

Central Safety Minutes

October 23, 2018

Facilities Office

In attendance: Leland Bliss, June Castor, Rob Bonner, Tonya Howard, Beth Lampert

1.0

Meeting called to order. Minutes from September 2018 meeting were read and approved.

Incidents for the Month of October 2018, presented by Leland Bliss

1. CCHS – staff participating in PE activities with student; injured right leg
2. CCMS – staff transferring student; caught finger in strap injuring it
3. CCMS – staff escorting student to bus; student was agitated/angry and slammed into staff member causing pain to left shoulder/neck
4. CCMS – staff assisting student in classroom; sat down on chair and leg of chair broke causing staff member to fall; hit head on nearby cart.

2.0 Emergency Drills

CCHS & CRE utilized new procedure for the first time (not automatically exiting building); things went well.

Observed by Russ DeBoodt, CCFR Fire Marshal, and Dave Fields, State Fire Marshall – feedback was to not have staff search for lost students.

3.0 Meeting Follow-Up

Emergency flip charts – being updated by Leland Bliss and Jayel Hayden. Goal to complete update, have new ones printed and distributed to sites in the next couple of months

Emergency Drill at DO – Leland asked to be there to go over procedure with Jayel

4.0 Safety Concerns

Dana has concerns about the lack of light out back of Pioneer South/Central Kitchen; it is very dark in the morning

Doors on Fairview side – one side locks back up when opened, the other side does not.

5.0 Other Information

Issue at the High School with students staying at doors and opening for students who leave for lunch and come back.

Train students 30 minutes per month on safety.

2 lockdowns are required per school year; first should be in October. One lockout is required. Earthquake drills should be done 2 times per year. Waive fire drills after 4:00.

6.0

Next meeting is scheduled for Tuesday, November 27, 2018

Meeting adjourned