



**CROOK COUNTY SCHOOL BOARD
JANUARY 13, 2020
School Board Meeting Minutes**

BOARD MEMBERS PRESENT: Patti Norris, Doug Smith, Walt Wagner, Gwen Carr, Scott Cooper
ADMINISTRATORS PRESENT: Sara Johnson, Anna Logan, Mona Boyd, Stacy Smith, Sean Corrigan, Joel Hoff, Jim Bates, Michelle Zistel, Kimberly Bonner, Adam Stefanek, Kurt Sloper, Marques Hase, Leland Bliss, Denny Bauldree, Pete Goodrich, Michelle Jonas, Jake Huffman

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish a Quorum
- 1.3 Agenda Additions, Deletions, or Revisions & Agenda Approval

School Board Chair Scott Cooper called the meeting to order at 6 pm, established a quorum and asked if there were any agenda changes. There were none.

Patti Norris moved and Doug Smith seconded the Board approve the January 13 agenda as presented. The vote was unanimous in favor 5-0 as follows: Yea – Scott Cooper, Doug Smith, Patti Norris, Walt Wagner, and Gwen Carr.

1.4 Recognition of Visitors

Scott Cooper recognized visitors and asked them to be sure to sign in on the sign-in sheet.

1.5 Recognition of BBE 1st Grade Teacher Marilee Smith for Earning National Board Certification

BBE Principal Jim Bates called First Grade Teacher Marilee Smith forward to be recognized. Marilee has recently completed the National Board Certification, a very prestigious designation that took three years of hard work to complete the process. Marilee was presented with an NBC pin, and a special frame for her certificate, and her husband, Curriculum Director Stacy Smith, gave Marilee an NBC necklace.

Marilee thanked everyone for the recognition and especially thanked her family, who were present, for their support over the last three years. She stated she couldn't have completed the process without their support and understanding.

1.6 School Board Recognition Month

Superintendent Johnson came forward and recognized the School Board for their dedicated hard work serving as school board members, which is not an easy task. As our staff grows our district improves. Staff can't grow unless the Board allows this and supports us as educators.

The schools presented the Board with a variety of recognition, with the theme of: "School Board Members Are More Than Super Heroes, they are Poetry in Motion". They received several posters, which were posted around the room, mugs from the Middle School and High School, "Poetry In Motion" words tied to spelling of their names, and candles with a Cowboys theme.

A video was then presented, starring Barnes Butte Elementary students, thanking the Board for their hard work as Board Members. The video was so touching we will be sending it to OSBA to be posted on their website.

1.7 Recess Board Meeting for Local Contract Review Board & Public Hearing

Scott Cooper recessed the Regular School Board Meeting at 6:50 pm to enter into a Local Contract Review Board Meeting and Public Hearing, which is open to the public.

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LOCAL CONTRACT REVIEW BOARD MEETING

1.0 CALL TO ORDER

Board Chair Scott Cooper called the LCRB Meeting to order at 6:50 pm.

2.0 REVIEW OF FINDINGS OF FACT FOR THE USE OF THE DESIGN BUILD MANAGEMENT FORM OF CONTRACTING FOR THE RENOVATION OF PIONEER NORTH SCHOOL AND ASSOCIATED BUILDINGS

Leland Bliss came forward talking about the process as outlined in Resolution #05, for the Design Build Management Form of Contracting for the Renovation of Pioneer North School and Associated Buildings. This project is very similar to what we have done in the past. We do not need an architect because the biggest plus is the consultant would serve as the architect and contractor. They will give us a guaranteed maximum price.

Anna Logan commented on Resolution #04, which is required to be updated from our last resolution regarding adopting an amended public contracting rules and procedures.

3.0 PUBLIC COMMENTS

None.

