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**CROOK COUNTY SCHOOL BOARD
MONDAY, APRIL 13, 2020
SCHOOL BOARD MINUTES**

BOARD MEMBERS PRESENT (via Zoom): Scott Cooper, Patti Norris, Doug Smith, Gwen Carr, Walt Wagner
ADMINISTRATORS PRESENT (*in conference room*): Sara Johnson, Anna Logan, Stacy Smith, Joel Hoff, Michael Allen, Leland Bliss, Sean Corrigan, Jason Carr
ADMINISTRATORS PRESENT (*via Zoom*): Rob Bonner, Jim Bates, Michelle Zistel, Kimberly Bonner, Adam Stefanek, Marques Hase, Leland Bliss, Pete Goodrich, Michelle Jonas, Jake Huffman, Mona Boyd, Kurt Sloper

1.0 CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call to Establish a Quorum
- 1.3 Recognition of Visitors

Board Chair Scott Cooper called the meeting to order, recited the Flag Salute, determined a quorum (by Zoom) and recognized visitors who had joined by Zoom.

1.4 Agenda Additions, Deletions, or Revisions & Agenda Approval

The following items were added to the agenda: 4.4 – Hiring: 4.4.5 – Morgan Patrick, Executive Assistant to the Superintendent. 7.0 – School Board Update: 7.2 – Superintendent Contract/Unused Vacation. The following topic was removed from 4.6 Resignations: 4.6.2 Cassady Leahy, CRE Speech Pathologist.

Doug Smith moved and Gwen Carr seconded the Board approve the agenda as updated. The vote was unanimous in favor 5-0 as follows: Scott Cooper, Patti Norris, Doug Smith, Gwen Carr, and Walt Wagner.

1.5 Special Acknowledgements

Scott Cooper recognized the students, parents, teachers, classified staff, and administrators, who have stepped up going above and beyond for the school district and for students during the COVID-19 situation.

1. Our students: These are disruptive times. In the space of a few weeks, you've had to adjust to school without friends, moving from one on one instruction to electronic instruction, from lives that centered around school to lives where school was another part of life. I want to especially acknowledge our seniors, our athletes and our students involved in drama, music and other activities. This pandemic has forced you to sacrifice a lot of special memories. Your board, administration and staff knows this, and we pledge to you to take every possible step to give back as much as has been taken to the degree that we can.

2. Our parents: We've all seen the memes: "Day three and the kids are running wild and the teacher is drinking on the job." Well, I doubt it's like that for most of our families, but it is true that parents had to become educators with little warning and no training. Your engagement, your questions, your involvement will make the difference for students, and I want you to know that we all recognize that simultaneously, you have your own concerns about employment, bills and health of yourself and your loved ones. Thank you for all you are doing to support your kids and ours.

3. Our teachers: Before Pandemic 2020, some people criticized public education as stuck in the mud and unable to innovate. Crook County teachers proved the critics very, very wrong. In a matter of days, you put together engaging new curriculum, learned new technologies for delivery, figured out delivery systems and supply chain management and engaged and demonstrated a deep understanding of and commitment to principles of equity. We asked you to be consummate professionals. You gave us more than we could ever have hoped for. Thank you on behalf of a grateful board and community.

4. Our classified staff: These folks have stepped up to transform cafeteria foodservice into door dash delivery. Our bus drivers have become the lifeline that determines whether entire families eat or not. Our technology staff were tasked to transform an entire student body into a technology-ready learning environment and keep it functioning. Our

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janitorial staff took on the challenge of putting themselves and their cleaning abilities between those who still must come to work and a lethal virus. Never the most visible part of district operations, classified staff are now front-line workers, and we thank you for your many contributions to keeping education moving forward in Crook County.

