETINGS / IMPORTANT DATES

The board reviewed the list of future meetings and important dates. The Work Session has been scheduled for Saturday, November 19.

9.0 ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Doug Smith

Doug Smith, School Board Chair

Jan Martin

Jan Martin, Board Secretary

November 14, 2016

Date Minutes Approved