

EDUCATION/CREDITS – iVisions Portal

1. Log in to the iVisions portal (CCSD website; Staff; iVisions Portal):

Home Services & Resources
Friday, April 25, 2018

Welcome

Log In To Access

- Business Resources - important information regarding our business operations.
- Employee Resources - view and change address information, request time-off and review pay history.
- Human Resources - managers can view important staff information.
- My Workflow - review workflow items requiring your approval.



2. Go to Employee Resources, Profile, Professional Information

Home Employee Resources My Workflow Services & Resources Volunteer My Directory My Substitutes

Compensation
Attendance
Tax Withholding Forms
Profile
Contact Information
Emergency Contacts
Professional Information

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3. Click on “My Education” to view degrees & continuing education credits

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Friday, May 19, 2017

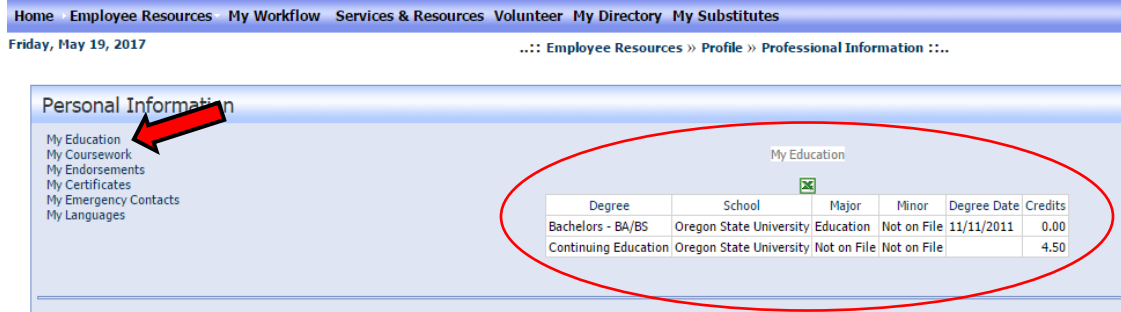
Employee Resources » Profile » Professional Information

Personal Information

- My Education
- My Coursework
- My Endorsements
- My Certificates
- My Emergency Contacts
- My Languages

My Education

Degree	School	Major	Minor	Degree Date	Credits
Bachelors - BA/BS	Oregon State University	Education	Not on File	11/11/2011	0.00
Continuing Education	Oregon State University	Not on File	Not on File		4.50



4. Click on “My Coursework” to view individual courses taken

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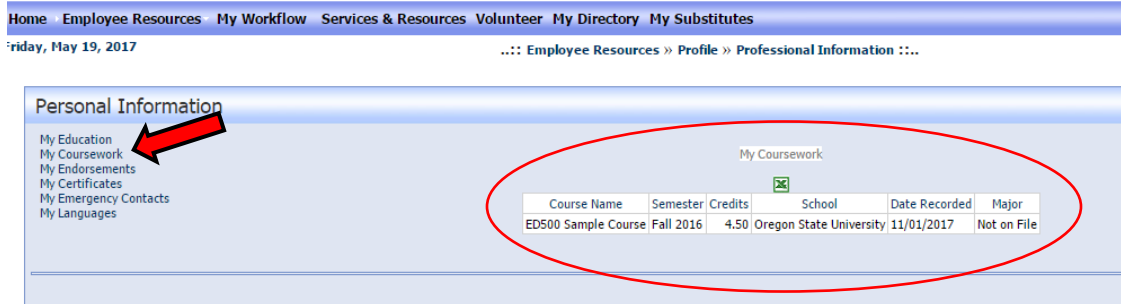
Employee Resources » Profile » Professional Information

Personal Information

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My Coursework

Course Name	Semester	Credits	School	Date Recorded	Major
ED500 Sample Course	Fall 2016	4.50	Oregon State University	11/01/2017	Not on File



Contact Human Resources at (541) 447-5099 for any questions.