5. Last but not least, I want to acknowledge our administration. Crook County was weeks ahead of other districts in launching on-line learning. Administrators have been creative and diligent about reaching out to students and parents alike to let them know what was coming next. Our communications have been first-rate, first-class and actually fun. Our HR department has ensured that our staff knew that they would be protected through all of this. Our fiscal staff has found new ways to manage funding and billing and budgeting in a world turned upside down. Nothing has been the same since March 13, yet in some ways we have never been better, due to the extraordinary leadership of Dr. Sara Johnson and Dr. Joel Hoff. This board knew that we had made some amazing hires over the course of the last few years. The last few weeks have confirmed our belief that we have the best team in Oregon at a time when we needed it most.

6. Lastly, I want to acknowledge a couple of bright spots in a dark time. If it weren't for COVID, we'd be giving you plaques: I want to acknowledge Michelle Jonas being Outstanding Administrator of the year by the Oregon FFA and Jason Ritter for being named as 2020 Public Health Champion by Crook County Health Department. I can't give you a plaque over the internet but I can give you the shout out that you deserve and the thanks of your community for going above and beyond.

These are challenging times and I think we all look forward to them ending soon, so that we can get back to normal, but in some ways they have brought out the best in our people. They have given us a glimpse of people's souls and what we see is the courage, the compassion and cooperative spirit that have led to innovation and coordination that make this district something amazing.

On behalf of your school board and the Crook County Community, thank you.”

Scott Cooper

2.0 PUBLIC COMMENTS

None.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 School Funding

Jim Green, OSBA Executive Director, joined the Board by ZOOM to discuss the future of school funding.

2019 – 2020 School funding from the state related to the State School Fund, Ballot Measure 98 and the Student Success Act (SSA) and Student Investment Account. Funding for this school year looking secure at current levels.

2020 – 2021 school year, funding for all three programs could be reduced given Oregon's economic outcome from the COVID-19 pandemic. Once we have the quarterly economic forecast on May 20th we should know more. How badly has Oregon's economy been hit and what are the implications for school funding should become clearer after the economic forecast.

Oregon is in a better place than after the 2008 economic recession. Oregon has reserves to help bolster the state's General Fund and the Education Stability Fund to help with K -12 funding. There are triggers to access these funds, but they could help if the economy continues to slow.

Also, economists are anticipating a faster growth out of this economic downturn. Once businesses open back up, we should see quicker economic turnaround than in 2008 recession.

There is no discussion from the legislative leadership or the Governor to delay or make major modification to the Corporate Activity Tax that funds the SSA – at least for now. Collections under the tax could be less, but to what extent we will not know until the May revenue forecast.

For next year's budgets Green suggested looking at three scenarios, one assuming current law and current funding and then others looking at reductions of 5% - 10% - 15%. He also suggested that any hiring being anticipated under the SSA be frozen for the time being.

3.2 COVID-19 Update

Superintendent Johnson updated the Board on the following topics:

3.2.1 Online Education

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- Elementary:
 - Online learning website up and working great
 - CRE has given out approximately 526 devices; BBE 480
 - Families are encouraged to still come and get a device
 - Teachers have communicated daily schedules with parents including the required minutes from ODE
 - Principal letters to all families. (English/Spanish)
 - Frequent FB posts with topic challenges, encouraging notes
 - Multiple Zoom/Google chat meetings with teachers, students and families
 - Small group/whole group
 - Help line being utilized by families
 - Login and Passwords
 - Clever badge copies
 - Access and connectivity resolution
 - Google Classroom:
- High School
 - Our learning platform is Google classroom
 - Each student has been provided with a device to access their school
- Pioneer/COIC:
 - Continuing access to established online credit-recovery curriculum (Odysseyware). Each student has at least one active Odysseyware course, most have two or three.
 - New Google Classroom sites for Integrated Math I, Integrated Math II, English/Language Arts 9-12, and Contemporary Literature, and Language Arts and Math Support.

