



**CROOK COUNTY SCHOOL BOARD
DECEMBER 9, 2019
School Board Meeting Minutes**

BOARD MEMBERS PRESENT: Patti Norris, Doug Smith, Walt Wagner, Gwen Carr
BOARD MEMBER ABSENT: Scott Cooper
ADMINISTRATORS PRESENT: Sara Johnson, Anna Logan, Mona Boyd, Stacy Smith, Sean Corrigan, Joel Hoff, Jim Bates, Kimberly Bonner, Kurt Sloper, Leland Bliss, Denny Bauldree, Pete Goodrich, Michelle Jonas, Michelle Williams, Adam Stefanek, Marques Hase, Jake Huffman

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish a Quorum
- 1.3 Recognition of Visitors
- 1.4 Agenda Additions, Deletions, or Revisions & Agenda Approval

Board Vice Chair Patti Norris called the meeting to order, led the audience in the flag salute, established a quorum, and recognized visitors. There were no changes to the updated 12/6/19 agenda.

Doug Smith moved and Gwen Carr seconded the Board approve the agenda as presented. The vote was unanimous in favor 4-0 as follows: Yea – Doug Smith, Patti Norris, Walt Wagner, and Gwen Carr.

- 1.5 Presentation by CCHS Vocal Adrenaline (directed by Sue Green, Choir Director)

The CCHS Vocal Adrenaline choir sang three wonderful Christmas songs for the Board and audience.

2.0 PUBLIC COMMENTS

Prineville Mayor Steve Uffelmann came forward. He recently attended a data centers conference. Data Centers will increase five-fold over the next several years, and the community needs to be prepared. There is an International Data Center Day on March 20, 2020. He encouraged the school district to take part and bring awareness to students.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

- 3.1 HDESD Board Highlights

The Board reviewed the HDESD Board Highlights.

4.0 APPROVAL OF CONSENT AGENDA

- 4.1 November 12, 2019 Regular School Board Meeting Minutes
- 4.2 Donations
- 4.3 Enrollment Report
- 4.4 Hiring – Classified and Licensed Staff
 - 4.4.1 - Sarah Kensinger, Production Kitchen
 - 4.4.2 – Karen Keating, BBE Cafeteria Attendant
 - 4.4.3 – Alma Acevedo, BBE Welcome Center Coordinator
 - 4.4.4 – Alisa Bloom, CRE IA II
 - 4.4.5 – Amanda Sandoval, Temporary CCMS Special Ed Teacher
 - 4.4.6 – Katie Kraus, CRE Temporary .25 FTE Art Teacher
- 4.5 Resignations / Retirements - Classified Staff
 - 4.5.1 - Jamie Anderson, Rimrock IA
 - 4.5.2 – Deborah Wangler, CRE IA II (retirement...June 10, 2020)
 - 4.5.3 – Mark Teasdale, Bus Driver

Doug Smith moved and Gwen Carr seconded the Board approve the Consent Agenda as presented. The vote was unanimous in favor 4-0 as follows: Yea –Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

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5.0 SUPERINTENDENT UPDATE

Superintendent Johnson indicated she keeps the board updated on a weekly basis through the Friday Update.

Additional updates include: (1) the District sent five administrators to the annual COSA Law Conference in Eugene last week. Every administrator has an opportunity to attend the conference every three or four years; (2) Next semester we plan to extend our technology offerings with another layer of robotics, with curriculum received from Apple; (3) Next year we are planning to launch health instruction, with donations of equipment and learning tools from St. Charles Hospital.

Superintendent Johnson also added that this time of year is a perfect time to express gratitude to teachers, support staff, and administrators. We are grateful to the School Board and staff for all they do for students.

