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Crook County School District

Where Students Dream, Learn, & Succeed

CROOK COUNTY SCHOOL BOARD
Regular School Board Meeting Minutes

Monday, February 13, 2017

Board Members Present: Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, Walt Wagner
Administrators Present: Duane Yecha, Anna Logan, Stacy Smith, Mona Boyd, Leland Bliss, Jim Bates, Cheri Rasmussen, Carrie Shinkle, Kurt Sloper, Kimberly Bonner, Joel Hoff

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors

Board Chair Doug Smith called the meeting to order at 6:30 p.m., the flag salute was recited with assistance from the NJROTC Color Guard, a quorum was established, and visitors recognized.

1.4 Agenda Additions, Deletions or Revisions & Agenda Approval

The following changes were made to the agenda:

- Add: 3.1 – HDESD Local Service Plan - add **ACTION**.
9.0 – Board Meeting Dates Changed

Patti Norris moved and Gwen Carr seconded the Board approve the agenda as amended. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper.

1.5 NJROTC Presentation

Commander Russ Robison and Master Chief Donny Jackson were introduced. Commander Robison shared their Mission Statement and explained their curriculum. There are approximately 78 students in the program or 14%. They must maintain at least 10% of the overall high school enrollment, or 100 students. NJRTC students, Jordan Fleck and Bryan Dominguez-Cruz then presented a PowerPoint presentation showing their community service projects as well as other activities they are involved in. The students, Commander and Master Chief then answered questions from the School Board.

2.0 PUBLIC COMMENTS

None.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 HDESD Local Service Plan (LSP) Presentation.

HDESD Superintendent John Rexford came forward and introduced Deputy Superintendent Paul Andrews, who will take over as Superintendent in July when John retires. He also introduced John Lang in the audience, who represents CCSD on the HDESD Board. John and Paul presented the 2017-18 Local Service Plan. They then answered questions from the School Board.

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Patti Norris moved and Walt Wagner seconded the Board accept the 2017-18 Local Service Plan presented by HDES D Superintendent, John Rexford and Deputy Superintendent, Paul Andrews. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Gwen Carr, Walt Wagner, Doug Smith, Scott Cooper.

Board Chair Doug Smith then presented John Rexford with an Exemplary Service Award certificate for his 32 years in education. John will be retiring at the end of this school year.

3.2 HDES D Board Meeting Highlights

The Board reviewed the highlights. John Rexford answered questions from the Board.

3.3 Walk-To-School Program – Crooked River Elementary

Abby Leibowitz, VISTA volunteer at Crook County Health Department, presented information on a Walk-To-School Program. The next walk-to-school program will happen at Crooked River Elementary this spring. Abby talked about the benefits of the program, such as improved health, improvement in attendance, safer streets, less traffic, lower costs, better air quality and strengthened community.

Scott Cooper would like to see someone on the CCSD staff, perhaps Michelle Saavedra (Transportation Supervisor) to become involved with this program and other possible programs to improve the walking paths for students to school.

3.4 Construction Update

Facilities Supervisor Leland Bliss provided an update on construction projects at First St. The kitchen is finished and equipment has arrived. They will be pouring the remaining concrete this week. Handrails are set on First St. The storefront should be in by the end of next week. We will look at exterior work in March. Pioneer should be able to move in over Spring Break.

Leland reported on the Seismic project. We have permits and drawings and will go through details with the architect in March. Most of the work will take place during the summer.

Doug Smith asked about the wall in question at the middle school. Leland indicated the structural engineer inspected the wall and indicated there is no serious danger. The wall is not a structural bearing wall. The wall, located on the north side of the building will be repaired this summer. They will also work on the roof drains.

3.5 School Furnishings Needs Throughout District

Leland Bliss stated that School Specialties came to the middle school and high school and rated the condition of the furnishings. After reviewing the information provided Leland then talked with staff in the buildings. What he discovered is that if new furnishings would be provided in place of old furnishings some do not want the same kind of furnishings they currently have, but rather a different configuration.

Leland would like to meet with the school administrators and teachers to hear what they would like to see replaced and if the requested replacements are different than what they currently have. Scott would like to see the staff put together a plan and present it to the Board prior to the budget process.

Anna Logan indicated we have purchased new furniture for Brothers and Pioneer. They are also looking at furniture for Rimrock and Maintenance.

Doug Smith asked what is in storage on 3rd Street. Leland indicated there is a lot of furniture stored there, mostly from the old Cecil Sly building that was not used at the new CRE but still in good condition.

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3.6 Pioneer Complex Portables

Superintendent Yecha stated that someone has come forward interested in purchasing the four modulars not being used at the Pioneer Complex. We used the modulars last year for kindergarten, but they are quite old, about 25 years old. He suggested the District may want to consider putting the four modulars up for sale.

