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Crook County School District

Where Students Dream, Learn, & Succeed

CROOK COUNTY SCHOOL BOARD
Regular School Board Meeting Minutes

Monday, April 10, 2017

Board Members Present: Doug Smith, Patti Norris, Gwen Carr, Scott Cooper, Walt Wagner
Administrators Present: Duane Yecha, Anna Logan, Stacy Smith, Mona Boyd, Leland Bliss, Michael Allen, Jim Bates, Cheri Rasmussen, Carrie Shinkle, Kurt Sloper, Kimberly Bonner, Joel Hoff, Michelle Jonas, Rob Bonner, Michelle Saavedra

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish Quorum
- 1.3 Recognition of Visitors

Board Chair Doug Smith called the meeting to order at 6:40 p.m., the flag salute was recited, a quorum was established, and visitors recognized.

1.4 Agenda Additions, Deletions or Revisions & Agenda Approval

The following topics were added to the agenda:

3.0 OTHER AGENCY/DEPARTMENT REPORTS:

- 3.1.1 School Furnishings . . . add: **POSSIBLE ACTION**
- 5.4 Resignations / Retirements – Licensed:
 - 5.4.3 Lesley Hanson, BBE Special Ed Teacher (retirement)
 - 5.4.4 Susan Kearns, PBCCS Speech Path (resignation)
- 5.5 Hiring – Classified
 - 5.5.2 Susan Johns-Simmons, Paulina Custodian
 - 5.5.3 Lisa Forbes, PBCCS IAll (temporary hiring)
 - 5.5.4 Alicia Myers, CRE IAll (temporary hiring)
- 5.6 Resignations – Classified
 - 5.6.1 Marianne Martin, CRE Lead Secretary
- 7.0 Board Review/Discussion/Action
 - 7.7 Resolution #05-2016-2017 – Driver's Education in Crook County

Scott Cooper moved and Patti Norris seconded the Board approve the agenda as amended. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper.

1.5 Pioneer Alternative High School Presentation –Sphero Lab

Technology Director Michael Allen described the Sphero Lab project. With the recent move of Pioneer HS and the Technology Dept. to the Pioneer Complex, they are now located in the same building. The Technology Dept. worked with the Pioneer students on this project. Students then demonstrated their Sphero projects and explained what they went through to complete a successful project. Students can earn credits for this project. The students are also willing to go to the elementary schools and middle school to demonstrate the technology and teach the students how to work with them.

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Michelle Jonas added a thank you to the Pioneer staff for getting moved into the new facility and for making this new building workable for students.

1.6 CCHS Girls' Basketball Team – Top GPA in 4A League

Athletic Director, Rob Bonner, introduced Basketball Coach, Heidi Lea, who then introduced the girls' Basketball team. The girls' basketball team won honors as having the highest GPA in the 4A league.

1.7 Oregon Blue Book Award Winner – Jake Hale

Principal Kurt Sloper introduced Middle School Teacher, Scott Buchanan. Last Fall his students completed a writing project for the Oregon Blue Book. Student Jake Hale won and had his story published, along with five other students in the state. Jake's story appears on Page 154 in the Oregon Blue Book. The assignment was to write a story about where you would take a friend who was coming to visit you in your town. The students spent the day in Salem and were publicly recognized and introduced to the House and Senate, as well as having a personal visit with local legislators. Scott asked Jake what stood out in his experience. Jake stated it gave him a new perspective on how to look at things. He might be interested in politics.

2.0 **PUBLIC COMMENTS**

None.

3.0 **OTHER AGENCY / DEPARTMENT REPORTS**

3.1 Facilities Update

3.1.1 School Furnishings Update

Leland Bliss met with three furnishings vendors. He presented a spreadsheet showing what the high school, middle school, and Rimrock need for furniture and the costs involved. We could use the state contract with one of the vendors at a lower price. He would like to move forward as soon as possible so that the furnishings can be received by June 30 in order to be paid during the current school year.

Scott Cooper moved and Walt Wagner seconded the Board allocate up to \$200,000 from the General Fund as outlined in the presentation for CCHS, CCMS and Rimrock, with a few furniture items for Paulina. The vote was in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper.

3.1.2 Maintenance Projects List

Leland Bliss discussed the two kinds of maintenance . . . maintenance done on a daily basis, and those projects done on an annual basis, with funding coming from the General Fund. We have a maintenance reserve fund he would use for other district projects not done on a daily or annual basis. Leland has been working on a long term facilities plan and provided the information on the screen. He reviewed the projects he would like to see done during the coming year.

Scott Cooper complimented Leland on this very complete project list. He indicated this would be an example that OSBA would like to see at their Annual convention. The Board all agreed this would be a great presentation.

3.2 HDES Board Meeting Highlights

The Board reviewed the highlights.

