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Crook County School District

Where Students Dream, Learn, & Succeed

**CROOK COUNTY SCHOOL BOARD
Monday, October 8, 2018**

REGULAR SCHOOL BOARD MEETING MINUTES

Board Members Present: Scott Cooper, Patti Norris, Walt Wagner, Gwen Carr, Doug Smith
Administrators Present: Sara Johnson, Anna Logan, Stacy Smith, Sean Corrigan, Mona Boyd, Leland Bliss, Michael Allen, Jim Bates, Kimberly Bonner, Cheri Rasmussen, Kurt Sloper, Dana Rudy

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish a Quorum
- 1.3 Recognition of Visitors
- 1.4 Agenda Additions, Deletions, or Revisions & Agenda Approval

Board Chair Scott Cooper called the meeting to order at 6:30 p.m., the flag salute was recited, a quorum was established, and visitors recognized.

Doug Smith moved and Gwen Carr seconded the Board approve the agenda. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Gwen Carr, Doug Smith, Scott Cooper, and Walt Wagner.

1.5 Student Performances or Presentations

Brothers Elementary students sang “The Bear Song” to the audience. They did an excellent job.

1.6 Public Recognitions

Mr. Tom Collier of Bend was recognized for his continued support of Brothers School. He has unofficially adopted Brothers Elementary. He has donated school supplies to all the students since the first day the school opened. Just one of his many contributions to the students is he makes sure all students receive a stuffed animal and one other gift at Christmas. The Board thanked Mr. Collier for his dedication to Brothers Elementary.

2.0 PUBLIC COMMENTS

Talya Taitano, owner of the Stage Stop in Brothers, spoke regarding several topics.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

None.

4.0 APPROVAL OF CONSENT AGENDA

- 4.1 September 10, 2018 Regular School Board Minutes
- 4.2 Donations
- 4.3 Hiring – Classified Staff
 - 4.3.1 Laurie Jones – 3 hr. Cafeteria Attendant - CCMS
 - 4.3.2 Jason Stubblefield – Bus Driver, Custodian
 - 4.3.3 Kathryn Heath, IA II – Behavior Program
- 4.4 Resignation – Licensed
 - 4.4.1 Ken Chaney – CCMS & CCHS Band Teacher

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Patti Norris moved and Gwen Carr seconded the Consent Agenda be approved. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Gwen Carr, Doug Smith, Scott Cooper, and Walt Wagner.

5.0 SUPERINTENDENT UPDATE

5.1 Superintendent Plan For Addressing Mental Health & Wellness

Superintendent Johnson presented the Board with her plan for addressing mental health and wellness.

2017-18	2018-19
BBE -0-	BBE IA II – Wellness Room Staff – BBE (\$33,000)
CCMS .5 Counselor (Doug Bristow) .5 Dean of Students (Doug Bristow)	CCMS 1.0 Counselor (Doug Bristow) \$35,000 .5 Dean of Students (<i>to replace .5 dean moving to fulltime counselor - temporary</i>) Hiring – Licensed Staff: ACTION Dee Ann Lampert, .5 Dean of Students - Temporary

Doug Smith moved and Gwen Carr seconded the motion to hire Dee Ann Lampert as a temporary .5 Dean of Students at CCMS. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Gwen Carr, Doug Smith, Scott Cooper, and Walt Wagner.

6.0 OLD BUSINESS

6.1 Long Range Facilities Advisory Committee

Superintendent Johnson presented an updated Long Range Facilities Advisory Committee statement of purpose and scope. Doug Smith has volunteered to chair this committee.

6.2 Board/Superintendent October 6, 2018 Workshop Update

Board Chair Scott Cooper and Superintendent Johnson reported on the success of the workshop held on Saturday, October 6. OSBA Facilitator, Renee Sessler, facilitated a portion of the workshop dealing with the basic and intermediate roles and responsibilities of the Board and Superintendent.

Superintendent Johnson then reviewed with the Board the updated Board goals.

6.3 Board Policy Book Update Proposals

The Board reviewed four options for updating Board policies as follows:

Option 1: Full-Meal Deal - \$10,845

Option 2: Half-Meal Deal - \$6,095

Option 3: Quarter-Meal Deal - \$3,495

Option 4: No Deal – Just Fries - \$1,095

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After considerable discussion, the Board agreed to Option 1, with the purpose of bringing the policies up to date in a quicker process than the other options.

Doug Smith moved and Walt Wagner seconded the motion to select Option 1 for updating Board Policies. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Gwen Carr, Doug Smith, Scott Cooper, and Walt Wagner.

