



**CROOK COUNTY SCHOOL BOARD  
CCSD ADMINISTRATION OFFICE – 471 NE OCHOCO PLAZA DR.**

**September 9, 2019  
School Board Minutes**

BOARD MEMBERS PRESENT: Scott Cooper, Patti Norris, Doug Smith, Walt Wagner

BOARD MEMBER ABSENT: Gwen Carr

ADMINISTRATORS PRESENT: Sara Johnson, Anna Logan, Mona Boyd, Michelle Jonas, Jim Bates, Kimberly Bonner, Leland Bliss, Denny Baldree,

**1.0 CALL TO ORDER**

- 1.1 Flag Salute
- 1.2 Roll Call to Establish a Quorum
- 1.3 Recognition of Visitors

Board Chair Scott Cooper called the meeting to order, led the audience in the flag salute, established a quorum, and recognized visitors.

1.4 Agenda Additions, Deletions, or Revisions & Agenda Approval

The following topics were added or changed to the Consent Agenda: 4.3.5 – Corrie Lester – BBE Swing Shift Custodian; Move 6.2 – Enrollment to 5.1 Enrollment

1.5 Recognition and Presentation by Paulina staff and students

Principal and Assistant Principal Kimberly Bonner and Adam Stefanek came forward expressing their thanks for being able to be in Paulina this year. They will each visit Paulina once a month. Kimberly then turned the meeting over to Lori Meadows, Kortni Papinou and students. The students have been studying patriotism. Three third grade students came forward to read a little history about patriotism and the National Anthem. They then led the audience in the National Anthem.

Lori Meadows had given the students a back-to-school kit and asked them to write about each item and what it meant to them. The students then read their papers, which showed seriousness and humor.

**2.0 PUBLIC COMMENTS**

Holly Rossi, parent, came forward. She stated that Paulina is a small community with not much to offer. She is hoping the School Board will not have the Paulina community start to pay fees when using the building. Scott Cooper indicated this will be discussed this evening later in the agenda.

**3.0 OTHER AGENCY / DEPARTMENT REPORTS**

3.1 AP Scores

CCHS Principal Michelle Jonas presented data relating to the CCHS AP scores. She then answered several questions from the Board.

Scott would like to see our data compared to the state and to the national data. Patti asked if passing an AP class is that important. Doug would like to see if the district could do a better job of providing articulated curriculum that would help students pass this test. After further Board discussion, it was decided they should form a committee to study the AP process.

**Doug Smith moved and Patti Norris seconded the Board appoint a committee to study the AP process. The vote was unanimous 4-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, and Walt Wagner.**

Scott and Patti volunteered to be on the committee. They will need some teachers and a counselor to serve on the committee, along with an administrator.

3.2 HDESD Board Highlights

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The Board reviewed the HDESD Board Highlights.

**4.0 APPROVAL OF CONSENT AGENDA**

- 4.1 August 12, 2019 Regular School Board Meeting Minutes
- 4.2 Donations
- 4.3 Hiring – Classified Staff
  - 4.3.1 Lori Brown – BBE Swing Lead Custodian
  - 4.3.2 Jean Anderson – CCHS Swing Lead Custodian
  - 4.3.3 Jenny Crandall – BBE Cafeteria Attendant
  - 4.3.4 Elaine York – CCHS Cafeteria Attendant
  - 4.3.5 Corrie Lester – BBE Swing Shift Custodian
- 4.4 Resignations – Classified Staff
  - 4.4.1 Perry Cross – Bus Driver
- 4.5 Retirement – Licensed / Administrative
  - 4.5.1 Doug Bristow – CCMS Counselor *(at end of school year)*
  - 4.5.2 Cheri Rasmussen, Brothers – Paulina – Pioneer Alt HS – Rimrock Alt School Principal *(8/23/19)*

**Patti Norris moved and Doug Smith seconded the Board approve the Consent Agenda as amended. The vote was unanimous in favor 4-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, and Walt Wagner.**

**5.0 SUPERINTENDENT UPDATE**

5.1 Enrollment Report

Superintendent Johnson reported on the most updated enrollment information as of today, September 9.

As of September 9, 2019

	Enrollment				June 2019	Incr/ (Decr)	Sept 2018
	Actual	Budget	Variance				
<b>Traditional</b>							
Crooked River	630	597	33	6%	604	26	604
Barnes Butte	649	625	24	4%	633	16	640
Brothers	8	12	(4)	-33%	12	(4)	11
Paulina	20	20	-	0%	21	(1)	19
CC Middle School	681	674	7	1%	610	71	611
CC High School	823	742	81	11%	705	118	770
Pioneer	33	49	(16)	-33%	43	(10)	26
Rimrock	32	17	15	88%	11	21	16
<b>Subtotal Traditional</b>	<b>2,876</b>	<b>2,736</b>	<b>140</b>	<b>5%</b>	<b>2,639</b>	<b>237</b>	<b>2,697</b>
<b>Other</b>							
Advanced Diploma	unknown -	1	(1)	-100%	1	(1)	6
Online Option	9	26	(17)	-65%	24	(15)	21
COIC	14	26	(12)	-46%	21	(7)	21
<b>Subtotal Other</b>	<b>23</b>	<b>53</b>	<b>(30)</b>	<b>-57%</b>	<b>46</b>	<b>(23)</b>	<b>48</b>
<b>Charter</b>							
Powell Butte	220	215	5	2%	209	11	201
<b>Subtotal Charter</b>	<b>220</b>	<b>215</b>	<b>5</b>	<b>2%</b>	<b>209</b>	<b>11</b>	<b>201</b>
<b>Grand Total</b>	<b>3,119</b>	<b>3,004</b>	<b>115</b>	<b>4%</b>	<b>2,894</b>	<b>225</b>	<b>2,946</b>

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Sara will get a detailed report to the Board regarding possible actions based on enrollment.

