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Monday, April 8, 2019

REGULAR SCHOOL BOARD MEETING MINUTES

Board Members Present: Scott Cooper, Patti Norris, Walt Wagner, Doug Smith

Board Member Absent: Gwen Carr

Administrators Present: Sara Johnson, Anna Logan, Stacy Smith, Sean Corrigan, Kimberly Bonner, Kurt Sloper, Joel Hoff, Jake Huffman, Cheri Rasmussen, Leland Bliss, Adam Stefanek, Pete Goodrich

1.0 CALL TO ORDER – Board Chair Scott Cooper called the meeting to order at 6:30 pm.

1.1 Flag Salute

1.2 Roll Call To Establish A Quorum

Board Chair Scott Cooper led the audience in the flag salute and established a quorum.

1.3 Recognition of Visitors

Visitors were recognized and asked to sign in on the Sign-In sheet.

1.4 Agenda Additions, Deletions, or Revisions & Agenda Approval

No adjustments.

Doug Smith moved and Patti Norris seconded the Agenda be approved as presented. The vote was unanimous in favor 4-0 as follows: Patti Norris, Scott Cooper, Doug Smith, and Walt Wagner.

1.5 Paulina Presentation

Cheri Rasmussen, Principal of Paulina Elementary, introduced Marie Smith, retired teacher at Paulina and mother to Board Member Doug Smith. She then introduced teachers Jamie Bedortha and Kortni Papineau, who came forward with the following students who presented an Aesop’s fable and summarized the moral of the story. One of the main CC standards is to determine the theme or main idea of a story and then act out the characters and discuss what that is.

Janet Luna Ramirez
Alexander Quiroz Barajas
Augustus Papineau
Adriel Sotelo

Cassie Rossi
Elliot Holmes
Xander Luna Ramirez

2.0 PUBLIC COMMENTS

No comments.

3.0 OTHER DEPARTMENT OR AGENCY REPORTS

3.1 The Board reviewed the HDES Board Report.

4.0 APPROVAL OF CONSENT AGENDA

4.1 March 11, 2019 School Board Meeting Minutes

4.2 Enrollment

4.3 Donations

4.4 Hiring – Classified:

4.4.1 Karlie Cohagan – CRE Cafeteria Attendant

4.4.2 Jennifer Waetjen – CRE Cafeteria Attendant

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- 4.5 Hiring – Licensed:
 - 4.5.1 Kim Waite – BBE ERC Teacher (*formerly temporary*)
 - 4.5.2 Ciera Hensley – CCMS ERC Teacher (*formerly temporary*)
 - 4.5.3 Lindsey Haskins – CCHS ERC Teacher (*formerly temporary*)
- 4.6 Resignations / Retirements:
 - 4.6.1 Katelyn Pahl – CRE ERC Teacher (resignation)
 - 4.6.2 Vicki Duncan – CCHS Health Teacher (retirement)
- 4.7 Leave of Absence Request:
 - 4.7.1 Margaret Halsey, BBE Teacher (*remainder of 2018-19 School Year*)

Doug Smith asked to remove 4.8 – Resolution #04 from the consent agenda so that the Board could discuss this resolution.

Patti Norris moved and Doug Smith seconded the Board approve the Consent Agenda as amended. The vote was unanimous in favor 4-0 as follows: Patti Norris, Scott Cooper, Doug Smith, and Walt Wagner.

4.8 Resolution #04-2018-19: A Memorial Regarding Adequate Funding For Oregon Schools
There was discussion about this resolution to the Legislature regarding funding for the upcoming biennium. After considerable discussion, the Board agreed they would go forward with this resolution, adding to the list of who would receive it – the Joint Committee on Student Success.

Patti Norris moved and Doug Smith seconded the Board approve Resolution #04-2018-19 – A Memorial Regarding Adequate Funding For Oregon Schools, adding the JCSS to the list of receivers. The vote was unanimous in favor 4-0 as follows: Patti Norris, Scott Cooper, Doug Smith, and Walt Wagner.

5.0 SUPERINTENDENT UPDATE

5.1 YouthTruth Student Survey

Superintendent Johnson, CCMS Principal Kurt Sloper and CCHS Principal Michelle Jonas reported on the YouthTruth Student Survey recently taken by middle school and high school students. Information reported included:

What were the core themes of the overall school experience student surveys?

- Engagement
- Culture
- Relationships
- Academic Rigor/Academic Expectations
- College & Career Readiness
- School Safety

Who did we hear from?