6.4 Attendance Data (2017-18 School Year)
 CCHS Assistant Principal Joel Hoff presented Attendance Data as follows:

- Highest Attendance Day and Lowest Attendance Day in 2017-18

Top 10 Most Attended Dates for Secondary Students 17-18

<u>Rank</u>	<u>Date</u>	<u>Weekday</u>	<u>%Absence</u>
1	9/7/2017	Thursday	0.76
2	9/6/2017	Wednesday	0.82
3	9/11/2017	Monday	1.7
4	9/8/2017	Friday	1.72
5	6/13/2018	Wednesday	1.77
6	9/12/2017	Tuesday	2.36
7	6/14/2018	Thursday	2.51
8	9/14/2017	Thursday	2.6
9	6/12/2018	Tuesday	2.68
10	11/14/2017	Tuesday	2.74

Top 10 Worst Attended Dates for Secondary Students 17-18

<u>Rank</u>	<u>Date</u>	<u>Weekday</u>	<u>Note</u>	<u>%Absence</u>
1	4/9/2018	Monday	Threat Day	14.98
2	10/11/2017	Wednesday	PSAT – All Sophomores	11.21
3	5/11/2018	Friday		11.19
4	5/25/2018	Friday		10.16
5	5/18/2018	Friday		9.45
6	5/16/2018	Wednesday		8.98
7	5/24/2018	Thursday		8.83
8	5/7/2018	Monday		8.21
9	5/10/2018	Thursday		8.06
10	12/15/2017	Friday	Day Before Christmas Break	8.04

<u>17-18 Average % of Secondary Students Absent</u>	
Friday	6.1
Monday	4.9
Thursday	4.6
Wednesday	4.4
Tuesday	4.1

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- # of Students Overall who Missed 10% of School or More in 2017-18

School Name	Student Group	Total Students	Total Students Not Chronically Absent	Total Students Chronically Absent	Percent Regular Attenders	Percent Chronically Absent
Crook County SD	Total	2749	2252	497	81.90	18.10

Fall 2018 Projected Sports Absences

<u>Fall 2018 Sport</u>	<u>Student Athlete Participants</u>	<u>Class Periods Missed Per Student During Fall Season</u>	<u>Total # of Class Periods 9/4 - 11/5</u>	<u>% of Periods Absent Due to Sports Participation</u>
Cheerleading	16	0	287	0.0%
Dance	9	0	287	0.0%
Football	55	2	287	0.7%
XC	24	7	287	2.4%
Volleyball	28	9	287	3.1%
Girls Soccer	30	16	287	5.6%
Boys Soccer	20	19	287	6.6%

2017- 2018 Attendance Counts by Code, 6th – 12th Grade

<u>Attendance Code</u>	<u>Count</u>	<u>Percentage of Total</u>
EA - Excused Absence	16922	45.1%
UA - Unexcused Absence	12754	34.0%
SR - School Related	3611	9.6%
SP - Sports	2066	5.5%
IS - In School Suspension	787	2.1%
TA - Testing Absence	532	1.4%
CO - Counseling Office	493	1.3%
SA - Out of School Suspension	308	0.8%
ME - Medical	29	0.1%
Total	37502	

Total unique student athletes 17/18 = 353.
 AVG SP ABS = 5.8 per student/athlete

7.0 NEW BUSINESS

7.1 Finance Report

Director of Business and Finance Anna Logan reviewed the Finance Report. The enrollment is currently 3% under budget as well as revenue. This is partially offset by Federal Forest Fees. Expenses are

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projected to be approximately the same as the budget. Last year at this time the labor costs were projected to be significantly under budget. This year, they are closer to budget.

PBBCS enrollment is now allowed to go up to 210 this year, vs. 200 as in the past. Our expense is based on enrollment, which could change throughout the year.

We have budgeted for a new radio system in transportation, which will be expensed as minor equipment and shown under Supplies.

We are still working on the Beginning Fund Balance because we are still closing the books. We have budgeted \$2.2 million to roll forward from last year's Beginning Fund Balance. The actual amount is \$900,000 more than budgeted. She is hoping this can remain untouched throughout the year to help with next year's increases.

Regarding PERS, it looks like rates will go up a little over 3 percentage points, which is better than the 6 points reported in the advisory report.

7.2 Enrollment

The Enrollment Report shows about a 3% decrease compared to budget. Capacity is no longer a pressing issue; enrollment decline is more of a focus. This information is presented to assist with future conversations and decisions.

7.3 Budget Committee Openings

We currently have three positions open. We have sent this information to the *Central Oregonian*, which has been posted. The openings are posted on our website. We can also post on the District's Facebook.

8.0 BOARD POLICIES AND AR'S

POSSIBLE ACTION

- 8.1 GBN/JBA – Sexual Harassment (*first reading*)
- 8.2 GBN/JBA-AR - Sexual Harassment Complaint Procedure (*first reading*)
- 8.3 GBNA – Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying-Staff
(*first reading*)
- 8.4 GBNA-AR – Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying-
Staff (*first reading*)
- 8.5 ECACB – Unmanned Aircraft System (UAS) A.K.A. Drone (*first reading*)

The Board reviewed the changes to the policies and ARs.

Patti Norris moved and Gwen Carr seconded the Board approve GBN/JBA – Sexual Harassment, GBN / JBA-AR - Sexual Harassment Complaint Procedure, GBNA – Hazing / Harassment / Intimidation / Bullying / Menacing / Cyberbullying-Staff, GBNA-AR –Hazing / Harassment / Intimidation / Bullying / Menacing / Cyberbullying-Staff, ECACB – Unmanned Aircraft System (UAS) A.K.A. Drone, as presented. The motion passed with a vote of 5-0 in favor as follows: Yea – Patti Norris, Walt Wagner, Scott Cooper, Gwen Carr, and Doug Smith.

8.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the upcoming meetings and important dates.

9.0 ADJOURNMENT

The meeting was adjourned at 9:00 p.m.

Scott Cooper

Scott Cooper, School Board Chair

Jan Martin

Jan Martin, Board Secretary

Date Minutes Approved: **November 5, 2018**