

## OFFICIAL



### Crook County School District

Where Students Dream, Learn, & Succeed

## CROOK COUNTY SCHOOL BOARD

Monday, June 10, 2019

### BUDGET HEARING MINUTES

Board Members Present: Doug Smith, Patti Norris, Walt Wagner, Gwen Carr, Scott Cooper  
Administrators Present: Sara Johnson, Anna Logan, Stacy Smith, Mona Boyd, Sean Corrigan, Leland Bliss, Jim Bates, Cheri Rasmussen, Kurt Sloper, Michelle Jonas, Joel Hoff, Kimberly Bonner, Michael Allen

#### 1. CALL TO ORDER & FLAG SALUTE

Board Chair Scott Cooper called the Budget Hearing to order at 6:30 p.m. and led the audience in the flag salute.

#### 2. OPPORTUNITY FOR PUBLIC INPUT

Board Chair Scott Cooper opened the floor for public comment regarding the proposed budget. There were no comments.

#### 3. ADJOURNMENT OF BUDGET HEARING

The Budget Hearing was adjourned at 6:32 p.m.

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### REGULAR SCHOOL BOARD MEETING MINUTES

Board Members Present: Doug Smith, Patti Norris, Walt Wagner, Gwen Carr, Scott Cooper  
Administrators Present: Sara Johnson, Anna Logan, Stacy Smith, Mona Boyd, Sean Corrigan, Leland Bliss, Jim Bates, Cheri Rasmussen, Kurt Sloper, Michelle Jonas, Joel Hoff, Rob Bonner

#### 1.0 CALL TO ORDER

1.1 Flag Salute (previously recited in Budget Hearing)

1.2 Roll Call to Establish Quorum

1.3 Recognition of Visitors

Board Chair Scott Cooper called the meeting to order at 6:40 p.m., a quorum was established, and visitors recognized.

#### 1.4 Agenda Additions, Deletions or Revisions & Agenda Approval

The following additions were added to the agenda:

4.5.2 Holly Scholz – Communications and Event Coordinator

4.6.2 Carson Hickox, CCMS Social Studies Teacher

4.6.3 Connor Lysne, BBE Elementary Teacher (grade TBD)

4.6.4 Maci Jones, BBE 5<sup>th</sup> Grade Teacher

4.6.5 Brian Foster, BBE Kindergarten Teacher

4.6.6 Reuben Steinglass, Rimrock Alternative School Teacher

4.6.7 Natalie Eberhard, Fuel-Ed On-Line Teacher (*transferring from CCHS Social Studies*)

4.6.8 Connor Booster, CCHS Social Studies Teacher (*transferring from CCMS Social Studies*)

5.2 High School Gym Ceiling Fans & Door Hardware Upgrade

8.2 Tentative Agreement - CCSD and CCEA Collective Bargaining Agreement

**Patti Norris moved and Gwen Carr seconded the Board approve the agenda as amended. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

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### 1.5 Recognition of Four Students Who Received Ford Family Foundation Ford Scholars Scholarships

CCHS Principal Michelle Jonas recognized the following students who were awarded four-year scholarships from the Ford Family Foundation: Noah Chaney, Drew Finley, Sydney Hacker, and Emily Mize. Over 2,000 applied, 200 got scholarships, and CCHS received four scholarships. The graduated students then shared with the audience their future plans.

Doug Smith asked them if they had a teacher they felt helped them head in the direction they chose. Emily Mize stated that Vicki Duncan has helped her a great deal as she was getting ready for college. Sydney Hacker indicated that Mrs. Kasberger helped her get started in math. Noah Chaney stated that Mr. Fischer got him hooked on math in middle school. Drew Finley said Mrs. Hoffman helped her in computer arts and drama; and Mr. Churchill-Dicks helped her in English.

Sue Green, choir director came forward to recognize the High School and Middle School choirs for the following:

- The top choir at CCHS, Vocal Adrenaline, and top choir at CCMS, the Concert Choir, received a Gold Award from the Oregon Chapter of the American Choral Directors' Association for their superior scores at the Central Oregon Choir Festival in April. Vocal Adrenaline was one of 25 5A schools to receive the award; CCMS Concert Choir was one of only 23 middle schools in the entire state to receive the award.
- Next year Sue will be teaching Vocal Adrenaline as a zero period ensemble, CCHS Concert Choir, CCHS Chorale, CCMS Choir 8, CCMS Choir 7, and CCMS Choir 6 (Choir 7 and 8 combine to make the concert choir).

