

Central Safety Committee, Crook County School District

May 16, 2017

Crook County High School

Committee Members present: Leland Bliss, Dawn Camara, Michelle Jonas, Rob Bonner, and Ramona McCallister.
Not Present: Beth Lampert

1.0

Meeting called to order 1:00 p.m.

Minutes approved as with changes. Unanimous. Leland Bliss motioned, Michelle Jonas seconded.

2.0. New Business

Pioneer: Could only buy two radios for Pioneer. Leland will buy two radios with maintenance budget.

Leland said there was an issue about a potential concussion, and contacted the district office. The safety committee was asked to address the protocol for similar issues.

Leland recommended that we look at the concussion protocol in place, and then adopt a protocol for the district that is the same across the board. Duane Yecha asked the committee to establish a district-wide concussion policy.

Recommended by committee:

Have all secretary staff attend concussion training, so they know exactly what they are looking at-- through safe schools.

Whenever there is an injury that has potential to be a concussion, call parents. A form would be sent home--with communication following up with the form. Leland suggests administration talk about this among their staff.

Rob Bonner thought parent notification is biggest piece. He also recommended that Terry Rich or Wendy could/be a big help in talking to other staff who come into contact with students, and need to know procedures.

Ramona McCallister suggested that a training be done for all staff, like the training done in fall for all staff.

Michelle said that OSBA policy could be looked at as well-- maybe Jan Martin?

Goals for 2017-2018

- Revamp accident-recording system.
- Train inspections teams and all committee members establish procedures for inspections.
- Site safety committees not always fully represented. Central Safety Committee is not getting full attendance. 2018 membership--try to cover all work classifieds, and set up procedures for investigation and train all necessary staff members.
- Set up procedures for site safety officers to follow through with accident reports.

3.0

Other business

Leland read accident reports. Leland read about a ladder accident at CR. The accident involved someone climbing a ladder to change the reader board. He believes that people should be trained before using a ladder, and a janitor should be the one doing anything with reader boards. Michelle recommended getting rid of the reader board.

Dawn suggested that the reader board should be district-wide, and who should be responsible for changing it?

Next month will be last meeting. Leland Bliss wanted to do an evaluation of the year. He would like to keep meetings at 2:00 p.m. on Tuesdays. Committee agreed that a teacher on the committee would be good. Leland will bring a copy of a previous safety plan the committee can adapt.

Leland Bliss suggested having a definite list for safety inspection teams, and wants to make sure site safety inspections are done. Michelle recommended having new eyes at different locations to catch things that could be overlooked. It would also be beneficial to establish a site safety officer for each location. Accident recording systems forms could also be improved.

4.0

Adjournment

Meeting was adjourned at 1:50 p.m. Next meeting will be June 12 at Crook County Library.

Leland Bliss

Ramona McCallister

Date