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Crook County School District

Where Students Dream, Learn, & Succeed

CROOK COUNTY SCHOOL BOARD
Monday, November 5, 2018

REGULAR SCHOOL BOARD MEETING MINUTES

Board Members Present: Scott Cooper, Patti Norris, Walt Wagner, Doug Smith
Board Members Absent: Gwen Carr
Administrators Present: Sara Johnson, Anna Logan, Stacy Smith, Sean Corrigan, Jim Bates, Kimberly Bonner, Kurt Sloper, Michelle Jonas, Michael Allen, Cheri Rasmussen

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish a Quorum
- 1.3 Recognition of Visitors
- 1.4 Agenda Additions, Deletions, or Revisions & Agenda Approval

Board Chair Scott Cooper called the meeting to order at 6:30 p.m., the flag salute was recited, a quorum was established, and visitors recognized.

Patti Norris moved and Doug Smith seconded the Board approve the agenda as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

1.5 Student Performances or Presentations

CCMS Principal Kurt Sloper led the audience to the Shop Class. He then introduced Jim Crouch, Shop/STEM teacher who demonstrated the projects the students have been working on during the school year.

1.6 Public Recognition

Principal Kurt Sloper asked Becky Carter and Cally Modin to come forward to be recognized for their outstanding work with the AVID program. He presented them with certificates of appreciation and Superintendent Johnson gave them each a “Star” pin.

2.0 PUBLIC COMMENTS

None.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 HDESD Board Reports – September and October

The Board reviewed the HDESD Board Reports. Patti asked about the students who attended the Hope Academy. Sara will find out the details and report back to the board.

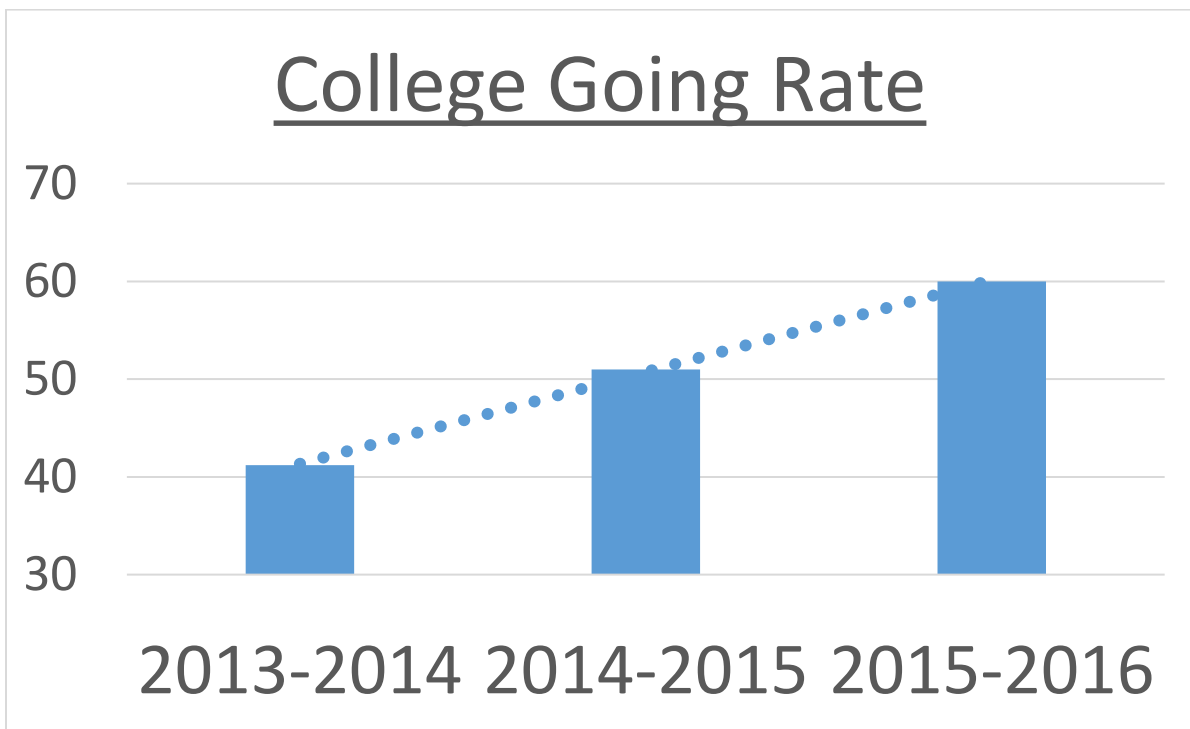
3.2 AVID Successes

CCHS Assistant Principal Joel Hoff, CCMS Principal Kurt Sloper came forward and presented the following information:

Expected Outcomes	Measurement
Graduation Rate Increase	100% of AVID elective senior students graduated, 90.1% CCHS overall

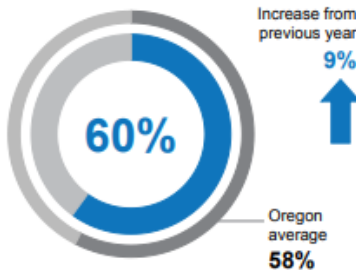
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College/Trade School Enrollment Increase	100% of AVID elective senior students that desired college met and enrolled (2 went into trades/workforce)
Increased SBAC & OAKS Scores	All Students Average Math Score = 2561, ELA – 2626 AVID Students Average Math Score = 2548, ELA – 2634
Increase in CCMS & CCHS AVID Elective Student GPAs	Average AVID Elective GPA = 2.79 Average CCHS GPA – 2.81
Increase in Traditionally Underserved Student Populations Enrollment in CCMS and CCHS Rigorous Courses	6 AVID elective students in AP classes 16/17 15 AVID elective students in AP classes 17/18
Increased Attendance for AVID Elective Students	AVID Elective Students – 94.42% CCHS Average – 93.02%
Increased Access to College campuses & Resources for Traditionally Underserved Student Groups	2 college field trips annually for AVID elective students 10-20 guest speakers

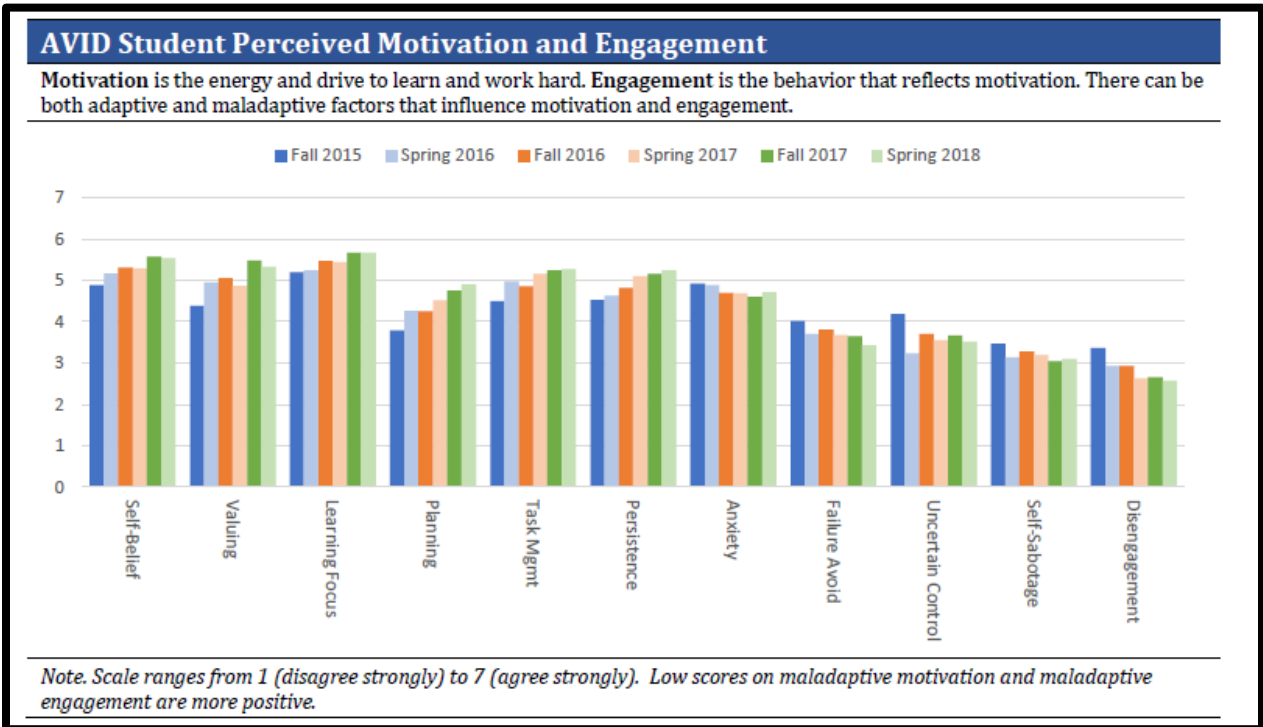


COLLEGE GOING

Students enrolling in a two or four year college within one year of completing high school.