4.0 ADOPT RESOLUTION #04-2019-2020 – ADOPTING AMENDED PUBLIC CONTRACTING RULES AND PROCEDURES

5.0 ADOPT RESOLUTION #05-2019-2020 – AUTHORIZING THE USE OF THE DESIGN BUILD MANAGEMENT FORM ON CONTRACTING FOR THE RENOVATION OF PIONEER NORTH SCHOOL AND ASSOCIATED BUILDINGS

Doug Smith moved and Patti Norris seconded the Board adopt Resolution #04-2019-20 – Adopting Amended Public Contracting Rules and Procedures; and Resolution #05-2019-20 – Authorizing the Use of the Design Build Management Form on Contracting for the Renovation of Pioneer North School and Associated Buildings. The vote was in favor 5-0 as follows: Yea – Scott Cooper, Doug Smith, Patti Norris, Walt Wagner, and Gwen Carr.

6.0 ADJOURNMENT OF LOCAL CONTRACT REVIEW BOARD MEETING

Board Chair Scott Cooper adjourned the Local Contract Review Board meeting at 6:59 pm.

Board Chair Scott Cooper reconvened the School Board Meeting at 6:59 pm.

2.0 PUBLIC COMMENTS

None.

The General Obligation Bond Analysis

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 Bond Refinance Opportunity.

Carole Samuels of Piper Sandler joined the Board by video to explain the General Obligation Bond Analysis. The district has an opportunity to refinance some of its existing General Obligation Bonds. Interest rates are low, and refinancing would reduce assessed taxes. This could create an opportunity for an additional bond measure with minimal impact to taxpayers. The district is still determining its facility needs and the dollar amount needed for a future bond measure is not known, but refinancing can occur in the next few months regardless of what the future bond plans might become. Anna Logan asked the Board for permission to move forward with Piper Sandler to develop a refinancing plan and to return to the Board with a proposed resolution prepared by bond counsel.

Doug Smith moved and Patti Norris seconded the Board authorize the District to move forward with a refinance and authorize the superintendent to contract with Bond Counsel. The vote was in favor 5-0 as follows: Yea – Scott Cooper, Doug Smith, Patti Norris, Walt Wagner, and Gwen Carr.

3.2 HDESD Board Highlights

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The Board reviewed the HDESD Board Highlights. Doug had a question regarding the \$75K/year grant the ESD received to provide Emergency Operation Planning (EOP) training for Crook, Deschutes, Harney, Jefferson, Lake and Malheur counties. Gwen Carr, HDESD Board member, was ill and was not able to attend that meeting. She will follow-up with the ESD and report to Sara regarding this topic. Sara will report to the Board on the Friday Update.

4.0 APPROVAL OF CONSENT AGENDA

- 4.1 December 9, 2019 Regular School Board Meeting Minutes
- 4.2 Donations
- 4.3 Enrollment Report
- 4.4 Hiring – Classified, Confidential, and Licensed Staff
 - 4.4.1 - Heidi Storer, BBE IA II
 - 4.4.2 – Elaine York, CCHS Cafeteria Attendant
 - 4.4.3 – Lyn Williams, BBE IA II
 - 4.4.4 - Tera Rozewski, District Office Payroll Specialist (*formerly DO Reception/Nutrition Serv.*)
 - 4.4.5 – Jason Mumm, from CCHS Science Teacher to Robotics/Computer Science Teacher
 - 4.4.6 – Ed Hagan, Brothers Elementary Teacher
- 4.5 Resignations / Retirements – Classified and Licensed Staff
 - 4.5.1 - Jean Bucknam, CCHS Secretary (*retirement - last day June 20, 2020*)
 - 4.5.2 - Gretchen Stack, Brothers Elementary Teacher (*retirement – January 22, 2020*)
 - 4.5.3 – Karlie Cohagan, CRE Cafeteria Attendant
- 4.6 Resolution #06-2019-20 – ODE Transportation Supplemental Plans
- 4.7 Division 22 Standards Report

Patti Norris moved and Doug Smith seconded the Board approve the Consent Agenda as presented, including the Division 22 Standards Report. The vote was unanimous in favor 5-0 as follows: Yea –Scott Cooper, Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

5.0 SCHOOL BOARD REVIEW / DISCUSSION / ACTION ITEMS

5.1 Superintendent Sara E. Johnson Evaluation

Board Chair Scott Cooper read the following statement regarding Superintendent's evaluation:

"The Crook County School Board conducted its annual evaluation of Superintendent Sara Johnson during December 2019. Board members rated the superintendent's performance individually, using an evaluation instrument provided by the Oregon School Boards Association. Board members requested input in advance from the superintendent regarding her major accomplishments in the past year. The superintendent requested feedback from the Admin Team regarding her performance and leadership. This feedback was shared with the board.