3.2.2 Grading: Second Semester and Year End

- Elementary:
 - In process of working this out
 - We are asking all of our students to use Imagine Math and Imagine Language and Literacy and Scholastic; we are learning about the reports from these programs and intend to use them to guide our grading for Q4
 - For paper packet only, families will be asked to keep the weekly work for potential use to examine student progress.
- High School
 - Grade work for learn@home, students that participate and were passing as of March 13th will receive a full half credit
 - Students that were passing as of March 13th but do not engage in learn@home program, will receive a posted .25 credit
 - Students that were failing as of March 13th and also do not engage in learn@home program will receive an NG on their transcript. This insures documentation they were enrolled, but does affect their GPA.
- Pioneer/COIC:
 - In keeping with past practice, Pioneer closed out its 3rd quarter grading with a mix of quarter and half credits, and updated the students' transcripts.
 - Our 4th quarter will offer a fresh round of nine-week long math and English/Language Arts courses
 - Odysseyware courses are ongoing and students receive grades whenever they complete assigned courses.

3.2.3 Administration and Grading of AP Classes

- Online instruction is provided, similar to our other courses
- AP dates have changed to a range (5/11-5/22)
- Make up tests are available (6/1-6/5)
- Test format has changed, 45-minute free response (multiple choice portion has been eliminated)

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- AP teacher will work with students
- Students must be checking their emails, College Board will be sending updates

3.2.4 Ensuring Equity

- Elementary:
 - Paper packets are available for students with connectivity restraints; and as supplemental all students
 - 15 Wi-Fi locations throughout county
 - Service team reaching out to families as identified by teachers
 - CRE: Adam, Collin
 - BBE: Michelle, Patty, Nathan, Daisy, Mary, Scott, Jess
 - Materials being delivered via buses on an as needed basis
 - FAN connecting with families
 - Backpack food program connecting with families and providing extra food
 - Names are highlighted on rosters to hand out food with packets
 - Resource list for Spanish speaking families through Welcome Center page
 - Includes community help, medical help and COVID-19 updates
 - Reviewed all 504s for accommodation needs
 - Teachers are reaching out to families' multiple times per week
 - Teachers are using a google doc to formally track participation so we can adjust for individual student/family needs
- High School
 - Flexible grading including non-punitive changes to transcripts
 - Providing WIFI hotspots for those that don't have internet
 - Providing hard copies of materials
 - Re-engagement team following with students struggling to succeed in learn@home program
- Pioneer/COIC:
 - We finished a hasty transition from a classroom-set model to a 1:1 model with our Chromebooks during March. Every student who needed one received a Chromebook.
 - We surveyed our students in February to identify those who lacked internet access, in anticipation of a potential shutdown. At that point, only one student identified as not having internet. He received a Chromebook anyway, and has access via the school-based hotspots and mobile hotspots. In addition, we are ready to provide print-based alternatives as needed.
 - Every student has an advisory teacher who checks in weekly to ensure the student has the resources needed to continue learning and earning.
 - Our counselor posts weekly videos to our Facebook page and our "Learning@Home" page that offer mental fitness tips for dealing with anxiety, depression, and other needs. She remains in 1:1 contact with select students who have requested her assistance.
 - We continue to partner with the Juvenile Department and Best Care to support our students.

3.2.5 Special Education and ESL Instruction

- All IEP's are being reviewed and amended if necessary
- All parents are being contacted by case managers to discuss specially designed instruction, related services, accommodations and modifications for students

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- All IEPs meetings will be held according to state and federal guidelines
- Beginning April 13 evaluation timelines will resume
- The special education team meets every Monday by zoom to review updates and changes and problem solve
- Each case manager will log and monitor any needs for compensatory education related to specific services that can't be provided during this time - PT, ABA, discreet trials.
- Case managers are working closely with general education teachers to make sure that all accommodations are in place for students
- Student progress will be monitored and reported to parents according to the specifications in the IEPs
- Written Agreements and Prior Written Notices will be provided to parents if there are specific amendments to the IEPs or we refuse a service based on guidelines from the governor's office. i.e. we will not be going into a student's home to provide 1:1 support.
- All Senior students with disabilities will be reviewed and services and supports put into place in order to meet graduation timelines according to the guidance from ODE
- Transition services for students receiving Modified or Extended Diplomas will be reviewed and appropriate transition services will be offered