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Teachers Cally Modin, 7th grade teacher, and Becky Carter, 8th grade teacher, came forward and presented AVID information. The following CCMS AVID 8th grade students then came forward and expressed how AVID has helped them: Colton Porfily, Ana Laura Jacuinde Caballero, Abbie Jordan, Lyra Kimler, and Alex Molina Lopez.

4.0 APPROVAL OF CONSENT AGENDA

- 4.1 October 8, 2018 Regular School Board Minutes
- 4.2 Donations
- 4.3 Hiring – Licensed Staff
 - 4.3.1 Larry Hudson, Temporary CCMS & CCHS Band Teacher
 - 4.3.2 Kelsey Jenkins, Temporary Grade 3 BBE Teacher
- 4.4 Hiring – Classified Staff
 - 4.4.1 Tahnee James, Bus Driver
- 4.5 Resignations – Classified Staff
 - 4.5.1 Karri Hamlin, Cafeteria Attendant
- 4.6 Enrollment

Patti Norris moved and Doug Smith seconded the Consent Agenda be approved as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

5.0 SUPERINTENDENT UPDATE

5.1 CTE Showcase

Superintendent Johnson reported on the CTE presentation for the November 19 CTE Showcase, 5:30 - 7:00 at CCHS as follows:

- To be Held in the CTE Classrooms and Commons at Crook County High School
- All Industry, Community, Staff, Parents, Students and Stakeholders Invited
- See the Career Technical Education Classes offered in Crook County School District
- Build your respect for current programs
- Get excited about CTE potential and growth coming to CCSD

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CTE Teachers to be Featured:

- Lisa Keown (Natural Resource)
- Ryan Cochran (Health Occupations)
- Steve Hodges (Business)
- Kristy Struck (Graphic Design and Art) (Classroom)
- Dan McNary (Agriculture) (Classroom)
- Billy Hall (Manufacturing and Engineering) (Classroom)
- Macy Hagensee (Culinary) (Classroom)
- Joe Becker (School-to-Work Coordinator)
- Internship Coordinator

What:

- Classes – Activities – Equipment – Tools - Resources
- Student Store
- Culinary Class will be providing food
- Presentation at beginning and end

- ❖ **Commit to the Future of the Students**
- ❖ **Students' Work Will Be Displayed**

Patti asked if we have a wish list of items we need for CTE classes. Superintendent Johnson indicated she is working on such a list. Scott Cooper thanked Sara for her continued work on this topic.

5.2 FACES

Joel Hoff and Kimberly Bonner came forward to talk about how they are working towards identifying students at risk, discovering what works and what does not work. CCMS Kurt Sloper came forward to talk about how the program is working at the middle school and the processes they use. CCHS Principal Michelle Jonas came forward and discussed the process used at the high school.

5.3 State Report Card Update

Curriculum Director Stacy Smith reported on CCSD's report card data and the changes that have been made by ODE over the years.

6.0 **OLD BUSINESS**

6.1 Board Policy Book Follow-up

Superintendent Johnson reported on the progress of working with OSBA for policy book update. We have signed the contract between CCSD and OSBA. The project will begin in March 2019.

6.2 Facilities Committee Members and Schedule

Superintendent Johnson reviewed the committee members chosen for the Facilities Committee as follows: Doug Smith, Board Member and Chair of the Committee; Walt Wagner, Board Member; Sara Johnson, Superintendent; Leland Bliss, Facilities Manager; Anna Logan, Director of Business & Finance; Jim Bates, BBE Principal; Michelle Jonas, CCHS Principal; Steve Forrester, Prineville City Manager; and Jeff Papke, Community Member. It was noted that Cheri Rasmussen would also be added to the committee, along with someone from the technology industry. Doug Smith stated he plans to hold his committee meetings on the third Wednesday of the month starting in November, from 5 pm – 6 pm in the District Office.

6.3 Secure & Healthy Learners Committee Members and Schedule

Superintendent Johnson reviewed the committee members chosen for the Secure & Healthy Learners Committee as follows: Sara Johnson, Superintendent and Chair of Committee; Scott Cooper, Board Member; Gwen Carr, Board Member; Rob Bonner, Athletic Director; Mona Boyd, Special Ed Director; McKenzie Kudlac, CCHS Drop-Out Prevention Coordinator; Adam Stefanek, CRE Assistant Principal; Joel Hoff, CCHS Assistant Principal; Ann Kasberger, CCHS Counselor; Kurt Sloper, CCMS Principal; Emma Saddler, Lutheran Community Services. These committee meetings will be scheduled on the 4th Wednesday of each month starting in November at the District Office, 3:30 – 4:30. There will not be a meeting in December because of winter break.