Board members met in Executive Session on January 8, 2020, to review the superintendent's performance. The board members agree that the superintendent is an Accomplished Leader and that the District is performing well under her leadership. Highlights of the superintendent's performance include setting a clear vision and bringing the staff and community on board, strong instructional leadership, excellent management of resources and effective management and problem solving. The board looks forward to continuing to work with Dr. Johnson in the year ahead on continuous academic improvement, innovation in education and management of continued growth in our District. The board recommends a merit-based increase in compensation for Dr. Johnson of \$5,000 annually--approximately 3 percent of current annual compensation--retroactive to January 1, 2020."

Doug Smith moved and Patti Norris seconded the Board approve Superintendent Johnson's evaluation and a \$5,000 increase in salary retroactive to January 1, 2020. The vote was unanimous in favor 5-0 as follows: Yea –Scott Cooper, Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

5.2 Facilities Committee Theme School Proposal

Superintendent Johnson stated several staff members have been meeting and working on this final proposal. In an effort to address the surging enrollment she stated the District is proposing to the Board a theme based school for K-4, centered around adventure, art and technology as follows:

The Crook County Theme School Committee, comprised of more than 25 Crook County educators, collaborated and worked for several months and is pleased to recommend the following to the board:

A Theme-Based School focused on Adventure, Art and Technology

- House the school in the south side of the Pioneer Complex
- Year 1: serve K - 4 students (target: 240)
- Year 2: serve K - 5 students (target: 290)
- Beyond: determine needs and space and consider serving K - 8 (365 approx.)

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Adventure learning is an approach that employs active learning in and beyond the classroom in which students engage in cross curricular authentic learning experiences.

Outcomes of adventure education programing:

- Integration of real world challenges into experiences
- Leadership
- Rigorous learning in all subject areas
- Literacy across all subjects
- Cultural competency
- Expanded interpersonal skills
- Applied problem solving
- Communication
- Practical skills
- Adventure minded
- Comprehensive experiences of what our community loves the most

The school will utilize the following to enhance student learning and experience:

- Outdoor education
- Technology applied across the curriculum
- Art applied across the curriculum
- Cooperative learning
- Service learning
- Environmental education
- Vocational education
- Physical education applied across the curriculum
- Approaching life and learning as an adventure

The School will be connected to families and community through:

- Local history
- City partnerships
- County partnerships
- Library connections
- Technology, including robotics
- Local technology partners, including FACEBOOK
- Natural resources, including parks, forest, water, ranching and farming
- Career-Technical Education connections
- University and college connections
- Community service
- Comprehensive personal health

With the oversight of the board, the administrative team will address the following:

- Ongoing communication
- Staffing
- Planning and initiation of plan
- Mission, Vision, Core Values, Culture
- Curriculum design and development
- Professional development plan and schedule
- Naming of the School
- Student recruitment and selection
- Title I status
- Special Education services provision
- Budget allocations and management
- Facilities Plan
- Transportation plan
- Technology

Outcomes of this plan:

- Address enrollment surge
- Expand educational choices to the community
- Provide specialized instruction

With permission of the Board there is much to be done to get the school up and ready for the next school year. We are asking the board to follow the policy for naming the school.

A question was raised regarding, "What is Adventure Learning?" Adventure Learning is an approach that employs active learning in and beyond the classroom in which students engage in cross curricular authentic learning experiences.

The Facilities Committee is asking for Board approval to go forward with the Theme School proposal.

Jim Bates thanked the board for the opportunity to be the principal of the new school. Offering additional choices for families is important. He is grateful for being able to assist in the process and excited about this opportunity.