Pioneer/COIC:

- Our part-time Special Education teacher and our full-time, Special Education-funded instructional assistant are continuing to manage caseloads, including conducting IEP meetings remotely.
- This Special Education team also manages the online Language Arts Support and Math Support courses, which are primarily oriented to students with IEPs.

3.2.6 Food Service and Transportation Update

- Running 7 meal routes
- 6 Wi-Fi spots - 5 routes
- Serving 1000 meals per day and participation is increasing
- Running 2 kitchens to ensure Continuity of Operations
- Contingency plans are in place in case there is an exposure in a kitchen
- Food is still available for ordering and we are using existing stock
- We were highlighted in the ODE newsletter
- Deep Cleaning Buses
- Delivering weeks' worth of food to a chronically ill family
- Delivered ChromeBooks, Student specific packets and grade level packets
- Delivering Toothbrushes and Student Materials
- Delivering Fan items
- Doing annual inspections on buses
- Doing preventive maintenance on buses
- Improving operating systems in the transportation department

3.2.7 Sixth Grade Camp Planning

- 6th Grade Camp will take place in the Fall, or possibly next spring for this year's 6th graders

3.2.8 Post Graduation Counseling, Admission and Scholarship Applications

- Attend the 4/13 Financial Assistance Zoom

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- Karissa Kingsbury communicating with seniors
- Tammy Flanary is working with students and printing transcripts upon request
- Printing and mailing scholarship applications for students at Pioneer/COIC:

Pioneer

- Our counselor continues to provide 1:1 support in these areas, in collaboration with Patty Bates and Karissa Kingsbury from CCHS.
- Now that we have some guidance from the State as to credit requirements for graduation, we may finalize our planning to support our seniors. We are in touch with all of our seniors and continue to encourage them to complete their assigned work based on the modified requirements from the State.

3.2.9 Scholarship, Senior Recognition and Activities & Graduation Planning

- Graduation still going on
- Offer as many senior activities as still possible
- Banner project (working on funding)
- Community yard sign project

Patti Norris asked how the district plans to get the devices back at the end of the year and how many people are using the Wi-Fi at bus location. Sara will research and get the answers back to the Board.

Walt Wagner asked how the seniors are accepting the news regarding end of year and graduation. Michelle Jonas stated they called all seniors last Friday. There was a great sense of relief from most of the students, however, a couple were upset about the grading. The rest of the students were ready to have a decision made, which created relief. Students are being positive, picking up supplies. She has not yet dealt with an angry parent. So far, the students have been positive, but obviously disappointed.

Scott inquired about the continued installation of WI-FI on buses and what the timeline is. Sara indicated the District is waiting for devices to arrive, which should happen within 10 days. Scott then asked if perhaps the senior prom could be included in the end of year activities. Michelle Jonas indicated this has been discussed to see what they could do. Graduation announcements are being delivered on Thursday.

Scott commented regarding the food program. NeighborImpact has closed Head Start programs and are not providing meals for these students. Perhaps they could provide additional funds to the district for those families who have students in CCSD and in Head Start, since the funds are not being used at this time. Scott will connect with Anna later regarding this topic.

Doug asked that now that seniors are done, are they still counted in our ADM? Sara indicated that yes, they are still counted. The ADM at the end of the year will be based on the ADM as of March 13.