4.0 **SUPERINTENDENT REPORT**

4.1 Traffic Congestion & Bus Routes

Superintendent Yecha and Transportation Supervisor Michelle Saavedra reported on the District's efforts to improve traffic congestion and adjusting bus routes at CRE. The current plan is the bus route starts at BBE and then down to CRE. Michelle has been looking at ways to improve the congestion by perhaps

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starting at CRE. Michelle showed photos of traffic congestion and explained how the traffic congestion starts. Principal Cheri Rasmussen also described some of the congestion issues.

The Board is in favor of fixing these congestion issues and would like to see a plan put into action.

4.2 Athletic Participation Numbers

Athletic Director Rob Bonner indicated that after next year OSAA is in the process of changing from 6 categories to 4 categories, which may affect our athletic participation. We have had a lot of success at the 4A level, which may change if we would be included with larger schools.

Rob then shared the participation numbers for the last three years. Families have been thankful for the reduced participation fee for sports.

2014-15 – 427

2015-16 – 564

2016-17 - 601

5.0 **APPROVAL OF CONSENT AGENDA**

The Board reviewed the Consent Agenda.

- 5.1 March 13, 2017 Regular School Board Minutes
- 5.2 Donations
- 5.3 Enrollment
- 5.4 Resignations / Retirements – Licensed
 - 5.4.1 Valoree Gerlitz, CRE Teacher (currently on LOA)
 - 5.4.2 Amanda Hulin, CCHS Advanced Math Teacher
 - 5.4.3 Lesley Hanson, BBE Special Ed Teacher (retirement)
 - 5.4.4 Susan Kearns, PBCCS Speech Path (resignation)
- 5.5 Hiring - Classified
 - 5.5.1 Channing Loveday, Temp. IAll – PBCCS
 - 5.5.2 Susan Johns-Simmons, Paulina Custodian
 - 5.5.3 Lisa Forbes, PBCCS IAll - temporary
 - 5.5.4 Alicia Myers, CRE IAll - temporary
- 5.6 Retirements – Classified
 - 5.6.1 Marianne Martin, CRE Lead Secretary

Patti Norris moved and seconded by Gwen Carr the Board approve the Consent Agenda as amended. The vote was in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper.

6.0 **FINANCE**

6.1 Finance Report

Anna Logan reviewed the Finance Report as shown in the Board packet. She reviewed some unexpected expenses this year: Weather – Overtime - \$3,286; snow plowing - \$10,765; new snow plow - \$6,122. Water testing for lead: - \$15,433. There is a potential reimbursement from ODE. The snow plow was a good investment with the cost being much less than if we had contracted out for the snow plowing.

Unexpected savings this year: Staffing turnover with higher paid staff leaving or retiring vs. new staff paid at a much lower rate. This also resulted in a reduction in PERS Pension costs.

Measure 98 update indicates the funding is still very uncertain. These funds are not part of the general fund. They would be appropriated in the 200 fund account and must be spent in all three areas of Measure 98 – CTE, dropout intervention, and offering more college credit classes.

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Patti Norris indicated that ODE has published their rules on Measure 98, which needs to be spent in all three areas, but the funds do not need to be split evenly. The legislature may make some changes, such as adding funding in the 8th grade. We could use funds in our current CTE programs, but only if we are adding something, such as upgraded equipment.

Scott Cooper added that they may defer the implementation of Measure 98.

6.2 General Fund Transfers

6.2.1 Resolution #04-2016-17 – General Fund Transfers

Anna reviewed the recommendation to transfer funds as reflected in Resolution #04.

Scott Cooper moved and Patti Norris seconded the Board adopt Resolution #04-2016-17 – General Fund Transfers, as presented. The vote was in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper.

7.0 **BOARD REVIEW / DISCUSSION / ACTION ITEMS**

7.1 PBCCS Enrollment Addendum

Superintendent Yecha reviewed the PBCCS enrollment addendum.

Scott Cooper moved and Walt Wagner seconded the Board approve the Addendum to the PBCCS Charter Agreement as presented, increasing enrollment for the 2017-18 SY – 200; 2018-19 SY – 210; and the 2019-20 SY – 220. The vote was in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Gwen Carr, Walt Wagner, Scott Cooper.

7.2 Why Kids Shouldn't Sit Still In Class

7.3 Lunchtime Detentions

Superintendent Yecha indicated these two topics are related. The first refers to the article included in the Board packet about students needing to keep moving to improve the learning process and to be more attentive in class. This also relates to lunchtime detentions by not keeping students in at lunchtime but allowing them more movement at lunchtime.

Doug Smith would like to see more movement in the classrooms. Scott Cooper said this goes to the Board goal about gender disparity. Patti indicated several schools are doing brain breaks. With the required increase in PE minutes, the brain breaks can be used as PE minutes. Also recess that has planned activities can be used toward PE minutes.

Duane commented on the positives currently happening in the District. We have running clubs at CRE and BBE. Jim Bates added they look at as many movement activities as possible. Kurt Sloper added that his teachers have been using “brain breaks” in their classrooms.

Doug would like to see more activity in all classrooms.