This would be a "choice school", rather than a "community school". In order to increase the equity, parents would need to request their student to be enrolled. Our Transportation Dept. can support this kind of school with the transportation we are already offering. We could end up with more people wanting to be there than there is room.

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Doug Smith stated the facility will handle K-4 and K-5 the following year; however, we could not handle K-8, unless we moved Pioneer Alternative HS from Pioneer North.

Patti Norris stated that it would be important to use this as a vehicle to expand the skills and techniques learned that then we take back to the other schools. Walt Wagner added that he would like to see more specifics regarding curriculum and how it will be taught. Doug Smith indicated we are looking at better ways to teach our curriculum through this school that keep students engaged.

Patti asked if there are other schools that we could use as a model. Jim stated there are other model schools. He will provide the Board with a list.

Doug Smith moved and Patti Norris seconded the Board accept the Facilities Committee Theme School as presented without selecting the name of the school at this time. The vote was unanimous in favor 5-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

Sara stated the district can move forward without the school name. The committee will come back to the Board about the naming processes, following board policy.

6.0 FINANCE

6.1 Finance Report

Director of Business and Finance Anna Logan reviewed the Finance Report with the Board. We have not received a state school fund estimate since June 2019. Starting January 1 we have to start paying PERS on retired staff. We will not be required to pay the PERS employee pickup of 6%, but will be required to pay the PERS employer assessment. For CCSD that is about a \$55,000 increase for our retired employees, plus an additional cost of about \$47,000 for certified subs through the ESD.

6.2 Budget Priorities

Anna reviewed the budget priorities topic. This is a standard topic for January Board meetings. Our budget process has historically evolved and improved over time. We are developing a list of things to be considered, such as SSA concepts and the theme school. Anna would really like to make sure that if you have input as a Board member to please let her know. She would like to hear the ideas and cost them out so they can be included in the Budget prioritization process.

7.0 BOARD POLICIES FOR FINAL REVIEW AND APPROVAL

7.1 Approval of Previously Reviewed and Agreed Upon Board Policies

Patti Norris moved and Walt Wagner seconded the Board accept the recommendation to adopt, revise and/or delete policies previously reviewed and agreed upon as provided in the 1/13/20 Board Agenda Packet, Sections A/B, C, D, E, F, G, I, J, K/L. The vote was unanimous in favor 5-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

7.2 Policies for Review and Approval

- IGAEB – Tobacco, Drug and Alcohol Prevention, Health Education
- INC – Studying Controversial Issues
- JEBA – Early Entrance
- JEBA-AR – Appeal Guidelines For Early Entry Into Kindergarten And 1st Grade
- JFCG-AR – Tobacco Use by Students
- JHFE – Reporting of Suspected Abuse of a Child
- JHFE-AR – Reporting of Suspected Abuse of a Child
- KG – Community Use of District Facilities
- KL – Public Complaints
- KL-AR (1) – Public Complaint Procedure
- KN – Relations with Law Enforcement Agencies
- KN-AR (1) – Relations with Law Enforcement Agencies
- KN-AR (2) – Law Enforcement Interview Protocol (Not Child Abuse)
- KN-AR (3) – DHS/Law Enforcement Protocol (Investigation of Child Abuse)

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Patti asked for clarification on a few policies, which were answered. There is only one change in Policy IGAEB by adding the word "tobacco" in the fourth paragraph.

Patti Norris moved and Doug Smith seconded the Board accept the recommendation to adopt, revise, and/or delete the policies shown on the 1/13/20 Board Agenda, Section 7.2, with the addition of the word "tobacco" added as designated to policy IGAEB. The vote was unanimous in favor 5-0 as follows: Yea – Scott Cooper, Patti Norris, Doug Smith, Walt Wagner, and Gwen Carr.

8.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the upcoming meetings.

9.0 ADJOURNMENT

The meeting was adjourned at 8:36 p.m.

Scott Cooper

Scott Cooper, School Board Chair

Jan Martin

Jan Martin, Board Secretary

February 10, 2020
Date Minutes Approved