We are currently using two of the modulars until space is completed in the First St. building later this year.

Superintendent Yecha indicated he would like the Board to think about the possibility of selling the modulars. He plans to put this on the agenda next month for possible action.

4.0 **SUPERINTENDENT REPORT**

4.1 Instructional Hours Make-Up Plan

Superintendent Yecha indicated we have a plan to add four additional instructional days to the school year. Two days are staff development days turned into school days. The other two were conference days turned into school days.

4.2 Re-Adopt 2016-17 School Calendar

Superintendent Yecha presented the updated school calendar based on the changes he just reviewed with the Board. He would like the Board to re-adopt the updated calendar showing the four added school instruction days as follows: February 17, March 10, April 12 and 13.

Scott Cooper moved and Gwen Carr seconded the Board approve the 2016-17 revised calendar showing four snow days and four make-up instructional days. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Gwen Carr, Walt Wagner, Doug Smith, and Scott Cooper

Gwen Carr wants to make sure the electronic calendars are updated as well.

4.3 Short Cycle Professional Development

Superintendent Yecha introduced BBE Principal Jim Bates and CRE Assistant Principal Carrie Shinkle. He stated that the professional development that Carrie and Jim have put together relating to the Short Cycle Assessment is an exemplary program.

Jim and Carrie reviewed the process they have developed for the scoring of short cycle assessments. Each grade level at the elementary schools meet for a half-day to grade the short cycle assessments for their grade level (one-half day for writing and another one-half day for math). They were also provided professional development with the help of Jim Bates, Carrie Shinkle, Sarah Klann and McKenzie Kudlac, along with the discussions that took place among the same grade level teachers. This has proven to be very successful.

Scott Cooper expressed his concern about teachers being out of the classroom during this time with substitute teachers stepping in. Jim stated that the teachers are out only half a day at a time for each scoring session. We have many veterans retired teachers who fill in during these scoring days, which is a great help. Teachers plan meticulously for their subs.

4.4 Ron Wyden Visit – Town Hall During School Hours

Superintendent Yecha was expecting to tell the Board that Senator Wyden was going to visit Prineville next week; however, we just received word today that he will be at the High School tomorrow at 1:30.

(Since last evening, the high school received further word from Ron Wyden's office that he will be at CCHS next Tuesday, February 21, rather than February 14.)

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5.0 **APPROVAL OF CONSENT AGENDA**

The Board reviewed the Consent Agenda.

- 5.1 January 9, 2017 Regular School Board Minutes
- 5.2 Donations
- 5.3 Enrollment
- 5.4 Finance Report
- 5.5 Annual Designation of Number of Students to be Approved for Inter-District Transfer into CCSD
- 5.6 Hiring – Classified
 - 5.6.1 Glenda Hudspeth, Bus Driver
 - 5.6.2 Traci Peterson, CCMS FAN Advocate
 - 5.6.3 LaDele Harris, CRE IA II
- 5.7 Retirement – Licensed
 - 5.7.1 Allen Beekman, CCHS Science Teacher

Doug Smith wanted to go on record that he has a sophomore at Western Oregon studying physical science, thanks to Allen Beekman. He got him headed down that path and he really appreciates what Allen has done for the students at Crook County. Scott Cooper also expressed how much he appreciates Allen and is so sorry to see him retire.

Patti Norris moved and Gwen Carr seconded the Board approve the Consent Agenda with the addition of kind words for retiring Allen Beekman. The vote was in favor 4-1 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Walt Wagner; Nay – Scott Cooper (*because he is not in favor of Allen retiring*).

6.0 **FINANCE**

6.1 Legislative Revenue Projections

Anna Logan presented the governor’s co-chair proposed budget, which may change as it usually does. There was considerable discussion about the proposed budget projections. Anna hopes to come back next month with a better idea of what the state budget funding will be.

7.0 **BOARD REVIEW / DISCUSSION / ACTION ITEMS**

7.1 Graduate Rate Data

CCHS Assistant Principal Joel Hoff and Curriculum Director Stacy Smith presented data on the 2015-16 Graduation rate. CCHS was at the top of the list in Central Oregon for their graduation rate. We had a great article in both the *Central Oregon* and the *Bulletin*. One other aspect, this past year our freshman on track to graduate was the highest in the region. There are still areas we are looking to improve. Our alternative programs are an area that we will continue to seek to refine and improve. Pioneer students had a graduation rate was around 50%. Of 26 comparable alternative schools in state, Pioneer ranked 8th out of 26 in graduation rate. We are always working on our economically disadvantaged students to make sure these students have the same opportunity as other students.