Patti Norris asked Special Ed Director Mona Boyd what kind of challenges is she seeing in supporting Special Ed students? Mona indicated the biggest challenge would be physical therapy and working with autistic students, which needs to be done in person. ODE said there will be grants this summer that extends the school year for these students, separate from the current extended school year program. We have also heard from the Office of Disability Services that they are expanding some services to those families. The ESD has a point person who works with us. We will do whatever we can to get this accomplished.

3.3 HDES Update (February)

The Board reviewed the HDES Update from February. The ESD did not hold a meeting in March because of the COVID-19.

4.0 APPROVAL OF CONSENT AGENDA

- 4.1 March 13, 2020 Regular School Board Meeting Minutes
- 4.2 Donations
- 4.3 Enrollment Report
- 4.4 Hiring – Classified Staff – Confidential Staff
 - 4.4.1 – Karen Keating, BBE Supper Attendant
 - 4.4.2 – Valda York, CCHS Cafeteria Attendant
 - 4.4.3 – Nicole Gorski, District Office Customer Support Specialist
 - 4.4.4 – Tana Sather, IMC Assistant – Print Shop

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- 4.4.5 – Morgan Patrick, Executive Assistant to the Superintendent.
- 4.5 Hiring – Licensed Staff
- | | | | |
|--------|-------------|----------|---|
| 4.5.1 | Cleveland | Jahnie | BBE Dual Language 4 th Grade Teacher - 1st Year Probationary |
| 4.5.2 | Hills | Teryl | BBE 3rd Grade Teacher - 1st Year Probationary |
| 4.5.3 | Jenkins | Kelsey | BBE Temp 3rd Grade Teacher to 3rd Year Probationary |
| 4.5.4 | Marshall | Courtney | BBE 3 rd Grade Teacher – 1 st Year Probationary |
| 4.5.5 | North | Jessica | BBE 4th Grade Teacher - 1st Year Probationary |
| 4.5.6 | O'Leary | Shaylynn | BBE 5 th Grade Teacher - 1st Year Probationary |
| 4.5.7 | Trautman | Taylor | BBE Principal - 1st Year Probationary |
| 4.5.8 | West | Katrina | BBE 4th Grade Teacher - 1st Year Probationary |
| 4.5.9 | Yuma | Dina | BBE 1st Grade Teacher - 1st Year Probationary |
| 4.5.10 | Harvey | Logan | CCHS Temp Math/Science to 1st Year Probationary |
| 4.5.11 | McPhetridge | Megan | CCHS/CCMS Nurse – 1 st Year Probationary |
| 4.5.12 | Schmitz | Patty | CCMS Counselor (<i>formerly BBE Counselor</i>) |
| 4.5.13 | Sandoval | Amanda | CCMS Temp. Special Ed Teacher, to 1st Year Probationary |
| 4.5.14 | Barnhart | Kaitlin | CRE Temp Kindergarten Teacher to 3rd Year Probationary |
| 4.5.15 | Currier | Shellie | CRE Retired Teacher to 4-Month CRE Temp 1 st Grade Teacher |
| 4.5.16 | Layne | Tawnya | CRE 3 rd Grade Teacher (<i>from CCMS Science Teacher</i>) |
| 4.5.17 | Provost | Eric | CRE Elementary Teacher - 1st Year Probationary |
| 4.5.18 | Locking | Hali | CRE Kindergarten Teacher -1st Year Probationary |
| 4.5.19 | Bernard | Madeline | CRE Temp 1st Grade to 2nd Year Probationary |
| 4.5.20 | Woosley | Kayley | CRE Teacher (<i>Temp BBE</i>) to 1st Year Prob. 1 st Grade Teacher |
| 4.5.21 | Sparks | Kaitlin | CRE Temp Special Ed to 2nd Year Prob. Special Ed Teacher |
| 4.5.22 | Meadows | Lori | Paulina Elementary One-Year Temporary Teacher |
| 4.5.23 | Topper | Karl | Steins Pillar Elementary 3rd Grade Teacher - 1st Year Prob. |
| 4.5.24 | Kraus | Katie | Steins Pillar Elementary Art Teacher - 1st Year Probationary |
| 4.5.25 | Deede | Hannah | Steins Pillar Elementary Teacher - 1st Year Probationary |
- 4.6 Resignations – Classified / Licensed
- 4.6.1 Tonya Thomas, Rimrock Trails IA II / Secretary
- ~~4.6.2 Cassady Leahy, CRE Speech Pathologist~~
- 4.7 Updated Policies
- 4.7.1 GBNAA / JHFF – Reporting Requirements for Suspected Sexual Conduct with Students
- 4.7.2 GCAB – Personal Electronic Devices and Social Media - Staff