6.0 SCHOOL BOARD UPDATE

6.1 Facilities Committee Update and Proposal

Pioneer North: Doug Smith stated that much of the work in Pioneer North would be around energy conservation. Lighting, heating and ventilation are the main items to be addressed. The Facilities Committee feels the best decision is to request a quote from three Energy Services Companies (ESCO's) licensed in Oregon. Facilities Director Leland Bliss added that this will eliminate the bidding process. ESCO's are consultants and they do the work. Design Build is a much quicker process. Doug added that we hope to have Pioneer North up and ready by summer 2020.

The Facilities Committee is asking for Board approval to go forward with the Design Build process.

Gwen Carr moved and Doug Smith seconded the Board approve the posting and hiring of an Energy Service Company (ESCO) for the Design Build Process for Pioneer North to be completed by Fall of 2020. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

Leland Bliss stated that work is proceeding on refurbishing the four modular classrooms on the south campus. They will be ready by summer 2020.

Leland brought forward a proposal to remove the old Pioneer Alternative HS building. The space will be needed to be cleared to provide off street parking for staff and construction of a potential student pickup and drop-off lane and parking lot. He believes we can do most of the demolition in-house at an approximate cost of \$60,000.

Doug Smith moved and Gwen Carr seconded the Board declare the old Pioneer Alternative HS building on the corner of NE 3rd and NE Holly as surplus and approve the removal of the building. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

Leland indicated that at the January board meeting the Facilities Committee will come back and ask the Board to release the remainder of the funds for facilities upgrades.

Superintendent Johnson reported on the magnet school process. We have realized that there are many resources and connections within the community. We are taking a three-pronged approach and will have a proposal ready for Board approval in January: (1) Technology; (2) Art extended to the elementary level; and (3) Adventure Learning. We are looking to house 250 to 300 elementary students.

Doug Smith stated there was initial concern that the magnet school would pull all the high level students to the magnet school. That will not happen. We are looking to have the same make-up of students as exists at BBE and CRE, which would include students on free and reduced meals.

Middle School Expansion. Doug stated that we are currently at capacity and need more classrooms. We are looking at how we can make that work with the funds we already have because there is not enough time to go out for a Bond. We are looking at portable buildings, which are much more modern than the modulares we currently have. We would need to put out a request for proposal to hire an architect for the Middle School expansion. As we continue the facilities upgrade process, we will bring in community members to join the committee.

Patti expressed concern about adding on to the existing middle school, which is very old. Would we be throwing money away by building onto a very old building? Doug indicated they would build new wings and gradually remove old wings during the remodel process.

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6.2 CIP Update (Continuous Improvement Plan)

School Improvement Director Joel Hoff presented information on the Continuous Improvement Plan submitted to ODE with approval received the same day. CIP/SIA/SSA are intertwined.

Three Continuous Improvement Plan (CIP) goals:

- #1: All students will demonstrate proficiency or mastery of grade-level math standards.
- #2: Increase the four-year graduation rates for all student groups to 80% or above.
- #3: All students will have access to adequate mental health support.

Student Investment Account (SIA) Application:

Purpose: (1) Meet students' mental or behavioral health needs; (2) Increase academic achievement for students, particularly vulnerable subpopulations.

Allowable Spending Areas:

- A: Increase instruction time (example – provide after-school tutoring/robotics program)
- B: Address students' health or safety needs (example – Provide more school health professionals or assistants)
- C: Reduce Class Size (example – Hire additional teachers or IAs at key grade levels or programs (i.e. ELL))
- D: Expand availability of well-rounded learning experiences (example – Expand art offering for students K-12)

6.3 AP Committee Update (Advanced Placement)

Joel brought forward information from the AP Committee. They came up with five major areas:

1) Create an AP Teacher Team

Purpose:

- To make consistent, clear expectations across all CCHS AP classes
- To ensure coordinated study sessions for AP students
- To identify upcoming professional development needs & opportunities
- To ensure vertical alignment, engagement w/ CCMS
- To market & recruit students for AP Program

2) Explore a Test Coordinator Position/Stipend

Purpose:

- Off load from counselors & teachers the logistics of dual credit tracking, AP & SAT paperwork, test scheduling, test proctoring, etc.