1.6 *(Board Chair moved this topic after 1.7)*

### 1.7 Recognition of Retiring Licensed Staff

- 1.7.1 Lori Meadows, CCMS Language Arts Teacher - 30 years
- 1.7.2 Vicki Duncan, CCHS Health Teacher – 34 years
- 1.7.3 Linda Pepper, CCMS Math Teacher – 34 years
- 1.7.4 Chuck Wilcox, Rimrock Alternative School – 31 years

Each retiring teacher received a hydro-flask with the name and years' service inscribed on the flask. CCMS Principal Kurt Sloper recognized Lori Meadows for her 30 years' service and Linda Pepper for 34 years' service to the school district. CCHS Principal Michelle Jonas recognized Vicki Duncan for her 34 years' service. Curriculum Director Stacy Smith and Rimrock Principal Cheri Rasmussen recognized Chuck Wilcox for his 31 years with the school district.

### 1.6 Presentation by CCHS Students Who Attended the Suicide Prevention Summit

Kelli Johnson, Teacher, came forward with the following students: Kaylee Carr, Abigayle McNary, and Meredith Cooper. The students gave a presentation on Mental Health. Information they provided included the following:

- Suicide Data Collection at CCHS: 6 attempts; 27 considered; 60-75% of student body anxiety/depression
- Statistics:
  - 2<sup>nd</sup> leading cause of death (15-24)
  - Affects more males, who are four times more likely
  - Female Suicide attempt rate, 3 times greater than guys
  - Death every 45 sec.
  - 5,000 suicides in a year (15-24)
  - 1 out of 5 suffer from addiction/depression
  - 30% of people who attempt suicide will try again
- Risk Factors:
  - Mental illness / substance abuse
  - Previous suicide attempts
  - Interpersonal relationship problems

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- Recent criminal problem
- School
- Exposure to friend/family suicidal behavior
- Recognizing Behavior:
  - Excessive moodiness/sadness
  - Insomnia
  - Hopelessness
  - Sudden Calmness
  - Withdrawal
  - Change in personality/appearance
  - Dangerous / self-harmful behavior
  - Recent trauma/life crisis
  - Start preparation
  - Threatening Suicide
- Takeaways:
  - Suicide is happening more than we even realize
  - There is a stigma around mental health that makes it go unnoticed
  - There are several resources for students in our area – teen led
  - These groups who feel as though they are isolated need more of a buy in at school - inclusion
- Goals for 2019-2020 School Year
  - Check in on students during class (counselors)
  - Train counselors and teachers
  - Coping classes for students
  - Make students feel visible
  - Peer counseling
  - Youth hotlines
  - Resources for LGBTQIA+
  - Closet for clothes (The Loft)
  - Create wellness center
  - Challenge Day
- Proposed Plan
  - Wellness Wednesday – support and funding from Health Dept.
  - Working towards a complete suicide protocol
  - More clubs; create something for everyone
  - Train our teachers in recognizing signs of suicide
  - <https://youtu.be/r6tesd1v8IM>

### 1.8 Recognition of Board Members Doug Smith and Patti Norris for Serving on Policy Re-Write Committee

Superintendent Sara Johnson and Director of Business Anna Logan recognized Doug and Patti for the many hours they spent reviewing Board policies as the district brings the entire policy book up to date. Anna Logan presented them each with a cake.

## 2.0 PUBLIC COMMENTS

None.

## 3.0 OTHER AGENCY / DEPARTMENT REPORTS

### 3.1 Program Evaluations – Powell Butte Community Charter School and COIC – Prineville Center

HDESD Alternative Learning Options Coordinator, Kathy McCollum, presented the Board with evaluation reports for PBCCS and COIC. She indicated both schools passed with flying colors. She then reviewed the report document provided to all Board Members.

John Bouchard, Director for COIC, came forward and talked about the programs they have implemented and new programs they will be working on. Jen Berry-O'Shea, administrator for PBCCS, talked about the success of their place-based education that happens at Powell Butte Community Charter School.