Doug moved and Gwen Carr seconded the 4.0 Consent Agenda be approved as amended, adding 4.4.5 – Morgan Patrick, Executive Assistant to the Superintendent; and removing 4.6.2. - Cassady Leahy, CRE Speech Pathologist. The vote was unanimous in favor 5-0 as follows: Scott Cooper, Patti Norris, Doug Smith, Gwen Carr, and Walt Wagner.

5.0 ADDITIONAL CONSENT AGENDA APPROVAL

- 5.1 Hiring – Licensed and Specialist Staff
- 5.1.1 Zach Smith, CCHS Temp Math/Science to 2nd Year Probationary
- 5.1.2 Jason Carr, Communication & Community Engagement Specialist

These two hires were pulled out of the regular Consent Agenda because they are relatives of current Board Members. Both Doug Smith and Gwen Carr abstained from voting.

Patti Norris moved and Walt Wagner seconded the 5.0 Consent Agenda be approved as presented. The vote passed in favor 3-0 with two abstentions because of a conflict of interest as follows: Yea – Scott Cooper, Patti Norris, and Walt Wagner; Abstain – Doug Smith, Gwen Carr.

6.0 SUPERINTENDENT UPDATE

- 6.1 Steins Pillar Elementary Enrollment Update

Superintendent Johnson presented the following data collected from enrollment information regarding Steins Pillar Elementary:

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Acceptance letters have gone out. We have a wait list for Kindergarten - 7 students; and first grade – 11 students. Stacy Smith submitted the application process for adding a new school to ODE, and the school has now been accepted into the system as a school. We are arranging for a consultant to help us structure the quest learning – adventure learning. We are moving ahead, and much of the work being carried on the shoulders of Jim Bates and Sarah Klan.

STEINS PILLAR ELEMENTARY ENROLLMENT UPDATE

- Student Grade Level for 2020-2021 School Year - 244 responses:
 - Kindergarten – 22.5%; 1st Grade – 26.2%; 2nd Grade – 20.1%; 3rd Grade – 16.4%; 4th Grade – 14.8%
- Gender – 245 responses:
 - Male – 45.3%; Female – 54.7%
- Do you hope to have multiple children placed at the new themed school for the 20-21 school year? – 240 responses:
 - Yes – 62.9%; No - 37.1%
- Which elementary school did your student attend for the 19/20 school year? – 244 responses
 - BBE – 39.8%; CRE – 34.8% - Paulina – 19.7%; PBCCS, 1st Year Kindergarten, Lake Chelan SD, High Desert Christian Academy, Neighbor Impact Preschool – 5.7%
- Does your student receive Special Education Services? – 244 responses
 - Yes – 5.1%; No – 89.8%; I don't know – 5.1%
- Is your student eligible for a free or reduced lunch program?
 - Yes – 38.5%; No – 49.6%; I don't know – 11.9%
- Does your student have a current Talented and Gifted (TAG) plan?
 - Yes – 1.3%
 - No – 82.7%
 - I don't know – 16%
- Does your student currently receive English language support services?
 - Yes – 0
 - No – 97.8
 - I don't know – 2.2%

6.2 Bargaining Calendar

Superintendent Johnson stated we have a date for certified staff of April 28 for our first meeting. OSEA representative, Jim Gutman, is in a high risk category and is waiting for guidance from his association as to how they will manage that. So, right now no set dates for OSEA. CCEA indicated other districts were going forward and they might as well start as well. The picture wasn't going to get any better so they are willing to start now.