- CCHS and Pioneer Alt HS – 637 students, or 78%
- CCMS – 526 students, or 84%

The survey collected 2,749 student comments, positive comments and areas that need improvement. Areas of focus for improvement for CCHS and Pioneer included:

- Most students in this school treat students with respect
- I really feel like part of my school's community
- Most students at this school are friendly to me
- I enjoy coming to school most of the time
- What AI learn in class helps me outside of school

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Areas of focus for improvement for CCMS included:

- I enjoy coming to school most of the time
- I feel like a part of my school's community
- I can usually be myself around other students at this school
- Most students at this school are friendly to me

Action Steps for CCMS:

- Identified Areas for Focus and Goal Setting
- Planning and Implementation of Improvement
- Shift the purpose and intent of the PBIS PLC towards CharacterStrong implementation and enhancing positive school culture.
- Review conflict mediation process and bullying/harassment response.
- Implementation of 1 CharacterStrong lesson per week.
- SIW – Review & reflect YT data and implementation of CharacterStrong.
- Weekly staff Character Dares.
- Develop school culture video with YouthTruth information (in progress.)
- Instituting Anonymous Text Tipline (in progress.)

Action Steps for CCMS – Adults:

- Principal established a School Culture Committee
- School Culture Committee ongoing study of data identified areas for focus and action
- School Culture actions are non-negotiable expectations for all staff (Tights)
- Every staff meeting includes Youth Truth data follow up and action monitoring
- Character Strong training for all staff – 3 Year Plan

Action Steps: CCHS – Students:

- Principal communicated Youth Truth outcomes to students through face-to-face classroom visits (all students)
- Personal invitation to students followed by one-on-one meetings with principal
 - 62 Interested on being on Student Climate Advisory Team
 - 12 requested one-on-one meeting with principal
 - 20 requested meeting with counselor
- Revitalized and recomunicated Anonymous Text Line – Students created posters
- Student Advisory Team established (Volunteer and Invitation)

6.0 OLD BUSINESS

6.1 Long Range Facilities Planning Committee Update

Committee Chair Doug Smith reported on the final recommendations of the committee to the school board on the following areas:

Maintenance

Items identified for long-term maintenance are listed below. This list is not intended to be a complete list of normal repair items, but instead is focused on those items that will require funding that is likely not going to be in a yearly budget and will require ongoing effort to develop that funding.

- School building roofing (repair, renovation & replacement)
 - Pioneer South 2023 \$ 572,000
 - Pioneer North 2023 \$ 450,000
 - Pioneer Gym 2023 \$ 287,000
 - Crook County Middle School 2021 \$2,135,000
 - Crooked River Elementary 2020 \$1,715,000

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|--------------------------------|------|-------------|
| ○ Paulina School | 022 | \$ 365,000 |
| ● Boiler Replacement | | |
| ○ Crook County Middle School | 2023 | \$ 200,000 |
| ○ Crooked River Elementary | 2021 | \$ 150,000 |
| ● Building Siding / Repair | | |
| ○ Pioneer Gym | 2021 | \$ 20,000 |
| ○ Ward Rhoden Stadium | 2021 | \$ 200,000 |
| ● Parking Lot Paving | | |
| ○ Ward Rhoden Stadium | 2025 | \$ 50,000 |
| ○ Crooked River Elem South Lot | 2030 | \$ 300,000 |
| ● Total | | \$6,444,000 |

School Enrollment Challenges

The review of School enrollment capabilities was reviewed and the following changes were recommended in the Capacity numbers

- Crook County High School: Was 1,200; it was determined that 900 is more realistic
- Crook County Middle School: Was 800; it was determined that 700 is more realistic
- Requirements:
 - We remain very tight on Elementary capacity.
 - The committee continues to recommend that Pioneer North remodel and funding for this remodel be kept ready in case of growth in the elementary student population.
 - Powell Butte will be at full enrollment in 2019-2020 at 220 students. This will allow the potential of 10 students to transfer to the Charter School for next year if they wish.
 - No other issues were identified.

CTE Expansion Requirements

The committee has looked at the CTE options currently offered at Crook County High School.

- Culinary is currently in need of expansion of teaching area.
 - Increasing some of the culinary strands offered would require additional space.
 - The electrical and natural gas requirements of this area make remodeling challenging, and it would be advised to research adding newly constructed space for this area.
- The district print shop currently is in one of the existing “shop classrooms.” Should CCHS additions to CTE require shop space, we should find a permanent home for the Print Shop.
- Expansion of Health / Nursing offerings will require some additional “special classroom” space. (Possibly the existing Culinary Space, remodeled to accommodate expanded CTE services.)

Not fully knowing what the additions to CTE will be, the committee suggests as District Administration and the CC School Board begin to finalize the CTE expansion and requirements firm up, the board should engage a Design expert / Architect to provide guidance on this process.

Funding for Work

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It is suggested that the CC School District budget for the repairs and maintenance outlined in this document as best they can, realizing that time frames are suggested and not set in stone. The expenses are real and will be required in order to keep buildings from deteriorating.

The CCSD owns 26 acres north of Prineville on Barnes Road. This ground is likely not going to be used for a school due to the location of current schools. This land could be declared as a surplus and sold to fund some of the CTE expansion, provided that a land lab for the agriculture program could be located, preferably closer to Crook County High School. It is suggested that the District Administration research the market value of the Barnes Road property.