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**Doug Smith moved and Patti Norris seconded the Board accept the Program Evaluations for COIC and PBCCS. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

### 3.2 HDES Board Highlights

The Board reviewed the HDES Board Highlights.

### 4.0 **APPROVAL OF CONSENT AGENDA**

- 4.1 May 13, 2019 Regular School Board Minutes
- 4.2 Donations
- 4.3 Enrollment
- 4.4 Resignations – Classified
  - 4.4.1 Susan Johns-Simonson, Paulina Elementary Custodian
  - 4.4.2 Frances Chaney, Rimrock Alternative School IA II/Secretary
  - 4.4.3 Nicole Bennight, CRE IA II
- 4.5 Hiring – Classified Staff
  - 4.5.1 Laurie Jones – Temporary Groundskeeper
  - 4.5.2 Holly Scholz – Communications and Event Coordinator
- 4.6 Hiring – Licensed Staff
  - 4.6.1 Heidi Merwin, CCMS Math Teacher
  - 4.6.2 Carson Hickox, CCMS Social Studies Teacher
  - 4.6.3 Connor Lysne, BBE Elementary Teacher (grade TBD)
  - 4.6.4 Maci Jones, BBE 5<sup>th</sup> Grade Teacher
  - 4.6.5 Brian Foster, BBE Kindergarten Teacher
  - 4.6.6 Reuben Steinglass, Rimrock Alternative School Teacher
  - 4.6.7 Natalie Eberhard, Fuel-Ed On-Line Teacher (*transferring from CCHS SS*)
  - 4.6.8 Connor Booster, CCHS Social Studies Teacher (*transferring from CCMS SS*)
- 4.7 Hiring – Supervisors / Teachers on Special Assignment (TOSA) / Administrators
  - 4.7.1 Dee Ann Lampert, CCMS Student Services Coordinator (TOSA)
  - 4.7.2 Denny Bauldree, Nutrition Services Supervisor
  - 4.7.3 Michelle Zistel, BBE Assistant Principal
- 4.8 Resignations / Leave Of Absence Requests:
  - 4.8.1 Jamie Bedortha, Paulina Head Teacher (*LOA*)
  - 4.8.2 Glenifer Fields, BBE and CRE Mentor Teacher (*resignation*)

**Patti Norris moved and Gwen Carr seconded the Board approve the Consent Agenda as amended and presented. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

BBE Principal introduced Michelle Zistel, newly hired BBE Assistant Principal the Board had just approved under Consent Agenda.

### 5.0 **SUPERINTENDENT UPDATE**

#### 5.1 Nutrition Services Update

Supt. Johnson & Leland Bliss updated the Board on what has been happening in the Nutrition Services Dept. since Leland has taken over as Director of Nutrition Services (*along with his current position of Director of Facilities*).

Leland indicated they would like to advertise their program, do more scratch-cook food, and recipe development. Their software allows them to write recipes and determine nutritional value. They have reduced a large amount of excess food, and reduced a lot of the inventory using the new recipes and menus. They get free cheese, canned goods, hamburgers, and chicken from the federal government. They use as much as they can and pay for shipping only. For next year, they have \$10,000 for fresh fruits and vegetables. They can also get farm fresh products from one of the Kimberly farms and orchards. Leland plans to provide more training for staff over the summer. Scott Cooper indicated that his daughter told him recently the food is good.

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### 5.2 High School Gym Ceiling Fans & Door Hardware Upgrade

Leland Bliss brought forward information regarding the need for ceiling fans in the high school gym. Doug Smith would like to see air conditioning rather than ceiling fans, which would only move the air but not cool the air. Scott added that he does not want to repeat last summer's very hot gym for athletes.

Leland was given direction to explore other options and to come back to the Board with other options. The Board decided to hold a Special Meeting on Monday, June 17, to explore the options and move quickly on getting the work done before we are too far into the summer.

Leland also reported on the request to move forward with a door hardware upgrade. They are having trouble finding replacement hardware for our current door hardware. There are 33 doors that need the upgrade.

**Patti Norris moved and Doug Smith seconded the Board approve the expenditure of \$40,000 from Fund 217, for door hardware. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

### 5.3 Parent Survey

Superintendent Johnson and Director of School Improvement Joel Hoff presented results from the recent Parent Survey.