Michelle Jonas commented on lunchtime detention at the high school. This is the only time they can capture high school students to finish homework. When she first came to the high school if students were not coming to school and/or completing their homework, they would be taken out of the classroom and into in-house suspension, which didn't make much sense because they needed to be in the classroom. So, by taking away their lunch time is the only time they can restrict the students and still keep them in their regular classroom. Both Joel and Michelle indicated they will try to initiate movement activity during their lunchtime detention.

7.4 Intent to Bargain – Licensed Staff and Classified Staff

Superintendent Yecha reported the district has heard from both the classified and licensed bargaining units their intent to bargain.

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7.5 Change of Address for Pioneer Alternative HS

Curriculum Director Stacy Smith indicated we have now changed the address of Pioneer Alternative HS with its move to the First St. building. The new address will be 641 E First St., Prineville, OR 97754. He is asking for Board action to approve this address change, which is an ODE requirement.

Patti Norris moved and Walt Wagner seconded the Board approve the address change for Pioneer Alternative High School because of the recent move into a newly remodeled building. The new address is 641 E First St., Prineville, OR 97754. The vote was unanimous 5-0 in favor as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, Gwen Carr, Walt Wagner.

7.6 Wi-Fi on Buses

Technology Director, Michael Allen, reported on the feedback he received from two school districts who have installed Wi-Fi on their school buses. The schools that reported indicated the devices used are student-owned devices.

Michael indicated he would like to pilot a trip bus and a route bus. He is looking at other vendors who offer Wi-Fi, such as SYSCO. Their plan is to try the Wi-Fi on a couple buses, then move them to other buses.

The Board expressed their desire to not remove the Wi-Fi from a bus once it has been established during the pilot program.

Doug Smith asked if we currently allow cell phone use on the buses. He asked the Board secretary to see if there is a Board policy or School Bus regulations regarding cell phone use. He would like to see this topic return next month.

7.7 Resolution #05-2016-17 – Driver's Education in Crook County

Superintendent Yecha would like to make sure we offer a quality drivers' education program in Crook County. This resolution would be sent to the HDES to garner support for Crook County students. There was no summer Drivers' Ed program last year. We want to advertise this program and work towards getting students signed up for summer classes.

Patti Norris moved and Gwen Carr seconded the Board adopt Resolution #05-2016-17 – Driver's Education in Crook County. The vote was unanimous 5-0 in favor as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, Gwen Carr, Walt Wagner.

8.0 BOARD POLICIES AND AR's – First And / Or Second Reading of New or Updated Policies & AR's

8.1 JFCF – Hazing, Harassment, Intimidation, Menacing, Bullying, Cyberbullying, Teen Dating Violence, Domestic Violence - Students

8.2 JFCF/AR – Hazing, Harassment, Intimidation, Menacing, Bullying, Cyberbullying, Teen Dating Violence, Domestic Violence - Student

8.3 JFCM – Threats of Violence

8.4 GBNA – Hazing, Harassment, Intimidation, Menacing, Bullying, Cyberbullying, Teen Dating Violence, Domestic Violence - Staff

8.5 GBNA-AR - Hazing, Harassment, Intimidation, Menacing, Bullying, Cyberbullying, Teen Dating Violence, Domestic Violence – Staff

8.6 JBA/GBN – Harassment – Delete (replaced by JFCF & GBNA)

8.7 JBA/GBN-AR – Harassment – Delete (replaced by JFCF-AR & GBNA-AR)

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8.8 JFCFA/GBNAA – Cyberbullying – Delete (replaced by JFCF/GBNA)

Patti Norris moved and Gwen Carr seconded the Board adopt policy JFCF and JFCF-AR – Hazing, Harassment, Intimidation, Menacing, Bullying, Cyberbullying, Teen Dating Violence, Domestic Violence – Students, adding the optional Step 4 to the AR; adopt policy GBNA and GBNA-AR – Hazing, Harassment, Intimidation, Menacing, Bullying, Cyberbullying, Teen Dating Violence, Domestic Violence – Staff; and delete JBA/GBN and JBA/GBN-AR – Harassment, and policy JFCF/GBNAA – Cyberbullying. The vote was unanimous 5-0 in favor as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, Gwen Carr, Walt Wagner.

Patti Norris moved and Gwen Carr seconded the Board adopt Policy JFCM – Threats of Violence as amended by changing the word “and” to “or” in #6, and adding a “y” to “discover” following #6. The vote was unanimous 5-0 in favor as follows: Yea – Doug Smith, Patti Norris, Scott Cooper, Gwen Carr, Walt Wagner.

9.0 **FUTURE MEETINGS / IMPORTANT DATES**

The Board reviewed the list of meetings and important dates.

10.0 **ADJOURNMENT**

The meeting was adjourned at 9:20 p.m.

Doug Smith

Doug Smith, School Board Chair

Jan Martin

Jan Martin, Board Secretary

May 8, 2017

Date Minutes Approved