There was discussion and agreement to re-engage the Long-Term Facilities Committee to study possible additional space.

**Doug Smith moved and Patti Norris seconded the Board re-engage a Long Term Facilities Committee to work on specific issues of funding classroom availability. The vote was unanimous in favor 4-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, and Walt Wagner.**

The following people were initially chosen to serve on this committee: Doug Smith, Walt Wagner, Leland Bliss, Michael Allen, Anna Logan, Mona Boyd, Kimberly Bonner, Jim Bates, Kurt Sloper and Michelle Jonas.

Scott thanked the administrative team for their responsiveness. He also added that he has talked to lots of people across the region. What he is hearing consistently is that people really love the Special Ed program in CCSD. If they go to one of the other districts, they get the cookie cutter approach. Mona thanked Scott for his comments, but also indicated they are beyond capacity for the number of Special Ed students in a few of the classrooms.

### 6.0 FINANCE

#### 6.1 Finance Report

Anna reviewed the year-end finance report, which is consistent with prior reports. Page two of the report shows details for planned transfers from the General Fund (some from grant funding) as follows: One-year extension of Welcome Center staffing; One-year extension of counselor staffing; nursing services, CCHS – upgrades to student spaces; Brothers library/equipment. Transfer from the General Fund to sub-funds: Future capital planning/options; continuing maintenance plan; classroom furniture planning; future planning/options; athletic trainer – portion not covered by grant; three non-bus vehicles for student transport. These are needs identified that we couldn't budget for. This allows us to prepare for the future. This will be finalized during the audit in early October. Funds already transferred: Continuing Maintenance Plan.

Board members asked if some of the Maintenance money could be used for an auditorium upgrade. Several seats need to be repaired. Banisters need to be built for the steps on both sides of the stage.

### 7.0 BOARD POLICIES AND AR's

#### 7.1 Policy KG – Community Use of District Facilities

Currently we are not following the policy and AR regarding charges to local groups. Groups who have been using district facilities for many years are not paying charges that more recent groups pay, such as for custodians and custodial supplies, and use of the kitchen facilities.

We have a schedule A, B, and C. No matter where you land on the schedule, you are supposed to pay for custodial, supplies, etc. since 2009. We have some youth organizations who charge a fee to their participants that feed into programs we have into our schools. They are supposed to pay \$15 per hour plus custodial. We have not been applying that. The proposed policy would move those participants to schedule A.

Doug asked about the Paulina concern of being charged for use of facilities. Anna indicated they are working with Paulina now. The revised policy will allow us to create special contracts.

Scott suggested there be a Schedule D for Paulina and Brothers. Anna would like to make this a future revision because they need to get going as soon as possible on the current revised option.

Walt expressed concern about the language in the policy relating to carrying concealed weapons on school property, as it relates to HB2367. Sara indicated that in the revised policy the language indicates details on carrying concealed weapons is referenced in policy JFCJ. That is where the language will be referring to guns, and not in this policy.

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Scott indicated we could vote on this policy now if we pull out the reference to guns in C-11 and leave the language under JFCJ. He would also like to see a separate schedule for Paulina and Brothers.

**Doug Smith moved Patti Norris seconded the Board adopt policy KG-Community Use of District Facilities, as presented with exception of changing item #11 by adding back language as referenced in JFCJ and not applying the polity to Paulina and Brothers. Language would read: As a condition of use of the facility, the user shall comply with policy JFCJ in regards to dangerous or deadly weapons or firearms. The vote was unanimous in favor 4-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, and Walt Wagner.**

- 7.2 Policy KG-AR (1) – Building Use Fee Schedule
- 7.3 Policy KG-AR (2) – Building Use Agreement

**Patti Norris moved and Doug Smith seconded that according to the changes in policy KG, we delete KG-AR 1 and 2. The vote was unanimous in favor 4-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, and Walt Wagner.**

- 7.4 Review of Recommended Deleted Policies and Changed Policies: G, I, J, K-L

Scott is asking for clarification on IKA – Grading System, and KL-AR, before approving the final policies and ARs. Walt would like to put JFCJ and CCC on hold as well until further discussion. Walt will be gone during the October Board meeting. Scott indicated no action would be taken on these two policies until Walt is present in November. Scott also expressed concern about the cell phone “policy” as referenced in the high school student handbook. This should not be called “a policy”. Only the School Board approves “policies”.

*(Review also of seven policies from previous month)*

- Policy AB – *The People and Their School District*
- Policy AD – Educational Philosophy
- Policy BA – Board Goals
- Policy CBA – Qualifications and Duties of the Superintendent
- Policy CCC – Hiring and Assigning Licensed Administrators
- Policy DA, Fiscal Management Goals & Policies
- Policy FFA - Memorials

The Board will review these policies in October (except for CCC).

**8.0 FUTURE MEETINGS / IMPORTANT DATES**

- 8.1 October 7 – Board Work Session – Goal Setting (1:30 pm – 5:30 pm)

This is a reminder to the School Board to be sure and get this date and time on their calendars for the Board Work Session regarding Goal Setting.

- 8.2 October 14 – Regular School Board meeting – Brothers (4 pm)
- 8.3 October 17 – OSBA Fall Regional Meeting – HDESD, 5:30 pm – dinner served
- 8.4 Schedule Date for November School Board Meeting

The Board agreed to move the November meeting to Tuesday, November 12, because Veteran’s Day falls on Monday, November 11.

**9.0 ADJOURNMENT**

The meeting was adjourned at 6:15 p.m.

*Scott Cooper*

Scott Cooper, School Board Chair

*Jan Martin*

Jan Martin, Board Secretary

October 14, 2019  
Date Minutes Approved