

Crook County School District  
Site Safety Committee

November 10, 2016  
Starbucks

Meeting called to order at 10:05 am

Members in Attendance: Dawn Camara, Tonya Howard, Cindy Porter

1.0 Approval of previous meeting minutes

- 1.1 *Committee reviewed previous meeting minutes. Dawn moved to approve; Cindy seconded the motion; minutes were unanimously approved.*

2.0 Old Business

- 2.1 *New inspection format and deficiency reports  
Group discussed the use of deficiency report suggested by Leland. All in attendance agree that the checklist for guidance would still be useful. Committee members to attend training session re: hazard identification which will be offered in district in December 2016 and January 2017.*

3.0 New Business - none introduced

4.0 Adjournment.

- 4.1 Next meeting is scheduled for December 10, 2016 at DO office at 10 am. (
- 4.2 Meeting adjourned at 11:00 a.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date Minutes Approved