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6.4 Director of School Improvement

Superintendent Johnson provided detailed information regarding the request to hire a Director of School Improvement, internally, for the purpose of supporting all educators through the direction and coaching of a highly skilled Director of School Improvement and thereby improving student success. Superintendent Johnson is recommending the hiring of our current CCHS Assistant Principal Joel Hoff to this new position. She has provided a transition plan on how his current position will be backfilled and where the funding would come from. Complete details are included in Board handouts that will become part of the official minutes binder.

Doug Smith moved and Patti Norris seconded The Board approve the hiring of Joel Hoff as Director of School Improvement as presented by Superintendent Johnson, approve the hiring of Marsha Moyer for 60 days this year to assist the high school, and approve the posting of the assistant principal position in early spring. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

7.0 NEW BUSINESS

7.1 Finance Report

Director of Business and Finance Anna Logan reviewed the Finance Report. Projections include the taxes levied the current year increased 6.7%, which is about 5% over projected taxes. The State School Fund improved slightly; however, the property tax increase brought it back down. This brings the revenue to approximately equal to the budget. Expenses are basically the same as last month. The projected Ending Fund Balance is \$2.4 - \$2.5 million.

7.2 Budget Calendar Adoption

Anna Logan reviewed the Budget Calendar for the 2019-20 school year and asked the Board for approval. She added that the proposed calendar is designed to squeeze the budget preparation into a compact timeline that attempts to make the most of the competing pressures.

Board Chair Scott Cooper indicated he does not want any last minute surprises brought forward as happened last year. Patti added that she would like to stress that the Budget Committee members need to read the entire budget document prior to the first meeting so that they can actually start working on the budget proposal at the first meeting.

Doug Smith moved and Walt Wagner seconded The Board adopt the 2019-20 Budget Calendar as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

7.3 Budget Committee Openings

We have not received any applications from community members for the three Budget Committee positions that are open. The position openings were announced in the local *Central Oregonian*, and appears on the school district's home page. Anna Logan indicated she would also post the position on the district's Facebook page.

7.4 OSBA Elections: Zone 3 Director / Resolutions 1 & 2

The Board reviewed the OSBA information regarding elections of Zone 3 Director (Patti Norris nominated) and Resolutions 1 & 2.

Doug Smith moved and Walt Wagner seconded the Board approve the nomination of Patti Norris as Zone 3 Director (Central Region) for OSBA. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

The Board chose not to vote on Resolution 1 and Resolution 2.

8.0 BOARD POLICIES AND AR'S

- 8.1 GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault or Stalking Leave (formerly Parental Leave)
- 8.2 GCBDC/GDBDC-AR– Domestic Violence, Harassment, Sexual Assault or Stalking Leave (formerly Parental Leave)

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Patti Norris moved and Doug Smith seconded the Board approve Policy GCBDC/GDBDC and GCBDC/GDBDC-AR – Domestic Violence, Harassment, Sexual Assault or Stalking Leave, as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

8.3 EFAA-AR – Reimbursable School Meals Programs

Anna Logan reported on the possible change to the policy AR relating to the school meals program by removing the statement regarding delinquent accounts being referred to a collection agency. She met with a collection agency regarding the process. She knew it would cause unhappy phone calls. What she did not know is that the charges could go to collections and wages could be garnished. Therefore, she is recommending we remove the statement that says delinquent accounts will be sent to a collection agency, but leave in the statement that says they “may” be sent to collections.

Patti Norris moved and Doug Smith seconded the Board approve Policy AR - EFAA-AR – Reimbursable School Meals Programs as presented. The motion passed in favor with a vote of 4-0 as follows: Yea – Patti Norris, Walt Wagner, Scott Cooper, and Doug Smith.

9.0 **FUTURE MEETINGS / IMPORTANT DATES**

The Board reviewed the upcoming meetings and important dates and decided on a date in January to schedule a Board Workshop for Board Goals Review: Monday, January 7, 6:30 pm at the District Office.

10.0 **ADJOURNMENT**

The meeting was adjourned at 9:35 p.m.

Scott Cooper

Scott Cooper, School Board Chair

Jan Martin

Jan Martin, Board Secretary

Date Minutes Approved: **December 10, 2018**