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Crook County School District

Where Students Dream, Learn, & Succeed

**CROOK COUNTY SCHOOL BOARD
Special School Board Meeting Minutes**

Wednesday, February 21, 2018

Board Members Present: Doug Smith, Patti Norris, Scott Cooper, Walt Wagner, Gwen Carr
Administrators Present: Duane Yecha, Anna Logan, Stacy Smith, Leland Bliss, Jim Bates, Adam Stefanek, Kurt Sloper, Joel Hoff, Michelle Jonas, Rob Bonner, Cheri Rasmussen

1.0 CALL TO ORDER

Board Chair Doug Smith called the meeting to order at 5:30, the flag salute was recited, and a quorum was established.

2.0 FINANCE DISCUSSION

2.1 Elementary School Counselor

Special Ed Director, Mona Boyd, presented data and qualitative information regarding the services provided by the elementary counselor, and the need for additional counselors in the district, in particular at the elementary level. Mona formed a team made up of the following people: Jeremy McLean, Adam Stefanek, Patty Schmitz, Leslee Gallion, Stacy Bates, and Mona Boyd. Their goal was to work with elementary teachers to screen all elementary students based on their behavior in the classroom. All elementary teachers were on board for this process. The team collected and analyzed the data, and determined the needs of the students. Students with behavior issues were separated into two categories: Tier Two/Yellow Zone (need specific behavioral interventions); and Tier Three/Red Zone (who were not previously identified as Red Zone students with more severe needs). Their recommendations have been put in place and they are seeing improvement in behaviors. However, more intervention is needed. We currently have one elementary counselor serving 1,200 students. The average ratio of counselor to students in the United States is one counselor to 482 students. The average ratio in Oregon is one counselor to 571 students. Mona is recommending to the Board they add an additional elementary school counselor in the 2018-19 budget. She also thanked the Board for adding an elementary counselor for this current school year, which has been missing at the elementary level for several years. The Board thanked Mona for her presentation.

2.2 Various Financial Topics

- 2.2.1 Revenue budget has not been calculated, and the class size analysis has not been completed yet. Both of these will occur during the budget preparation process.
- 2.2.2 The district's total number of FTE has increased at a greater rate than labor costs over the past seven years. This means more staff have been employed for the money spent.
- 2.2.3 Grants applied for and received were reviewed.
- 2.2.4 The current year surplus in the General Fund is estimated at approximately \$700,000. The district will likely be recommending to the Board a transfer of \$500,000 to the maintenance reserve to fund the controls project as well as other

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needed maintenance, and a purchase of school furniture of approximately \$200,000.

- 2.2.5 The financial priorities were reviewed to allow the Board the opportunity to make edits if desired.

3.0 FIVE-MINUTE RECESS

Screening Committee Members present for the second half of the Board Meeting and Executive Session: Stacy Smith, Joel Hoff, Rob Bonner, Anna Logan, Jim Bates, Leland Bliss, Jan Martin, Scott Buchanan, Michelle Powers, Ramona McCallister, Suzie Kristensen, Wade Flegel, and Tiina Allas

4.0 RECONVENE BOARD MEETING

Board Chair Doug Smith reconvened the Board Meeting at 6:45 p.m. He then introduced Milt Dennison, Search Consultant. Milt described his background in education and as a search consultant, and described the process for the superintendent search.

5.0 SUPERINTENDENT SEARCH SCREENING PROCESS AND TRAINING

Milt Dennison described the process for this evening's special session and executive session. He started with the training process for reviewing the superintendent application files. He reported they received 26 superintendent applications.

6.0 ADJOURNMENT OF SPECIAL MEETING

Doug Smith adjourned the Special Meeting at 7:00 p.m.

Doug Smith

Doug Smith, School Board Chair

Jan Martin

Jan Martin, Board Secretary

March 12, 2018

Date Minutes Approved