3) Create an AP Boot Camp to Increase Potential Learning Time

Purpose:

- Pilot a 2 week AP Boot Camp program in August to help extend the learning time provide for students.

4) Explore Further Alignment of Honors Classes w/ Pre-AP Program

Purpose:

- To have a better aligned trajectory of rigor for future AP students during their freshmen and sophomore year
- To increase rigor of current Honors classes

5) Create an Informational AP Night for Parents & Students

Purpose:

- To better inform parents and students regarding rigors of AP classes
- To better inform parents and students about the credit options associated with AP and dual credit classes
- To better market our AP programs

The committee will be working on the financial feasibility of this five-part plan.

6.4 OSBA Fall Conference Re-Cap

Patti and Gwen reported on the Fall Conference. Gwen attended a session she found very interesting by Gresham/Barlow about how the school district used bond dollars. Patti indicated all keynote sessions were great.

- Bryant Marks, National Training Institute on Race and Equity Executive Director and Principal Trainer, Morehouse College Associate Professor – “The Hidden Biases of Good People: Implications for Educators and the Populations They Serve”

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- Ron Suskind, Pulitzer Prize Winning Author – “Life, Animated: A Tale of Autism and Hidden Potential”
- Rick Miller, Kids at Hope Founder/Chief Treasure Hunter – “The Soul, Science and Culture of Hope”

Doug Smith indicated there is an upcoming OSBA conference on Bonds, Ballots & Buildings in February. At this point Sara and Doug plan to attend.

6.5 Transportation Supplemental Plan – ODE

The Transportation Dept. was recently audited by ODE Transportation. Michelle Williams handled this with ODE and received only one request – an updated Supplemental Plan for Powell Butte, CRE, and CCMS for those students who ride the bus but live within the walking distance to school. Michelle is asking for Board approval for these three requests.

Doug Smith moved and Gwen Carr seconded the Board adopt the Supplemental Plans for Powell Butte, CRE and CCMS as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

7.0 FINANCE

7.1 Finance Report

Director of Business and Finance Anna Logan reviewed the Finance Report with the Board.

7.2 PERS Update

Anna reviewed the PERS Update data with the Board. The percentages shown are “Advisory” rates. The official percentages may change.

7.3 Meadows Scholarship Update and Resolution #03-2019-20

Anna presented the Resolution regarding the Meadows Scholarship. Jerry Culpepper, Trustee of the Meadows Trust, came forward to address the School Board. He had some questions and concerns regarding the Resolution establishing the Scholarship Fund. Discussion took place and his questions were answered.

Walt Wagner moved and Doug Smith seconded the Board adopt Resolution #03-2019-20 - Establishment of Scholarship Fund, as presented. The vote was unanimous in favor 4-0 as follows: Yea – Gwen Carr, Patti Norris, Doug Smith, and Walt Wagner.

7.4 Budget Calendar Revision and Adoption

Anna presented a revised Budget Calendar because some members of the Budget Committee could not meet on a couple of the Wednesday meeting dates. She is asking the Board to re-adopt the Budget Calendar with the change in meeting dates.

Doug Smith moved and Gwen Carr seconded the Board re-adopt the Budget Calendar as amended. The vote was unanimous in favor 4-0 as follows: Yea – Gwen Carr, Patti Norris, Doug Smith, and Walt Wagner.

8.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the meetings. The Board will need to schedule an Executive Session to complete the Superintendent Evaluation. Jan is asking the board to let her know ASAP which dates and times work best for them so that we can select a date soon. Dates and times offered were: January 6, 7, 8: 4:00, 5:00, 6:00, 7:00, or January 9 – 4:00, 5:00 or 6:00. Patti indicated any of those dates and time work for her.

9.0 ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Scott Cooper

Scott Cooper, School Board Chair

Jan Martin

Jan Martin, Board Secretary

Date Minutes Approved: January 13, 2020