6.3 Meadows Scholarship Update

Patti Norris brought the Board up to date on the progress towards the Meadows Scholarship fund. They have met as a committee and have sent out information to seniors that the applications are ready to be dispersed. The deadline for receiving applications is the end of April. Scott Cooper indicated that Jerry Culpepper, relation to Mr. Meadows, is serving on the committee and was extremely insightful and helpful as to what the scholarship process will look like.

7.0 SCHOOL BOARD UPDATE

7.1 Facilities Update

Leland Bliss updated the Board on the Pioneer Project.

Estimated Total costs:

Willdan -	\$1,069,266
CCSD -	<u>\$ 560,000</u>
Total Project:	1,629,2656

Doug Smith provided information regarding how the price has increased. Additional costs included \$200,000 in playground equipment and furnishings in the south building, an increase in heating and control costs in the south building. There has been some change in scope that has contributed to this. Also, we had estimated the energy incentive would be more than it is. We are working on this.

Doug added that we need to get the contract signed so that the work can start. Patti Norris asked where the funds would come from. Anna Logan stated they would come from the General Fund. We will also receive \$20,000 for the Safe School Fund.

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Leland stated they will be upgrading the current boiler in the South building. Once upgraded it should last for quite some time. Doug Smith added that if we go out for a ballot measure, a new boiler would be included on the ballot.

Patti Norris asked if the toilets will need to be changed out because the building will house elementary students. Leland indicated the toilets do not need to be changed out. However, they will change out some of the other fixtures.

Doug Smith moved and Patti Norris seconded the Board authorize an increase in approved expenditures for the Pioneer Complex project from \$500,000 previously approved on October 14, 2019, to \$1,563,027. The vote was unanimous in favor 5-0 as follows: Scott Cooper, Patti Norris, Doug Smith, Gwen Carr, and Walt Wagner.

Doug Smith stated that the Facilities Committee met last week. We need to move forward with planning for upgrades at the Middle School. They will not come forward to ask for funding beyond planning based on what is happening in the world today.

7.2 Superintendent Contract/Unused Vacation

Scott Cooper reported that the superintendent contract states only five days of vacation can be rolled forward to the following year. Because of COVID-19, the superintendent has not been able, and is not likely to be able, to use all the vacation allowed in the current year without forfeiture. He would like to see the Board agree to pay out to the superintendent six vacation days.

Doug Smith moved and Gwen Carr seconded the Board agree to cash-out six days of Superintendent Johnson’s vacation vs. forfeiture by the Superintendent of six vacation days because of the circumstances surrounding COVID-19. Total cost to employer in June would be \$4,897.83. The vote was unanimous in favor 5-0 as follows: Scott Cooper, Patti Norris, Doug Smith, Gwen Carr, and Walt Wagner.

8.0 FINANCE

8.1 Finance Report

Anna explained that the finance report was created before the Governor announced that school would be closed for the rest of the year. The finance report assumed school closure through April, but now with schools being closed through the end of the year it affects many variables in the financial projection. With schools closed, building rental revenue goes down, the transportation grant will go down, and expenses such as utilities, supplies, and substitutes will go down. The next projection will be carefully considered as we navigate uncharted territory.

8.2 Bond Refinance

Anna reviewed the decisions made by the Board about refinancing the bonds. With the change in economy since decisions were made, Anna asked the Board if they had a desire to make any changes. The Board confirmed their previous decisions.

9.0 ADJOURNMENT

The meeting was adjourned at 8:20 pm.

Scott Cooper

Scott Cooper, School Board Chair

Jan Martin

Jan Martin, Board Secretary

April 13, 2020

Date Minutes Approved