Stacy indicated Joel has been instrumental in working with the low ranking students. Rimrock has been an issue. The length of residency seems to be shorter now, averaging 50 days. The problem is getting these students to re-enroll in their home districts once they leave Rimrock. We are working hard on getting these students re-registered in their home district. We have developed a GED program for these students to show them what is needed to complete high school in their home district, which has been beneficial.

Superintendent Yecha added that they are tracking all these students and their credits. We don’t always know how to intervene, but we need to track them.

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There was discussion regarding students who have been in the CCSD system since Kindergarten vs. those students who arrive when they are in high school. Joel indicated that tracking the data from students who have been in the CCSD school system since Kindergarten has shown excellent results.

7.2 HDESD Budget Committee Appointment: Three-Year Term Ending June 30, 2019

Board Member Scott Cooper has held this position, which expired June 30, 2016. Scott has indicated he would be willing to serve on the Budget Committee again.

Doug Smith moved and Patti Norris seconded the Board appoint Scott Cooper to fill the vacant Budget Committee position. The vote was unanimous 5-0 in favor as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, Gwen Carr, Walt Wagner.

7.3 PBCCS Enrollment Waiver Request

Superintendent Yecha indicated he doesn't have a written waiver. PBCCS is trying to get a waiver from the State Board of Education to be able to add teachers' children to the enrollment count. PB has asked Superintendent Yecha to write a letter of support. Superintendent Yecha indicated we make every effort to accommodate our elementary students in Prineville. However, with this waiver it would be possible PB would be bumping resident students to make room for teachers' children.

John Lang, Powell Butte resident and former school board member and current HDESD board member, indicated when the original negotiations were taking place, they were surprised with the cap of 186 students. He stated that retired Facilities Director, Deen Hylton, indicated that 186 was a conservative number. He asked if the Board should consider lifting the 186 CAP to a higher limit.

Superintendent Yecha expressed some concern about providing a letter of support for a possible waiver for teachers' children. This would be something we do not offer for our two in-town elementary schools.

After further discussion, the Board approved the following motion.

Scott Cooper moved and Walt Wagner seconded the Superintendent write a letter of support for PBCCS. The vote was in favor 4-1 as follows: Yea – Doug Smith, Gwen Carr, Walt Wagner, Scott Cooper; Nay – Patti Norris.

8.0 BOARD POLICIES AND AR's – First And / Or Second Reading of New or Updated Policies & AR's

8.1 JEC-AR – Eligibility for Attending School Events & Activities (third reading)

CCHS Assistant Principal Joel Hoff reviewed the changes to this AR and answered questions from the Board. The key principal is to balance a safe campus but to also accommodate alternative students who need services at the high school.

There were questions regarding students who do not attend high school at CCHS, but are on athletic teams or perhaps cheerleaders. The Board wanted to make sure these students can participate in school sports assemblies for their sport.

Joel and Michelle will review the AR once again to make sure all the concerns expressed by the Board are covered in the AR. We will bring the AR back to the Board in March.

8.2 EFAA – Nutrition & Food Services

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8.3 EFAA – AR – Reimbursable School Meals

The Board had questions regarding the charging for second meals and why we do it. Both Anna Logan and Jan Martin indicated it was their understanding that we were required to charge for second meals; however, this will be reviewed.

Two questions from Board included: How many times do we charge for a second meal? How much food do we toss?

8.4 EFAE – Child Nutrition – Hearings Procedure/Appeal Process

8.5 EFAE-AR – Child Nutrition – Hearings Procedure/Appeal Process

8.6 EFAJ – Child Nutrition - Meals Serviced Visiting Children

8.7 EFAL – Child Nutrition – Second Meals

Jan Martin indicated these policies and AR are no longer needed in the policy manual because the information is now part of the annual agreement with ODE, or eligibility determination.

The Board reviewed the three policies and one AR that have been requested for deletion. After further discussion, the Board decided to not take any action on all the policies and ARs until they receive further clarification relating to second meals and other concerns they have with EFAA and EFAA-AR.

These policies will come forward again next month with further clarification.

9.0 **FUTURE MEETINGS / IMPORTANT DATES**

The board reviewed the list of future meetings and important dates, noting the changes regarding added instruction days to make-up for snow days; the change in Board meetings for March and April, changing BBE to March from April, and moving Pioneer to April from March. Also, Paulina has requested a change from their meeting date scheduled in Paulina in May. They have a track meet in Mitchell on that day and will not return home until late that day. We normally do not schedule a Board meeting in Paulina until May because of possible bad weather that we have run into in the past. It was decided to hold the May meeting at the District Office and go to Paulina at the beginning of the 2017-18 school year in September.

10.0 **ADJOURNMENT**

The meeting was adjourned at 9:20 p.m.

Doug Smith

Doug Smith, School Board Chair

Jan Martin

Jan Martin, Board Secretary

March 13, 2017

Date Minutes Approve