Other Discussions and Out of Committee's defined "scope of work"

- The committee did not review modifications to any of the schools beyond what was needed to keep the buildings in current state and operational.
 - We know there are some items that would be useful to staff, but were outside the scope of the committee. These should be researched at some point in the future and presented to the Administrative Team and Board for discussion.
- Please keep in mind that the 2013 Bond Measure was for \$33 million. The facilities committee and Architect had identified over \$50 million needed to bring our facilities up to desired operational conditions. Not everything needed was done during the 2013 Bond that was requested.
 - All funding for work on the Maintenance Shop was moved to other projects.
 - Work on Pioneer South was not in the initial bond suggestions, and nearly \$1.4 million was carved from other projects to create the remodeled Alternative School, Central Kitchen, and Technology Department.

Scott Cooper asked if the committee has looked at doing a general obligation bond on the theory we keep depositing money into a reserve account. Anna indicated they have not looked into this. Scott stated this might be the time to look into this option.

Doug would like to hear what a general obligation bond would look like.

This topic will be added to a future agenda.

6.2 Secure and Healthy Learners Committee Update

Superintendent Johnson reported on the committee's work. We are now forming sub-committees, which Mona will organize. We will then bring it back to the board once we have completed the process.

7.0 NEW BUSINESS

7.1 Finance Report

Director of Business and Finance Anna Logan commented on the Finance Report as follows:

- State School Fund (SSF) May adjustment is still a projection.
 - Estimates show we will owe more, but we already anticipated a payback and booked a \$220K liability last year.
 - The \$137,445 is the amount above that liability.
- Supplies and capital expenses – estimated purchases that were identified as needed during the budget process, but taking care of them this year with money already appropriated in the budget will put us ahead, and still end the year with enough money to start next year.
- Excess fund balance that rolled forward from last year will be proposed to transfer to other funds.

7.2 Budget Preview

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Anna Logan reported on the progress on getting ready for the first budget meeting on May 1.

- General Fund Assumptions:
 - Existing programs can continue to be funded (not in a cutting mode)
 - Revenue:
 - BFB \$2 million
 - Enrollment to increase 2.5% overall, ADMw to increase 1%
 - SSF based on Co-Chairs' budget of \$8.87 billion with 49/51 split (ODE used)
 - Property taxes increase 5% from CY projected
 - Expenses:
 - Labor cost increases are assumed
 - PERS rates increase
 - PERS debt service increases by \$115K
- Measure 98:
 - We have two plans – one with current level funding, one with additional revenue
 - Budget will propose appropriations for the higher level, and if we don't receive additional revenue we are prepared to use the lower level

Patti Norris wanted to know how many Powell Butte students are not Crook County students. Anna indicated she would research that and send the information out to the Board.

Scott Cooper stated he will not be able to attend the May 1 Budget Committee meeting because he will be out of the country then.

7.3 2019-20 School Calendar

Director of Curriculum and Special Programs Stacy Smith presented the proposed School Calendar for 2019-20. This calendar mirrors this year's calendar. One change is the additional proposed potential four snow days added at the end of the year.

Patti Norris moved and Doug Smith seconded the board adopt the 2019-20 School Calendar as presented. The vote was unanimous in favor 4-0 as follows: Yea: Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

Stacy stated the Calendar Committee have been looking at possible changes around conferences. They have gathered information from staff, and would like to gather information from parents. He is looking to bring this forward for the 2020-21 school year.

7.4 Kiwanis Summer School 2019

Stacy Smith is reporting on behalf of Wayne Looney of Kiwanis. Wayne has indicated Kiwanis are pledging \$8,000, which is about \$8,000 less than in the past. Stacy feels we will probably reduce one classroom, which will reduce the cost. The district's cost would be about \$6,000 more than our normal contribution.

Doug Smith moved and Patti Norris seconded the board approve another Kiwanis sponsored Summer School as presented. The vote was unanimous in favor 4-0 as follows: Yea: Patti Norris, Doug Smith, Scott Cooper, and Walt Wagner.

8.0 BOARD POLICIES AND AR's

8.1 Update on OSBA Policy Re-Write Meeting held April 3, 2019

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Superintendent Johnson reviewed the process that took place on April 3, as the committee reviewed the policies brought forward by OSBA policy specialist, Rick Stucky. She thanked Doug and Patti for their participation.

Our next and final meeting is scheduled for Thursday, May 30.

9.0 FUTURE MEETINGS / IMPORTANT DATES

Full budget committee.

10.0 ADJOURNMENT

The meeting was adjourned at 8:13 p.m.

Scott Cooper

Scott Cooper, School Board Chair

Jan Martin

Jan Martin, Board Secretary

Date Minutes Approved: 5/13/19