- There were 365 participants
- Six Survey Categories: Academic Experience; Facilities & Nutrition; Communication; School Safety, Climate, and Services; Overall School Experience
- Strengths: My child feels safe at school . . . 73.6% Agree and Strongly Agree
- Strengths: I feel welcome when I come to my student's school . . . 74.5% Agree and Strongly Agree
- Strengths: The overall cleanliness of my student's school . . . 85.7% Good to Excellent
- Areas of Improvement: My child was directly affected by bullying from other students . . . 49.4% Disagree to Strongly Disagree
- Areas of Improvement: The quality of the school's food services . . . 44.7% Good to Excellent
- Areas of Improvement: The school communicated with me regarding important events taking place at the school throughout the year . . . 62.3% Agree to Strongly Agree

Next Steps Include:

- Consumer feedback loops – report back to parents
- Disaggregating data / comments for building leadership teams
- Using triangulation to identify key areas for improvement and support
- Cycle of continuous improvement
- Repeat next year
- Voice: student; parent; employee

## 6.0 FINANCE

### 6.1 2019-20 Budget Approval:

- 6.1.1 Budget Adoption Recommendations
- 6.1.2 Resolution #07-2018-19 – Adopting The Budget
- 6.1.3 Resolution #08-2018-19 – Making Appropriations
- 6.1.4 Resolution #09 -2018-19 – Imposing and Categorizing Taxes – Combined

Director of Business and Finance Anna Logan reported on the results and recommendations from the CCSD Budget Committee. She also presented some Budget Adoption Recommendations and is asking for Board Approval for the recommendations, along with Resolution #07, #08, and #09.

**Patti Norris moved and Walt Wagner seconded the Board adopt the Budget Adoption Recommendations presented; Resolution #07- 2018-19 – Adopting The Budget; Resolution #08 - 2018-19 – Making Appropriations; Resolution #09 - 2018-19 – Imposing and Categorizing Taxes – Combined. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

### 6.2 Finance Report

Anna Logan updated the Board on the current Finance Report.

### 6.3 Resolution #10-2018-19 – Year-End Appropriations Transfers

Anna reported on year-end appropriations and is asking the Board to adopt the transfers.

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**Doug Smith moved and Gwen Carr seconded the Board adopt Resolution #10 - 2018-19 – Year End Appropriations Transfers. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

### 6.4 COIC Contract Review and Approval

Anna reviewed the annual COIC contract, which needs Board approval.

**Patti Norris moved and Doug Smith seconded the Board approve the 2019-20 contract between COIC and CCSD. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

### 6.5 Resolution #05-2018-19 – 2019-20 School Fees

Anna reviewed the revised proposed school fees for the 2019-20 school year. There was continued discussion regarding the fees by Board members.

**Doug Smith moved and Gwen Carr seconded the Board adopt Resolution #05-2018-19 – School Fees. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

### 6.6 Contracts with Charter Schools Regarding Athletic Fees

Anna reviewed the document relating to PBCCS. After Board discussion, the board agreed to only charge fees at the high school level. This would eliminate any charges to PBCCS students.

**Doug Smith moved and Gwen Carr seconded the Board agree to only apply the athletic fees for Charter School high school students, thus eliminating any charges to PBCCS. The vote was unanimous in favor 5-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, Scott Cooper, and Gwen Carr.**

## 7.0 **OLD BUSINESS**

None.

## 8.0 **OSBA 360° SUPERINTENDENT EVALUATION TOOL FOR BOARD REIEW**

The Board discussed the superintendent evaluation tool they would like to use for Superintendent Johnson's next evaluation. They looked at the 360° Superintendent Evaluation tool. They decided that at this time they would keep it only at the Board level for Superintendent Johnson's next evaluation.

## 9.0 **FUTURE MEETINGS**

The Board reviewed the upcoming meetings and important dates. Scott would like to schedule soon a School Board Work Session regarding strategic planning. It would probably be a four-hour meeting. A date will be scheduled soon.

## 10.0 **ADJOURNMENT**

The meeting was adjourned at 9:40 p.m.

*Scott Cooper*

Scott Cooper, School Board Chair

*Jan Martin*

Jan Martin, Board Secretary

Date Minutes Approved: July 8, 2019